



City Hall
3300 Capitol Ave, PO Box 5006, Fremont, CA 94537-5006
www.fremont.gov

Human Relations Commission Agenda

The Human Relations Commission (HRC) is a citizen commission appointed by the Fremont City Council. Human Relations Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 510-284-4060).

General Order of Business

- | | | |
|-------------------------------|-------------------------|------------------------|
| 1. Secretary Check for Quorum | 6. Consent Items | 11. Announcements |
| 2. Call to order – 7:00 p.m. | 7. Scheduled Business | 12. Referral to Staff |
| 3. Roll call | 8. Commission Referrals | 13. Meeting Evaluation |
| 4. Oral Communications | 9. Committee Reports | 14. Adjournment |
| 5. Written Communications | 10. Staff Reports | |

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Human Relations Commissions questions, inquiries or discussion. The applicant, authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Commission and action taken.

Oral Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Oral Communications. The Human Relations Commission will take no action on an item which does not appear on the agenda. The item may be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Human Relations Commission may establish time limits of presentations.

Information

Regularly scheduled meetings of the Human Relations Commission are conducted at 3300 Capitol Avenue in the Large Fire Training Classroom at 3300 Capital Ave., Building A. Meetings are held at 7:00 pm on the third Monday of the month. If the third Monday occurs on a City holiday, the Commission will meet on the fourth Monday of the month. Meetings may be tape-recorded at the discretion of the Chair.

Copies of the Agenda are available at the Human Services Department at 3300 Capitol Avenue three days preceding the regularly scheduled meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the American Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting Human Services Department at (510) 574-2050.



Information about the City or items scheduled on the Agenda may be referred to:

Suzanne Shenfil, Director
Human Services Department
3300 Capitol Ave
Fremont, CA 94538
(510) 574-2051

Arquimides Caldera, Deputy Director
Human Services Department
3300 Capitol Ave.
Fremont, CA 94538
(510) 574-2056

Your interest in the conduct of your City's business is appreciated.

Human Relations Commission

Benjamin Craig
Annie He
Dr. Sonia Khan
Martin H. Kludjian - Chair
Keith Koo
Cecilia Leon
Patricia Montejano
Julie Moore
Anna Wang – Vice Chair

City Staff

Suzanne Shenfil, Human Services Director
Arquimides Caldera, Deputy Human Services
Director
Noelle Tolentino, Recording Secretary

Mission Statement

The City of Fremont's Human Relations Commission (HRC) strives to prevent discrimination and ensure that the rights of all individuals and groups in Fremont are protected under the law. The HRC promotes, supports, and helps create a compassionate community environment where diversity is honored and respected, neighbors reach out and support each other, and the most vulnerable receive services; to allow all a high quality of life in a community where we live, learn, work, and play in peace and harmony.

AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, JULY 17, 2023
7:00 PM

1. SECRETARY CALL FOR QUORUM

2. CALL TO ORDER

3. ROLL CALL

4. ORAL COMMUNICATIONS

5. WRITTEN COMMUNICATIONS

5.1 Invitation to attend Daily Bowl Annual Fundraiser on August 11, 2023 at 4:30 PM at Ardenwood Farms.

6. CONSENT ITEMS

6.1 Approval of Minutes – June 26, 2023 (Enclosure 6.1.1)

6.2 Attendance Summary (Enclosure 6.2.1)

6.3 Calendar of HRC Regular/Special Meetings and Events (Enclosure 6.3.1)

7. SCHEDULED ITEMS

7.1 2023 Annual Domestic Violence Awareness Candlelight Vigil

BACKGROUND: Social Service Grantees Narika and S.A.V.E will host their Annual Domestic Violence Awareness Candlelight Vigil in October 2023, which is Domestic Violence Awareness Month. The collaborative event will invite the community, local leaders, and local organizations to participate. Attendees will have access to community resources and cultural celebrations and will hear reflections from community members on the importance of domestic violence awareness. Last year, the event was held in the City Hall corridor. Narika is requesting support from the Human Relations Commission in sponsoring the event at the Fremont Downtown Center (DTEC).

Should the Commission agree to sponsor the event, staff may be able to submit a request to the City on behalf of the HRC for DTEC Supplemental City Use Funding for the DTEC Outdoor Plaza rental cost. Consideration for this funding is based on the availability of funding as well as the following criteria:

- Event would be hosted by a public agency
- Event has a City-wide nexus
- Event is aligned with City Goals for the Downtown Event Center
- Event is free to the public
- Event does not have alternative funding to cover costs
- Event does not support political campaigns, ballot measures, or inherently religious activities

Chao Lee, S.A.V.E. Development Manager, and Jacia Mim, Narika Housing Manager, are here tonight to present the event details to the Commission.

Enclosure: None

RECOMMENDATION: Adopt a motion to approve the Domestic Violence Awareness Candlelight Vigil sponsorship and direct staff to submit a funds request for consideration.

7.2 HRC August Recess

BACKGROUND: In alignment with the City Council’s schedule, the HRC typically goes on recess for the month of August. Staff is requesting the Commission confirm the cancellation of its August meeting. The Commission may vote to authorize appropriate committees to carry out future event planning during recess.

Enclosure: None

RECOMMENDATION: Adopt a motion for the HRC to recess for the month of August 2023.

8. COMMISSION REFERRALS (Referrals from the City Council to the Commission)

9. COMMITTEE REPORTS

9.1 Standing Committee Reports

9.2 Adhoc Committees/Liaisons Reports

9.2.1 Engage and Empower Committee (previously TBD Committee)

COMMITTEE BACKGROUND: Vice Chair Wang, Commissioners He, Koo, and Moore sit on this committee.

The committee will provide updates on the upcoming fall event, Disability Resource Festival at Ardenwood, and their outstanding tasks.

Disability Resource Festival is scheduled for Sunday, September 24th, from 11 am - 2 pm at Ardenwood Farm, Deer Park. The event is for children and adults with special needs and their families. More than 20 nonprofits and City of Fremont services will come together to engage and empower the disability community with resources, benefits, and services. Special presentations from first responders

Enclosure: None

RECOMMENDATION: Receive updates.

10. **STAFF REPORTS**
11. **ANNOUNCEMENTS**
12. **REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).
13. **MEETING EVALUATION**
14. **ADJOURNMENT**

Minutes
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, JUNE 26, 2023
7:00 PM

1. SECRETARY CALL FOR QUORUM

2. CALL TO ORDER: Acting Chair Wang called the meeting to order at 7:04 pm

3. ROLL CALL: Present: Acting Chair Wang, and Commissioners Craig, Khan, Koo, Leon, Montejano, and Moore
Absent: Chair Kludjian and Commissioner He
Present: Director Shenfil and Secretary Tolentino

4. ORAL COMMUNICATIONS: NONE

5. WRITTEN COMMUNICATIONS: NONE

5.1 Dusterberry Neighborhood Park Grand Opening on 7/7/23

6. CONSENT ITEMS

Commissioner Moore motioned to approve the May 15, 2023 meeting minutes, attendance summary, and the HRC calendar. Commissioner Craig seconded. The motion passed as follows:

Ayes: Acting Chair Wang and Commissioner Craig, Khan, Koo, Leon, Montejano, and Moore

Noes: None

Absent: Chair Kludjian and He

Abstain: None

7. SCHEDULED ITEMS

7.1 HRC Document Repository: Commissioner Moore shared that the repository's purpose is for the Commission to store and easily access shared documents, such as event planning templates, commissioner orientation documents, etc. The HRC reviewed different documents and decided on the ones to post online.

The Commission decided to post the following in the HRC Document Repository:

- Past projects/events

- Project checklists
 - Disability festival
 - Resource tables
- Flyers Portfolio
 - Pride Parade
 - Disability Resource Fair
- Documents for projects
- MEI scorecard per year
- Annual reports
- History/Accomplishments
- Proclamations/Resolutions
- Commissioners (current/past rosters)

Commissioner Moore motioned to post the list above in the HRC Document Repository on the City’s website. Commissioner Craig seconded. The motion passed as follows:

Ayes: Acting Chair Wang and Commissioner Craig, Khan, Koo, Leon, Montejano, and Moore
Noes: None
Absent: Chair Kludjian and He
Abstain: None

7.2 City Now Accepting Public Comments on Draft Climate Action Plan

Director Shenfil shared an update that Fremont's updated draft Climate Action Plan is now available on [MyFremont](#) for the community to review and provide feedback. On June 20, the Fremont City Council unanimously approved to release the draft for a period of public review and comment. To learn more about the plan and the update process, please visit the City’s [Climate Action Plan webpage](#). Feedback will be accepted on [MyFremont](#) for approximately one month. The feedback received will be reviewed and considered as staff prepares the final Climate Action Plan to bring to the City Council for adoption later this year.

7.3 40th National Night Out on August 1, 2023

Director Shenfil informed the HRC that National Night Out is coming soon. The HRC is invited to participate in the event. Interested commissioners can sign up online by July 7, 2023. Commissioners Khan, Koo, and Montejano expressed interest. Staff informed the HRC that Chair Kludjian is also interested.

8. COMMISSION REFERRALS (Referrals from the City Council to the Commission): NONE

9. COMMITTEE REPORTS

9.1 Standing Committee Reports

9.1.1 LGBTQ+ Committee

Commissioners Montejano and Khan provided the HRC with a report on the HRC's walking contingent entry in the SF Pride Parade. Over 30 people participated. Commissioner Khan suggested adding more to their entry should the HRC join the parade again next year.

Commissioner Khan stated she would join this committee moving forward.

9.2 Adhoc Committees/Liaisons Reports

9.2.1 New Combined Committee (name TBD)

Acting Chair Wang provided updates on the committee's current projects and tasks. The Committee name will be chosen soon. Committee is finalizing more details on the Disability Resource Festival and will give more details at the next HRC meeting.

9.2.2 Pursuing Continuous Improvement

Commissioner Moore provided updates on the committee's tasks and projects. Committee decided to move table events/participation under the TBD committee going forward. The committee will review their portion of the strategic plan at their next meeting to determine what items are outstanding.

10. STAFF REPORTS

10.1 Project Homekey update

Director Shenfil informed the HRC that the City of Fremont Homekey Project had been proposed to the State, and results have yet to be announced. She encouraged the HRC to review the new website for Shangri-La Step Up in Fremont, accessible at <https://www.stepupinfremont.com/>.

11. ANNOUNCEMENTS

- Commissioner Montejano shared that she will be volunteering with Alameda County Firefighters for their 4th of July Pancake Breakfast.
- Acting Chair Wang encouraged the HRC to watch the Fremont 4th of July parade and join the afterparty at the Downtown Event Center.

12. REFERRALS TO STAFF (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration). **NONE**

13. MEETING EVALUATION

Commissioner Khan stated Acting Chair Wang did a good job running the meeting.

- 14. ADJOURNMENT:** With no further business, Acting Chair Wang adjourned the meeting at 8:12 PM.

HUMAN RELATIONS COMMISSION						
2023 MEETING ATTENDANCE						
	1/23	2/27	3/20	4/17	5/15	6/26
COMMISSIONER	R meeting	R meeting	R meeting	R meeting	R meeting	R meeting
CRAIG, BENJAMIN	n/a	E	P	P	P	P
HE, ANNIE	n/a	P	P	E	P	A
KHAN, SONIA	P	E	E	E	P	P
KLUDJIAN, MARTIN	P	P	P	P	P	A
KOO, KEITH	n/a	P	A	P	P	P
LEON, CECILIA	n/a	n/a	n/a	n/a	P	P
MONTEJANO, PATRICIA	P	P	P	A	P	P
MOORE, JULIE	P	P	A	P	P	P
WANG, ANNA	P	P	P	P	P	P

Attendance Codes

P - Present **A** - Absent **E** - Excused Absence *Only regular meeting absences are

Meeting Codes

R - Regular Meeting **S** - Special Meeting **L** - Lack of Quorum
C - Cancelled Meeting for lack of business

*** Due to lack of Quorum, absence does not affect eligibility.**

Commissioners can not have two unexcused regular meetings in a row in a one year time frame AND Commissioners can not have three unexcused regular meetings in a 6 month time period. (Jan - June and July - December)

2023 Human Relations Commission Calendar

Date	Meeting Type	Time & Location
Thursday, January 5, 2023	Special Meeting – LGBTQ+ Committee	CANCELLED
Monday, January 23, 2023	Regular Meeting	7:00pm Fire Training Rm
Monday, February 27, 2023	Regular Meeting	7:00pm Fire Training Rm
Thursday, March 9, 2023 (rescheduled from 3/2/23)	Special Meeting – LGBTQ+ Committee	6:00pm in-person location TBD
Monday, March 20, 2023	Regular Meeting	7:00pm Fire Training Rm
Tuesday, April 11, 2023 – (rescheduled from 4/6/2023) –	Special Meeting – LGBTQ+ Committee	6:00pm HR Training Room
Monday, April 17, 2023	Regular Meeting	7:00pm Fire Training Rm
Thursday, May 4, 2023	Special Meeting – LGBTQ+ Committee	6:00pm HR Training Room
Monday, May 15, 2023	Regular Meeting	7:00pm Fire Training Rm
Thursday, June 1, 2023	Special Meeting – LGBTQ+ Committee	6:00pm HR Training Room
Monday, June 26, 2023	Regular Meeting	7:00pm Fire Training Rm
Thursday, July 6, 2023	Special Meeting – LGBTQ+ Committee	CANCELLED
Monday, July 17, 2023	Regular Meeting	7:00pm Fire Training Rm
Monday, August 21 2023	Regular Meeting	7:00pm Fire Training Rm
Thursday, September 7, 2023	Special Meeting - LGBTQ+ Committee	6:00pm HR Training Room
Monday, September 18, 2023	Regular Meeting	7:00pm Fire Training Rm
Monday, October 16, 2023	Regular Meeting	7:00pm Fire Training Rm
Thursday, November 2, 2023	Special Meeting - LGBTQ+ Committee	6:00pm HR Training Room
Monday, November 20, 2023	Regular Meeting	7:00pm Fire Training Rm
Monday, December 18, 2023	Regular Meeting	7:00pm Fire Training Rm