

# Community Development Residential Project Team



CD Technician  
Building & Safety

Community Development Technician works at the front counter of the Permit Center. For projects that do not involve a second story, can serve as team leader during review process. Processes simple, over-the-counter permits.



Plan Checker  
Building & Safety

Reviews construction drawings for compliance with state and local building codes. Similar to a CD Technician, can serve as team leader during review process.



Planner  
Planning

For second story projects, serves as team leader during review process. Reviews plans for compliance with zoning regulations (setbacks, height, size) and design guidelines. Conducts environmental and historical reviews when needed. Coordinates tree removals and landscaping requirements.



Fire Plans Examiner  
Building & Safety

Reviews plans on behalf of Fire Department to determine if exiting, fire alarms, fire sprinklers, and other life safety items are addressed when applicable.



Engineer  
Public Works

If needed, reviews grading, determines need for public street improvements, coordinates storm water discharge requirements, and consults with utility companies as needed.



Building Inspector  
Building & Safety

Once building permit is issued, works with you or your contractor until all work and corresponding inspections have been completed and permit is considered final.