

**Fremont Library Advisory Commission
Agenda
November 20, 2023**

The Fremont Library Advisory Commission is a citizen commission appointed by the Fremont City Council. The Fremont Library Advisory Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 510-284-4060).

General Order of Business:

1. Call to Order – 7:00 p.m.
2. Roll Call
3. Approval of Minutes
4. Public Communications
5. Scheduled Items
6. Staff Report
7. Commission and Staff Communications
8. Future Agenda Items
9. Adjournment

Order of Discussion

Generally, the order of discussion after introduction of an item by the chair will include comments and information by staff followed by Fremont Library Advisory Commission questions, inquiries or discussion. The authorized representative or interested citizens may then speak on the item. At the close of public discussion, the Commission will consider the item and action will be taken. Items on the agenda may be moved from the order listed.

Addressing the Fremont Library Advisory Commission

Any person may speak on any item under discussion by the Fremont Library Advisory Commission after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Commission, a card must be submitted to the Chair indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Fremont Library Advisory Commission, please state your name and address. In order to **ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.**

Public Communications

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under Public Communications. The Fremont Library Advisory Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Fremont Library Advisory Commission may establish time limits of presentations.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act, or if you do not have access to email or the internet, please contact The City Clerk's Office at (510)284-4060 or CClerk@fremont.gov prior to the meeting for assistance.

Regular scheduled meetings of the Fremont Library Advisory Commission are conducted at Fremont Main Library, 2400 Stevenson Bld., Fukaya Room A. Meetings are conducted at 7.00 p.m. on the fourth Monday of January, and the third Monday of March, May, September, and November. Meetings may be tape recorded at the discretion of the Chair.

The agenda is posted outside of the Fremont Main Library and available for download on the City of Fremont website at <https://www.fremont.gov/government/departments/city-clerk/boards-commissions-committees/library-advisory-commission> . Copies of the agenda are available at the City of Fremont City Clerk's Office three days preceding the regularly scheduled meeting.

Information about Fremont Libraries or items scheduled on the Agenda may be referred to:

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Fremont Library Advisory Commission

Lauren Teixeira
David Sheen, Chair
Kathleen Lang
Rayland Ho
Felix Lechner, Friends of the Library Representative
Janet Perry
Smiti Anand, Vice Chair
Rohit Upamaka, Student Representative
Harmesh Sidhu

FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING

Agenda

MONDAY – November 20, 2023

7:00 P.M.-9:00 P.M.

**Fremont Main Library, Fukaya Room A
2400 Stevenson Blvd. Fremont, CA**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

4. PUBLIC COMMUNICATIONS (written/oral)

5. SCHEDULED ITEMS

5.1 Connecting Students to FLAC/Library – Commissioner Upamaka

5.2 Overview of Library Hours – Becky Machetta

5.3 Booklegger Update – Commissioner Lang

6. STAFF REPORT

6.1 Becky Machetta, Alameda County Library

6.2 Alberto Quintanilla, Management Analyst, City of Fremont

7. COMMISSION AND STAFF COMMUNICATIONS

7.1 Continuing conversation on connecting students to FLAC/Library – Commissioner Upamaka

7.2 Libraries and changing times – Becky Machetta

7.3 Measure I update - Commissioner Lang

7.4 Libraries and what they mean to you – Commissioner Teixeira

7.5 Warm Springs Library Services Subcommittee Report

8. FUTURE AGENDA ITEMS

9. ADJOURNMENT

**FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
MINUTES**

MONDAY – September 18, 2023

7:00 P.M.-9:00 P.M.

**Fremont Main Library, Fukaya Room A
2400 Stevenson Blvd. Fremont, CA**

1. **CALL TO ORDER** – The meeting was called to order at 7:08 pm by Commissioner Sheen.
2. **ROLL CALL** Present: Commissioners Felix Lechner, Kathleen Lang, Smiti Anand, David Sheen, Harmesh Sidu. Absent: Commissioners Rayland Ho, Janet Perry, Lauren Teixeira, Rohit Upamaka. City of Fremont: Alberto Quintanilla. Alameda County Library: Becky Machetta, Elizabeth Gamell
3. **APPROVAL OF MINUTES** Commissioner Lang moved to approve the minutes, Commissioner Anand 2nd the motion. Approved: Commissioners Lechner, Sheen, Anand, Sidhu and Lang.
4. **PUBLIC COMMUNICATIONS (written/oral)**: No members of the public present and no public comments given to library staff.
5. **SCHEDULED ITEMS**

5.1 Overview of Library Hours – Becky Machetta

Machetta shared the current hours for the four libraries in Fremont.

- Fremont Main Library is open 48 hours per week: Monday & Tuesday 12-8, Wednesday & Thursday 11-6, Friday and Saturday 10-5, and Sunday 1-5. Sundays are paid by City of Fremont.
- Centerville is open 28 hours per week, Tuesday 10-5, Wednesday 1-8, Thursday 11-6, and Saturday 10-5. Saturdays are paid for by City of Fremont.
- Irvington Library & Makerspace is open 20 hours per week: Tuesday-Friday from 1-6. Makerspace is also available by appointment Saturdays 1-6.
- Niles Library is open 7 hours per week on Fridays, 10-5 pm.

Commissioner Anand asked about how can we fund extra hours for the libraries. Commissioner Lechner shared his experience writing an advisory for Centerville to open on Saturdays in 2017. It was recommended by Commissioners Lechner and Lang to survey the community, getting the community to go to the City Council and request more open hours for the library. Commissioner Anand also mentioned about the subcommittee for Warm Springs to meet before the next meeting.

5.2 Booklegger Update - Commissioner Lang

Commissioner Lang shared with those unfamiliar with the program that Bookleggers go into 1 classroom at a time and give a short highlight (Book Talk) of a collection of books, it is just enough to get the kids excited to read it. They can then go to the library (school or public) and check out that book to read. This is in coordination with the AC Library and FUSD. It is for students in grades 2-5.

Lang provided an update on the Booklegger activities. Last year the Bookleggers were able to visit 10 schools that are lowest performing in reading. There are 7 active Bookleggers, 3 are new including a fluent mandarin speaker who will be visiting the Mandarin immersion school. This fall/winter the Bookleggers will be visiting 107 classes. There will be another training in January 2024 for new Bookleggers, they will be 2x half day in person training sessions.

6. STAFF REPORT

6.1 Becky Machetta, Fremont Main Library, Alameda County Library.

- Machetta shared the recruitment for Branch Manager for Fremont Main Library is open now.
- Over the summer library staff at Fremont Main did a lot of collection maintenance in preparation for the RFID project. The project started at Main on 8/21/23 and finished 9/13/23. The RFID team is at other AC Library locations right now but will get to Centerville, Irvington, and Niles in the next few weeks.
- Fremont Main and Centerville libraries should know soon if they are recipients of the California State Library Building Forward Grant.
- The libraries participated in the Fremont Festival of the Arts and saw hundreds of people over the two-day festival. Library staff are keeping an eye out for other outreach opportunities to attend

Program highlights for Fremont Main include:

- Queer Chorus of San Francisco helped kick off Pride month in June with a performance and personal stories as queer people
- We hosted their first ever Drag Story Hour in July
- A new partnership with SAVE (Safe Alternatives to Violent Environments): two programs over the summer for Teens: Setting Healthy Boundaries with Parents and True Colors LGBT program
- Regular Tai Chi and Yoga programs for adults – monthly/quarterly
- Homework Center – We have grant funds to pay for our coordinator from ACLF, this will run all school year M-T 3:45-5:45
- Literacy Enrichment program started over the summer, 1-1 reading help for children who are behind in reading. This program will continue in the fall and spring. We partnered with Read to Thrive to bring this program to the library
- Coming soon – There will be a screening of the Sundance Film “Fremont” at Fremont Main on November 18th from 1-3:30 pm. A discussion with the filmmakers, lead actress, the Afghan Coalition, and Narika will follow.

Program highlights for Irvington library:

- A robotics team from Irvington HS is hosting a robotics workshop at Makerspace every 4 weeks for elementary school students.
- 3D Printer Tech Tutoring is available on Saturdays by appointment. Call the Library for more info.
- IRV hosted FUSD K-12 teachers and principals for a professional development event. They learned about Makerspaces, how they might incorporate a makerspace in their classroom/school and offered suggestions for future class field trips.

6.2 Alberto Quintanilla, Management Analyst, City of Fremont. Quintanilla shared that City Council meeting on Tuesdays at 7 pm and can be attended in person or via zoom. Anyone is able to speak to City Council during the open forum period.

7. COMMISSION AND STAFF COMMUNICATIONS

7.1 Report on meeting of the Friends of the Fremont Library Commissioner Lechner reported on the Fremont Friends of the Library activities: The Pop-up Book Sales on Saturdays has been going very well. The big 3-day book sale is coming up September 22-24 in the Fukaya room.

8. FUTURE AGENDA ITEMS

8.1 Continuing conversation on connecting students to FLAC/Library

8.2 Plans for how libraries are adapting with changing times.

8.3 (Possible) Measure I update from Commissioner Lang

9. ADJOURNMENT Commissioner Lang moved to adjourn the meeting, everyone voted Aye. Meeting ended at 8:17 pm.