



## Recreation Commission Agenda and Report

### General Order of Business

- |                        |   |
|------------------------|---|
| 1. Preliminary         | 4. Public Communications                |
| A. Call to Order       | 5. Staff Presentations/Ceremonial Items |
| B. Salute to the Flag  | 6. Action Items                         |
| C. Roll Call           | 7. Commission Referrals                 |
| 2. Consent Calendar    | 8. Commission and Staff Communications  |
| 3. Approval of Minutes | 9. Adjournment                          |

### IMPORTANT NOTICE REGARDING THE RECREATION COMMISSION MEETING

Pursuant to State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic, the City Council Chambers will not be open for December 2, 2020 meeting of the Recreation Commission. The meeting will be conducted remotely via video/teleconference.

The Public may watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number.

**Submission of Public Comments:** For those wishing to make public comments at the December 2, 2020 Recreation Commission meeting, you may either: (1) submit your comments by email prior to the meeting, or (2) by Spoken Public Comment during the meeting.

#### **How to submit Public Communications/Public Comment by email prior to the meeting:**

Send an email to [tleung@fremont.gov](mailto:tleung@fremont.gov) by 2:00 p.m. the day of the meeting. Please identify the agenda item number and meeting date in the subject line of your email, or specify that it is not related to an agenda item. Emails will be compiled into files by agenda item number, distributed to the Recreation Commission and staff, and published in the City's Agenda Center on [www.fremont.gov](http://www.fremont.gov). Electronic comments on agenda items for the Recreation Commission meeting may only be submitted by email. Comments via text and social media (Facebook, Twitter, etc.) will not be accepted.

**How to provide Spoken Public Comment during the meeting:** The meeting will begin at 7 p.m. Whether you participate online or by phone, you may wish to "arrive" early so that you can address any technology questions prior to the start of the meeting.



## **How to provide Spoken Public Comment during the meeting (cont.):**

### 1) By online:

Recreation Commission Zoom Webinar: <https://zoom.us/j/95154008217>

- a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- b. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- c. When the Chair calls for the item on which you wish to speak, click on “raisehand.” Speakers will be notified shortly before they are called to speak.
- d. When called, please limit your remarks to the time limit allotted.

### 2) By phone:

833-430-0037 (toll free)

Webinar ID: 951 5400 8217

Click\*9 to raise a hand to speak, via phone.

## **Order of Discussion**

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Recreation Commission questions or inquiries. The applicant, or their authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Recreation Commission and action taken.

## **Consent Calendar**

Items on the Consent Calendar (printed on separate sheet) are considered to be routine by the Recreation Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

## **Addressing the Recreation Commission**

Any person may speak on any item under discussion by the Recreation Commission after receiving recognition by the Chair. Speaker cards will be available at the speaker’s podium prior to and during the meeting. To address the Commission, a card must be submitted to the Clerk indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Recreation Commission, please walk to the rostrum located directly in front of the Commission. State your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

## **Public Communications**

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Communications section. Please be aware provisions of California Government Code Section 54954.2(b) prohibit the Recreation Commission from taking any immediate action on an item which does not appear on the agenda, unless it meets stringent requirements. The Chair may limit the length of your presentation.

## **Assistance**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the Community Services Department at (510) 494-4347.

**Information**

For Information on current agenda items please contact the Community Services Department at (510) 494-4347.

Copies of the Agenda and Report are available at the Community Services Department administrative office at 3300 Capitol Avenue, Building B and are available at each Commission meeting. In addition, complete agenda packets will be available for review at the Commission meeting or at the Community Services Department office three days prior to Commission meetings.

Information about the City or items scheduled on the Agenda and Report may be referred to:

**Tracey Leung, Executive Assistant  
Community Services Department  
3300 Capitol Avenue, Building B  
Fremont, California 94538  
Telephone: (510) 494-4347**

*Your interest in the conduct of your City's business is appreciated.*

**Recreation Commission**

Jannet Benz  
Robby Gill  
Brian Hughes  
Mia Mora  
Larry Thompson  
Pavan Vedere  
Elissa Winters

**Department Staff**

Suzanne Wolf, Community Services Director  
Kim Beranek, Community Services Deputy Director  
Juan Barajas, Park Superintendent  
Tara Bhuthimethee, Senior Landscape Architect  
Kathy Cote, Environmental Services Manager  
Esther deLory, Management Analyst II  
Jimmy Dilks, Waterpark Revenue & Sales Manager  
Andrew Freeman, Business Manager  
Matt Herzstein, Waterpark Operations Manager  
Irene Jordahl, Recreation Superintendent I  
Mark Mennucci, Senior Landscape Architect  
Ernie Moreira, Urban Landscape Manager  
Ken Pianin, Solid Waste Administrator  
Roger Ravenstad, Parks Planning & Design Manager  
Michael Sa, Recreation Superintendent I  
Lance Scheetz, Recreation Superintendent I

**AGENDA  
FREMONT RECREATION COMMISSION  
VIRTUAL MEETING VIA ZOOM WEBINAR  
DECEMBER 2, 2020  
7:00 P.M.**

**1. PRELIMINARY**

- A. Call to Order**
- B. Salute to the Flag**
- C. Roll Call**

**2. CONSENT CALENDAR - None**

**3. APPROVAL OF MINUTES**

- October 7, 2020

**4. PUBLIC COMMUNICATIONS**

**5. STAFF PRESENTATIONS/CEREMONIAL ITEMS**

5.1 An update of the Parks and Recreation Master Plan will be provided.

5.2 Staff will provide an update of the next EBPRD/COF Liaison meeting.

5.3 Honoring Commissioner Pavan Vedere for his 10 years of service.

5.4 Staff will provide COVID-19 updates.

5.5 2021/22-2025/26 Capital Improvement Program

Continue to discuss the City Capital Improvement Program process with a focus on park projects eligible for funding with Park Facilities Development Impact Fees and other funding.

Staff will present background regarding the City Capital Improvement Program (CIP) process and the role of the Recreation Commission in considering new and existing projects. An overview of the available funds and interest collected on Park Facilities Development Impact Fees and projected over the five year plan will be presented along with projects that have been discussed for potential funding. The Commission will review existing projects for possible changes in funding. This will be a continuation of the November 4, 2020 discussion regarding Commission interests and a review of a potential draft recommendation. At the next scheduled January Commission meeting the Commission will consider taking action on recommendations to the City Council. Due to the holiday timeframe, staff recommends meeting next on January 20<sup>th</sup>, of which the third Wednesday of each month is held for this special purpose.

**6. ACTION ITEMS - None**

- 7. COMMISSION REFERRALS**
- 8. COMMISSION AND STAFF COMMUNICATIONS**
- 9. ADJOURNMENT**

## ATTENDING VIRTUAL MEETINGS

### ZOOM WEBINAR RECREATION COMMISSION MEETING

#### How the Meeting Will Work

Recreation Commission meetings will be held via Zoom Webinar. The City of Fremont Recreation Division is hosting the meeting, the Recreation Commission, Director of Community Services, Deputy Director of Community Services, Parks Planning and Design Manager and staff who have presentations are the **panelists**, and Fremont residents and members of the public – as well as City staff – are **attendees**. Webinar attendees do not interact with one another; they join in listen-only mode, and the host can unmute one or more attendees as needed.

#### How to Provide Public Comments

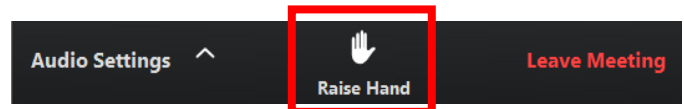
Staff at Recreation Division is accepting public comments on behalf of the Recreation Commission via Email. Please add the Recreation Commission meeting date in the subject line such as in the example below.

- **Email Address:** [tleung@fremont.gov](mailto:tleung@fremont.gov)
- **Subject:** Public Comment for the Upcoming Recreation Commission Meeting 12/02/20 – (Please identify the agenda item number)
- **Send email by:** 2 p.m., Wednesday, December 2, 2020

**Live Public Comment:** If you are unable to provide a written comment (by email), you may join the webinar as an attendee to comment during the public comment portion of the agenda.

You may access the webinar via the link below. Public participation guidelines are provided in the right column of this page.

- Recreation Commission Meeting Zoom Webinar: <https://zoom.us/j/95154008217>
- By Phone:  
833-430-0037 (toll free)  
Webinar ID: 951 5400 8217  
Click \*9 to raise a hand to speak, via phone



#### Public Participation Guidelines

Below are recommendations from the Recreation Division to be considered for use by members of the public in meetings conducted via Zoom Webinar.

- **Identification:** Upon entering the webinar, please enter your name, number or other chosen identifier, so that the host can call upon you during the public comment period.
- **Raise Hand (pictured above):** You have the ability to virtually raise your hand for the duration of the webinar, but you will not be acknowledged and your mic will remain muted until you are called on during the public comment period. Click \*9 to raise a hand to speak, via phone. Click **Lower Hand** to lower it if needed.
- **Public Comment Period:** Use "Raise Hand" to be called upon by the host. The host will unmute your mic and you will have the ability to share your comment. Each speaker is allowed up to three (3) minutes, at the discretion of the Chair. We kindly request speakers to mute or turn down the broadcast, when it is their opportunity to speak, as it may cause interference with the speaker system.
- **Use headphones/mic** for better sound quality and less background noise.

