



Recreation Commission Agenda and Report

General Order of Business

1. Preliminary
 - A. Call to Order
 - B. Salute to the Flag
 - C. Roll Call
2. Consent Calendar
3. Approval of Minutes
4. Public Communications
5. Staff Presentations/Ceremonial Items
6. Action Items
7. Commission Referrals
8. Commission and Staff Communications
9. Adjournment

IMPORTANT NOTICE REGARDING THE RECREATION COMMISSION MEETING

Pursuant to State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic, the City Council Chambers will not be open for September 1, 2021 meeting of the Recreation Commission. The meeting will be conducted remotely via video/teleconference.

The Public may watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number.

Submission of Public Comments: For those wishing to make public comments at the September 1, 2021 Recreation Commission meeting, you may either: (1) submit your comments by email prior to the meeting, or (2) by Spoken Public Comment during the meeting.

How to submit Public Communications/Public Comment by email prior to the meeting:

Send an email to tleung@fremont.gov by 2:00 p.m. the day of the meeting. Please identify the agenda item number and meeting date in the subject line of your email, or specify that it is not related to an agenda item. Emails will be compiled into files by agenda item number, distributed to the Recreation Commission and staff, and published in the City's Agenda Center on www.fremont.gov. Electronic comments on agenda items for the Recreation Commission meeting may only be submitted by email. Comments via text and social media (Facebook, Twitter, etc.) will not be accepted.

How to provide Spoken Public Comment during the meeting: The meeting will begin at 7 p.m. Whether you participate online or by phone, you may wish to "arrive" early so that you can address any technology questions prior to the start of the meeting.



How to provide Spoken Public Comment during the meeting (cont.):

1) By online:

Recreation Commission Zoom Webinar: <https://zoom.us/j/95154008217>

- a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- b. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- c. When the Chair calls for the item on which you wish to speak, click on “raisehand.” Speakers will be notified shortly before they are called to speak.
- d. When called, please limit your remarks to the time limit allotted.

2) By phone:

833-430-0037 (toll free)

Webinar ID: 951 5400 8217

Press*9 to raise a hand to speak, via phone.

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Recreation Commission questions or inquiries. The applicant, or their authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Recreation Commission and action taken.

Consent Calendar

Items on the Consent Calendar (printed on separate sheet) are considered to be routine by the Recreation Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

Addressing the Recreation Commission

Any person may speak on any item under discussion by the Recreation Commission after receiving recognition by the Chair. Speaker cards will be available at the speaker’s podium prior to and during the meeting. To address the Commission, a card must be submitted to the Clerk indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Recreation Commission, please walk to the rostrum located directly in front of the Commission. State your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Public Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Communications section. Please be aware provisions of California Government Code Section 54954.2(b) prohibit the Recreation Commission from taking any immediate action on an item which does not appear on the agenda, unless it meets stringent requirements. The Chair may limit the length of your presentation.

Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the Community Services Department at (510) 494-4347.

Information

For Information on current agenda items please contact the Community Services Department at (510) 494-4347.

Copies of the Agenda and Report are available at the Community Services Department administrative office at 3300 Capitol Avenue, Building B and are available at each Commission meeting. In addition, complete agenda packets will be available for review at the Commission meeting or at the Community Services Department office three days prior to Commission meetings.

Information about the City or items scheduled on the Agenda and Report may be referred to:

**Tracey Leung, Executive Assistant
Community Services Department
3300 Capitol Avenue, Building B
Fremont, California 94538
Telephone: (510) 494-4347**

Your interest in the conduct of your City's business is appreciated.

Recreation Commission

Jannet Benz
Brian Hughes
Mia Mora
Sundar Sankaran
Larry Thompson
Elissa Winters
(one vacant)

Department Staff

Suzanne Wolf, Community Services Director
Kim Beranek, Community Services Deputy Director
Juan Barajas, Park Superintendent
Tara Bhuthimethee, Senior Landscape Architect
Kathy Cote, Environmental Services Manager
Jimmy Dilks, Waterpark Revenue & Sales Manager
Andrew Freeman, Business Manager
Matt Herzstein, Waterpark Operations Manager
Irene Jordahl, Recreation Superintendent II
Mark Mennucci, Senior Landscape Architect
Ernie Moreira, Urban Landscape Manager
Ken Pianin, Solid Waste Administrator
Roger Ravenstad, Parks Planning & Design Manager
Michael Sa, Recreation Superintendent I
Lance Scheetz, Recreation Superintendent II

**AGENDA
FREMONT RECREATION COMMISSION
SPECIAL MEETING
VIRTUAL MEETING VIA ZOOM WEBINAR
SEPTEMBER 1, 2021
7:00 P.M.**

(SPECIAL MEETING WILL BE HELD IMMEDIATELY FOLLOWING THE REGUALR MEETING)

- 1. PRELIMINARY**
 - A. Call to Order**
 - B. Salute to the Flag**
 - C. Roll Call**

- 2. CONSENT CALENDAR - None**

- 3. APPROVAL OF MINUTES - None**

- 4. PUBLIC COMMUNICATIONS**

- 5. STAFF PRESENTATIONS/CEREMONIAL ITEMS**

- 6. ACTION ITEMS**
 - 6.1 CONSIDER THE NAMING OF THE NEW CIVIC PARK AND COMMUNITY CENTER LOCATED IN THE DOWNTOWN DISTRICT UNDER CONSTRUCTION BY THE CITY OF FREMONT (PWC9032).**

To consider a recommendation that the new 1-acre civic park and approximately 13,400-square-foot community center at 3500 Capitol Avenue be named the “Downtown Plaza” and “Downtown Event Center” to the City Council for approval.

- 7. COMMISSION REFERRALS**

- 8. COMMISSION AND STAFF COMMUNICATIONS**

- 9. ADJOURNMENT**

**FREMONT RECREATION COMMISSION
VIRTUAL SPECIAL MEETING
SEPTEMBER 1, 2021**

(SPECIAL MEETING WILL BE HELD IMMEDIATELY FOLLOWING THE REGULAR MEETING)

STAFF REPORT

CONSIDER THE NAMING OF THE NEW CIVIC PARK AND COMMUNITY CENTER LOCATED IN THE DOWNTOWN DISTRICT UNDER CONSTRUCTION BY THE CITY OF FREMONT (PWC9032).

To consider a recommendation that the new 1-acre civic park and approximately 13,400-square-foot community center at 3500 Capitol Avenue be named the “Downtown Plaza” and “Downtown Event Center” to the City Council for approval.

Contacts:

Name: Cliff Nguyen
Title: Project Manager
Dept: Community Development
Phone: (510) 494-4454
Email: cnguyen@fremont.gov

BACKGROUND: After several work sessions and public hearings with the Recreation Commission, Planning Commission, and the City Council, including the approvals of a discretionary design review permit and the adoption of a park master plan, construction of the new community center and plaza at the heart of Downtown on Capitol Avenue, between State Street and Liberty Street, was approved by the City Council. The work commenced in October 2019 and the facilities are anticipated to be completed by the next month. Staff realized that formal approval of sign names did not occur until after the signs were installed (see Informational 1).

The project consists of a 13,400-square-foot community center that would include three meeting rooms varying in size from approximately 4,100 square feet to 1,200 square feet, a catering kitchen, restroom facilities, a large welcoming lobby/gathering space of 2,900 square feet, and a service yard at the rear. The largest room would include a 600-square-foot platform with a projection screen and would be able to provide seating for up to 300 people. In addition, a one-acre plaza would provide outdoor space to facilitate the diverse programmatic needs of the community. The plaza design features a triangular lawn and adjacent features consist of a hardscape plaza along Capitol Avenue, an alley for food trucks, and a garden breakout space under a tree canopy. The site design would facilitate an open relationship between building and landscape in order to accommodate indoor/outdoor activities, including private events.

In January 2021, the Recreation Commission recommended, and the City Council approved, the public artwork “Celestial Fantasy” by artist Shan Shan Sheng. The artwork is currently being fabricated and will be installed in the passive area of the plaza upon completion.

DISCUSSION/ANALYSIS: *Park Naming Policy:* On November 6, 1984, the City Council adopted Resolution 6188, which established policy, objectives, and principles relative to the naming of public parks as well as other public facilities (see Informational 2). The Recreation Commission is charged with making recommendations to the City Council concerning the proposed names of parks, recreation, and/or individual facilities. The City Council shall exercise final authority in naming of all public parks, recreation and other public facilities.

The applicable sections of the Policy’s objectives and principals that govern naming for the project are highlighted below:

Section 3 “Principles” of Resolution 6188 states: When public parks, recreation and other facilities do not fall into the prior classifications, they shall be named as follows:

City-Wide – These are of a specialized nature and located anywhere in the city and may be any size so long as they carry out the functions of the city-wide interest and use. They should be named in keeping with the natural and historic character of the area in which they are located.

Analysis: Naming of the facilities “Downtown Event Center” for the building and “Downtown Plaza” for the plaza (as shown in Exhibit “A”) is consistent with the Policy. The project is located at the heart of Downtown and is identified in the General Plan as the “Downtown District.” The proposed names are appropriate and consistent with the Policy as the proposed names for the facilities would be in keeping with the character of the Downtown area in which they are located. The establishment of the new community center and plaza is fundamental in creating a vibrant downtown and would galvanize the community’s desire to create a social and civic heart for the City. The proposed names of the facilities will easily identify their location and purpose to the community and visitors alike.

Fiscal Impact: The cost for the design, fabrication and installation of the proposed sign was made a part of City Council’s award of the construction of the project in October 2019. Funding in PWC9032 remains sufficient for this project.

Environmental Review: In April 2019, the Council found that no further environmental review is required pursuant to Sections 15183 and 15168 of the California Environmental Quality Act (CEQA) Guidelines as the project would not result in new or substantially more severe significant environmental effects than what was analyzed in the General Plan Environmental Impact Report (EIR) (State Clearinghouse No. 2010082060) and the Downtown Community Plan (DCP) Supplemental EIR (State Clearinghouse No. 2010072001) previously prepared and certified, and found that this action reflects the independent judgment of the City. No additional environmental review is required for this project.

ENCLOSURES:

Exhibit “A” – Installed Project Signs

Informational 1 – Select photos of installed signs

Informational 2 – Policy 6188

RECOMMENDATION: Recommend that the City Council approve the “Downtown Event Center” and “Downtown Plaza” names for the facilities at 3500 Capitol Avenue.

ATTENDING VIRTUAL MEETINGS

ZOOM WEBINAR RECREATION COMMISSION MEETING

How the Meeting Will Work

Recreation Commission meetings will be held via Zoom Webinar. The City of Fremont Recreation Division is hosting the meeting, the Recreation Commission, Director of Community Services, Deputy Director of Community Services, Parks Planning and Design Manager and staff who have presentations are the **panelists**, and Fremont residents and members of the public – as well as City staff – are **attendees**. Webinar attendees do not interact with one another; they join in listen-only mode, and the host can unmute one or more attendees as needed.

How to Provide Public Comments

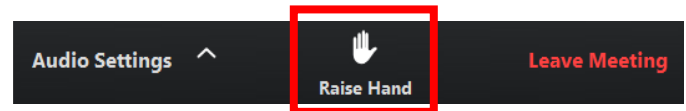
Staff at Recreation Division is accepting public comments on behalf of the Recreation Commission via Email. Please add the Recreation Commission meeting date in the subject line such as in the example below.

- **Email Address:** tleung@fremont.gov
- **Subject:** Public Comment for the Upcoming Recreation Commission Meeting 9/1/21 – (Please identify the agenda item number)
- **Send email by:** 2 p.m., Wednesday, September 1, 2021

Live Public Comment: If you are unable to provide a written comment (by email), you may join the webinar as an attendee to comment during the public comment portion of the agenda.

You may access the webinar via the link below. Public participation guidelines are provided in the right column of this page.

- Recreation Commission Meeting Zoom Webinar: <https://zoom.us/j/95154008217>
- By Phone:
833-430-0037 (toll free)
Webinar ID: 951 5400 8217
Press *9 to raise a hand to speak, via phone



Public Participation Guidelines

Below are recommendations from the Recreation Division to be considered for use by members of the public in meetings conducted via Zoom Webinar.

- **Identification:** Upon entering the webinar, please enter your name, number or other chosen identifier, so that the host can call upon you during the public comment period.
- **Raise Hand (pictured above):** You have the ability to virtually raise your hand for the duration of the webinar, but you will not be acknowledged and your mic will remain muted until you are called on during the public comment period. Click *9 to raise a hand to speak, via phone. Click **Lower Hand** to lower it if needed.
- **Public Comment Period:** Use "Raise Hand" to be called upon by the host. The host will unmute your mic and you will have the ability to share your comment. Each speaker is allowed up to three (3) minutes, at the discretion of the Chair. We kindly request speakers to mute or turn down the broadcast, when it is their opportunity to speak, as it may cause interference with the speaker system.
- **Use headphones/mic** for better sound quality and less background noise.

