

What happens when I submit a concern to City of Fremont Code Enforcement?

COMPLAINT RECEIVED



A complaint is received and a case is opened. If the complaint pertains to another department or agency, it is referred and then closed.

INVESTIGATION



Code Enforcement Officers conduct an investigation, which may include performing research; conducting interviews; sending correspondence; inspecting sites; and making determinations.

ENFORCEMENT*



Enforcement steps may include written warnings; orders to correct; citations and fees; ordering unsafe buildings or sites to be closed or vacated; and enforcement of permits.

HEARING*



Parties may appeal enforcement actions to a hearing officer who decides the issue and publishes a decision. The process includes case preparation; correspondence; scheduling and holding a hearing; and issuing final notices.

FINAL PROCESSING & CLOSED**



Final processing occurs when the complaint is referred, unfounded, or abated.

*The Enforcement phase and the Hearing phase may not be a part of every case, and after a Hearing, a case can transfer back to Enforcement.

**A case can be closed at any phase in the process.