



Community Services Department – Recreation Division
 Central Park Visitor Services Center
 40000 Paseo Padre Parkway, Fremont, CA 94538
 510-790-5541 ph | www.fremont.gov

**HAVE YOUR COPY OF APPLICATION
 IN POSSESSION DURING USE**

- Please type or print clearly with a ballpoint pen.
- Application must be submitted a minimum of 10 working days and a maximum of 1 year prior to date of use.
- Complete application must be submitted with full payment.

Picnic Use Application

1. I, _____, representing _____
(Name of Individual) (Organization, if applicable)
 hereby request permission to use the following facility:

Facility Requested:

- Central Park/Lake Elizabeth Los Cerritos Community Park Warm Springs Community Park
 Centerville Community Park Irvington Community Park Other: _____

Picnic location: _____ (Reserved picnic sites require at least 1 person on site no later than 10:00AM)

2. Date of Use: _____ Day of Week: _____
 Time of Use: From _____ a.m. / p.m. to _____ a.m. / p.m. – **INCLUDE SET-UP & CLEAN-UP TIME**

3. The purpose of this use will be: _____
(Meeting, Reception, Party, Fundraiser, etc.)
4. Anticipated attendance: ADULTS _____ YOUTHS (Under 17) _____ TOTAL _____
6. Will there be an admission charge, sale, solicitation, donation, or collection involved with your use? _____
7. Is the use of alcohol requested? _____ If yes, fill out alcohol use permit (*no more than 4 hours serving time*).
8. Equipment or services requested (facilities only & contingent upon availability)
 # of chairs _____ # of banquet tables _____ Other: _____
9. Will there be decorations? _____ Explain: _____
10. Will other paid services be used? [i.e., commercial caterer, band, performer(s), speaker, etc.]
 Organization Name: _____ Representative: _____ Phone: _____
11. Will your use require the placing of signs, flyers or posters on City property? _____
12. I have read and understand City of Fremont Facility and/or Picnic Use Regulations and Guidelines. (Initial Here) _____

Any change, alteration or modification of intended use must be approved by Recreation Services.
 Change can result in cancellation of use or change in use requirements and fees.

It is distinctly understood and agreed that the applicant assumes all risks for loss, damage, liability, injury, cost or expense that may arise during or be caused in any way by such use or occupancy of the facilities of the City of Fremont and/or Recreation Services; the applicant further agrees that in consideration of being permitted to use the facilities, he, will save and hold the said City of Fremont and/or their employees from any loss, claims, and liability or damages, and/or injuries to persons and property that in any way may be caused by applicant's use or occupancy.

I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant of any damage/loss sustained by the grounds, building, furniture or equipment or unusual clean up occurring through the occupancy of said facilities by the applicant.

Please Print Name _____ Signature _____ Organization Position Title, if applicable _____
 Number and Street _____ City _____ Zip _____ Daytime Phone _____ Evening Phone _____
 Driver's License # _____ E-mail: _____

Date: _____

DO NOT WRITE BELOW THIS LINE

User Classification: _____ Date: _____ Permit/Contract Mailed: _____

Remarks: _____ Processed by: _____

Hourly Rate _____ x hrs. _____ = \$ _____ Damage Deposit = \$ _____ Total Due = \$ _____

- Credit Card (Visa/Mastercard) Check # _____ Cash

***NOTE: Facility/Picnic Use regulations and guidelines included in application packet. Rental #: _____**

Received by: _____ Name _____ Date _____ Time _____

ALCOHOL USE PERMIT

Any change, alteration, or modification of intended use must be approved by Management. Change can result in cancellation of use or change in use requirements and fees.

An Alcohol Use Permit must be completed, initialed, signed, and included with the Facility or Picnic Use Application if serving alcohol as part of a City of Fremont Recreation Division rental.

In conjunction with my application for use of the _____ (list facility/location) on (event day/date) _____, I am requesting permission to serve alcohol from _____ a.m./p.m. to _____ a.m./p.m. (maximum 4-hours only and ending one (1) hour prior to the end of the party or by 11:00 p.m., whichever comes first)

I intend to serve (no hard liquor/spirits): BEER WINE CHAMPAGNE

Describe serving method: _____
(i.e. bottles, cans, kegs, no-host bar, etc.)

_____(Initial Here) I am at least 21 years old. DOB ____/____/____ ID Verified _____ (staff initial)

_____(Initial Here) I understand that only **BEER, WINE, and/or CHAMPAGNE** is permitted; **NO HARD LIQUOR/SPIRITS.**

_____(Initial Here) I will not charge or solicit donations for alcoholic beverage.

_____(Initial Here) I understand that all alcohol consumption must remain inside the reserved room and not allowed in the park, hallway, or other room of the facility.

_____(Initial Here) I understand that it is my responsibility to stop serving alcohol one (1) hour prior to the end of my rental; OR no later than 11:00 p.m., whichever comes first.

_____(Initial Here) I understand that I am responsible for monitoring all guests and consumption of alcohol.

_____(Initial Here) I understand that I am responsible for any minors consuming any alcoholic beverage which is punishable by law. Fremont Police Department will be contacted and I will forfeit my entire deposit.

_____(Initial Here) I further understand that I am fully responsible for the actions of everyone who attends my event, and agree to fully cooperate with City of Fremont staff to assure that my use adheres to the community center use guidelines.

Name: _____

Signature: _____ Date: _____

* STAFF USE ONLY *

Date Received: _____ Received by (staff name): _____

Facility Supervisor: Approved / Disapproved (Initial): _____ Date: _____ Client Class: _____ Permit #: _____



RULES AND REGULATIONS AGREEMENT

I understand the City of Fremont, Parks and Recreation Department regulates the use of community centers. I have read the Facility Rental Information and Guide and understand that if my use does not meet the criteria established therein, I will forfeit my entire deposit.

I further understand that I am fully responsible for the actions of everyone who attends my event, and agree to fully cooperate with City of Fremont staff to assure that my use adheres to the community center use guidelines.

_____ (Initial Here) I understand that music **MUST** decrease in volume at 10:00 p.m. and doors to the outside **MUST** be kept closed.

_____ (Initial Here) I understand that music must cease one hour prior to the end of my rental (no later than 11:00 p.m., whichever comes first).

Name: _____

Signature: _____ Date: _____



City of Fremont Credit Card Authorization Form

This is to serve as authorization for the City of Fremont Recreation Services Division to charge my credit card for the total amount of \$_____ for the use of a City of Fremont Picnic Area and/or Facility.

Rental Location: _____

Rental Date: _____

Rental Fee: _____

Damage Deposit: _____

Other Fees: _____

Cardholder Name: _____

Cardholder Signature: _____ Date: _____

Visa Mastercard Last 4 Digits on card: ____ _

Exp Date: ____ CVV: ____ _

Notes/Comments:

Remove information below line after transaction approval.

Card Number: ____ - ____ - ____

(first 12 digits only)



PICNIC RENTALS

Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The Novel Coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and health agencies recommend social distancing and have restricted the gathering of groups.

While COVID-19 can cause mild symptoms in some individuals, it can lead to severe illness and even death in others. Adults over age 65 and people of any age with serious underlying medical conditions as defined by the CDC, may be a higher risk for more serious complications from COVID-19.

Attending recreation programs could increase your risk and your child(ren)'s risk of contracting COVID-19. The City of Fremont Community Services Department has put in place preventative measures to reduce the spread of COVID-19 consistent with the Alameda County Public Health Department Guidelines; however, the City cannot guarantee that you, your child(ren) or other program participants will not become infected with COVID-19. The City is taking precautions to prevent the spread of COVID-19 but these precautions are not guarantees that any participants will not contract COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending the City of Fremont recreation programs and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 by attending the City of Fremont recreation programs may result from the actions, omissions, or negligence of myself and others, including, but not limited to, City employees, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself including, but not limited to, personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s participation in recreation programming ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless the City, its employees, agents, and representatives, of and from the claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any claims based on the actions, omissions, or negligence of the City, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any City of Fremont recreation program.

Name of Individual

Signature of Individual

Date

Organization Name (if applicable)
