

JOB OPPORTUNITY

FLEET MAINTENANCE MANAGER

Job Duties

- Recommends and assists in the implementation of goals and objectives; establishes schedules and methods for the maintenance of the City's fleet; implements policies and procedures.
- Plans, prioritizes, assigns, supervises and reviews the work of staff involved in the maintenance and repair of a variety of vehicles and equipment.
- Evaluates operations and activities of assigned responsibilities; recommends improvements and modifications; prepares various reports on operations and activities.
- Researches, analyzes, and makes recommendations related to the City's vehicle maintenance program; ensures compliance with relevant laws.
- The complete job description can be viewed [here](#).



City of Fremont is an innovative city in the heart of the Bay Area and Silicon Valley, known for clean technology, advanced manufacturing, low crime, excellent schools, quality parks and a diverse population of over 230,504 residents. As a significant economic force in the region, Fremont aims for innovation in municipal government led by City Council and City Manager.

Qualifications

Any combination of education and/or experience that has provided the knowledge, skills and abilities necessary to satisfactory job performance would be qualifying. A typical way to obtain the required knowledge, skills and abilities would be:

Possession of an Associate's degree from an accredited college or equivalent such as technical school education with course work in equipment maintenance, supervision, management, or a related field *and*

Four (4) years of responsible fleet management experience, including at least two years of supervisory or management level experience. Acceptable substitution: Additional experience (up to two years) can be substituted on a year for year basis for the Associate's degree requirement.

Is This the Role For You?

The ideal candidate would possess or have **experience** and **knowledge** of how to prepare an annual 5 yr. **vehicle replacement plan, vehicle specifications** for the vehicle replacements, **staff reports, service agreements** (contracts), and a thorough understanding of the state and federal regulatory and **record keeping** requirements related to fleet operations.

Annual Salary Range

\$127,408- \$172,011

Commensurate with Qualifications and Experience

A summary of benefits can be viewed online:
[Benefits Summary](#)

The City of Fremont is an Equal Employment Opportunity Employer.

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