



Recreation Commission Agenda and Report

General Order of Business

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|----|-----------------------|----|--------------------------------------|
| 1. | Preliminary | 4. | Public Communications |
| | A. Call to Order | 5. | Staff Presentations/Ceremonial Items |
| | B. Salute to the Flag | 6. | Action Items |
| | C. Roll Call | 7. | Commission Referrals |
| 2. | Consent Calendar | 8. | Commission and Staff Communications |
| 3. | Approval of Minutes | 9. | Adjournment |

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Recreation Commission questions or inquiries. The applicant, or their authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Recreation Commission and action taken.

Consent Calendar

Items on the Consent Calendar (printed on separate sheet) are considered to be routine by the Recreation Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

Addressing the Recreation Commission

Any person may speak on any item under discussion by the Recreation Commission after receiving recognition by the Chair. Speaker cards will be available at the speaker's podium prior to and during the meeting. To address the Commission, a card must be submitted to the Clerk indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Recreation Commission, please walk to the rostrum located directly in front of the Commission. State your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Public Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Oral Communications section. Please be aware provisions of California Government Code Section 54954.2(b) prohibit the Recreation Commission from taking any immediate action on an item which does not appear on the agenda, unless it meets stringent requirements. The Chair may limit the length of your presentation.

Agenda and Report	•	Fremont Recreation Commission Meeting	•	December 7, 2016
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See Table of Contents for Meeting Location

See Reverse

Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the Community Services Department at (510) 494-4347.

Information

For Information on current agenda items please contact the Community Services Department at (510) 494-4347.

Copies of the Agenda and Report are available at the Community Services Department administrative office at 3300 Capitol Avenue, Building B and are available at each Commission meeting. In addition, complete agenda packets will be available for review at the Commission meeting or at the Community Services Department office three days prior to Commission meetings.

Information about the City or items scheduled on the Agenda and Report may be referred to:

**Tracey Leung, Executive Assistant
Community Services Department
3300 Capitol Avenue, Building B
Fremont, California 94538
Telephone: (510) 494-4347**

Your interest in the conduct of your City's business is appreciated.

Recreation Commission

Jeff Couthren
John Dutra
Brian Hughes
Mia Mora
Larry Thompson
Pavan Vedere
Laura Winter

Department Staff

Suzanne Wolf, Community Services Director
Kim Beranek, Community Services Deputy Director
Kathy Cote, Environmental Services Manager
Esther deLory, Management Analyst II
Jimmy Dilks, Waterpark Revenue & Sales Manager
Matt Herzstein, Waterpark Operations Manager
Irene Jordahl, Recreation Superintendent I
Kyle Kramer, Parks Superintendent
Mark Mennucci, Senior Landscape Architect
Ken Pianin, Solid Waste Administrator
Roger Ravenstad, Parks Planning & Design Manager
Lance Scheetz, Sales and Revenue Manager
Damon Sparacino, Recreation Superintendent I
Thomas Young-Doyle, Urban Landscape Manager

TABLE OF CONTENTS
FREMONT RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS
3300 CAPITOL AVENUE, BUILDING "A"
FREMONT, CALIFORNIA 94538
DECEMBER 7, 2016
7:00 P.M.

1. PRELIMINARY

- A. Call to Order**
- B. Salute to the Flag**
- C. Roll Call**

2. CONSENT CALENDAR

3. APPROVAL OF MINUTES

- August 17, 2016
- September 7, 2016
- October 5, 2016
- November 2, 2016

4. PUBLIC COMMUNICATIONS

5. STAFF PRESENTATIONS/CEREMONIAL ITEMS

6. ACTION ITEMS

6.1 2017/18-2021/22 CAPITAL IMPROVEMENT PROGRAM

Consider recommending to the City Council Approval of the Fiscal Year 2017/18-2021/22 Capital Improvement Program for Park Projects Eligible for Funding with Park Facilities Development Impact Fees and Measure WW Bond Funds

Contact Persons:

Name:	Roger Ravenstad	Suzanne Wolf
Title:	Parks Planning and Design Manager	Director
Dept.:	Community Services	Community Services
Phone:	510-494-4723	510-494-4329
e-mail:	rravenstad@fremont.gov	swolf@fremont.gov

7. COMMISSION REFERRALS

8. COMMISSION AND STAFF COMMUNICATIONS

9. ADJOURNMENT

**AGENDA
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Phone:	510-494-4723	510-494-4329
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Executive Summary: Staff will present recommendation to City Council the final list of proposed projects and funding for the FY 2017/18 - FY2021/22 City Capital Improvement Program (CIP). This proposal culminates the discussions held at two previous Recreation Commission Study Sessions on October 5, 2016 and November 2, 2016

BACKGROUND: The City is in the process of preparing the 2017/18-2021/22 Capital Improvement Program (CIP) Budget. The City engages in the capital planning process every two years as a means for the City Council to establish priorities and provide funding for the most important capital improvements throughout the city.

On October 5, 2016 and on November 2, 2016, the Recreation Commission held study sessions to begin discussing the parks component of the CIP.

This report provides a brief summary of proposed funding and projects, and concludes with a list of staff recommendations for Recreation Commission's consideration. All of the Commission's recommendations will be provided to the City Council during their consideration of the 2017/18-2021/22 CIP, with the first City Council review currently planned for January or February, 2017.

The City Council may hold additional public hearings on the Capital Improvement Program before adoption of the final Capital Improvement Program in June, 2017.

Funding for park maintenance: The City is curtailed in building new park projects until it can pay for additional park maintenance staff. Since 2003, when the maintenance budget was reduced by nearly 20%, the City has placed park projects on hold pending new maintenance funding. Staff recommends moving forward on projects that either improve park maintenance efficiencies or projects that create new fee generation to cover the additional maintenance.

Meanwhile, the city continues to grow in population, resulting in intensified use of and competition for existing resources. Staff continues to work diligently to identify new and creative ways to meet the recreational demands of the growing population within the constraints of the park maintenance budget. One of the key aspects is to achieve maintenance efficiencies with a myriad of methods, from turf reduction to equipment efficiencies.

Status of park development funds: The Finance Department has prepared estimates of the five-year (FY 2017/18 - FY2021/22) projected revenues and interest earning for park development funds, based on expected development activity in the residential sector. These estimates show projected revenue and interest earnings of \$7,938,160. Projects that were shown in the previous five year Plan (FY 20015/16 – FY 2019/20) as programmed and not allocated are discussed below under the heading "Exhibit 2."

EXHIBIT 1: A number of projects are being "closed out" that have remaining balances that will return to the Park Development Funds. These are shown in Exhibit 1, totaling \$148,959. During the work session on November 2, 2016, the Recreation Commission reviewed defunding seven projects for reasons described below, which will help fund additional projects for a total of \$2,326,487 in the coming Capital Improvement Program.

Central Park Fields 9&10 Turf Conversion in the amount of \$123,000 and Cricket/Baseball Batting Cages in the amount of \$29,000 are shown for partial defunding. These two projects are near close-out and will not need the entire remaining amount allocated to complete close-out.

The Central Park Softball Fields 1&2 Project in the amount of \$390,000, Central Park Turf Renovation at Soccer Fields 1-8 Project in the amount of \$410,600, and the Sylvester Harvey Community Park Turf Renovation Project in the amount of \$850,000 are all shown for defunding and close out. These three projects sites will be completed in a new project titled: Athletic Field Turf Renovations for a proposed amount of \$500,000. Staff has reassessed the needs for these fields and the athletic fields throughout all community parks and has determined that a less comprehensive approach is needed to renovate these fields. Some fields, such as the Irvington Community Park football field, are so deteriorated that staff will continue to approach them with a full regrading and reconstruction of the field. The Irvington site will retain its separate funding in the amount of \$450,000, and is not included in this defunding and project redefinition.

The Measure WW Administrative Expenses Project is shown for partial defunding in the amount of \$500,000 with \$200,000 remaining in the project. The WW program is coming to a close at the end of 2018 and staff estimates that only \$200,000 is needed to carry the program to completion.

Lastly, The Centerville Community Park (Expansion) Project is shown for partial defunding of \$23,887 from Fund 532. This will allow the Finance Department to close out this older Fund (532). The Centerville Community Park Project site is currently being considered for the construction of an elementary school by the Fremont Unified School District. Staff will return to the Recreation Commission in 2017 to discuss the impacts of the school on the project, park land, and existing funding allocated to the park construction project.

EXHIBIT 2: Projects that were shown in the previous five year Plan (FY 20015/16 – FY 2019/20) as programmed and not allocated total amount of \$11,811,750. Programmed projects are in the last three years of the Plan. These projects will now show in the new five year Plan as year one through three, with year one and two as allocated years.

Two modifications are proposed to the existing programmed projects. In order to identify some money for the California Nursery Historical Park Implementation Project, the previous allocation shown for Pacific Commons Sports Park of \$1,000,000 per year is split in half each year with \$500,000 for California Nursery and \$500,000 for Pacific Commons Sports Park each of the three years. Secondly, related to the creation of a new Athletic Field Turf Renovation Project and the defunding of the Central Park Turf Renovation at Soccer Fields 1-8 Project, an additional amount of \$205,300 is shown in a programmed year that needs to be eliminated. The list of existing programmed projects with proposed modifications is shown in Exhibit 2.

SIGNIFICANT ELEMENTS OF THE 5-YEAR PLAN: This year staff is recommending that no monies in Fund 541 be used toward renovation projects. Fund 541 is money collected in compliance with the Quimby Act of 1965 and has historically been used only for acquisition of new park land, but is allowed by statute to be used for park renovation projects that address impacts from increased population. Fund 541 has estimated fund balance of \$9,691,000. Due to changes in Impact Fee collection enacted by the City Council in 2015, the City no longer collects park land impact fees under Quimby Act and instead collects park land impact fees under AB1600 (Mitigation Fee Act of 1987). The result of this change is that new monies collected under AB1600 cannot be used for renovation projects such as with Quimby Act monies. The AB1600 park land impact fee funds are now being collected and identified in Fund 542. Fund 542 has estimated revenues of \$20,394,000 collected over the next 5 year plan. Staff proposes to pause on

the use of Fund 541 for renovation projects until the City has adjusted to the new rate of revenue anticipated in Fund 542 under AB1600.

This five-year plan will include projects that will be funded from the City of Fremont share of the voter approved Measure WW Park Bond Act, managed by the East Bay Regional Park District (EBRPD). Due to the defunding of Central Park Softball Fields 1&2 there is \$390,000 remaining of the City share, which is proposed to fund the California Nursery President’s House Renovation project in the amount of \$300,000 and the California Nursery Well Replacement Project in the amount of \$90,000 as shown in Exhibit 3, part B. In order to meet the EBRPD application deadline of March 31, 2017, specific recommendations have been added to approve these projects in advance of the FY 2017/18 – FY 2021/22 CIP adoption by City Council.

This five-year plan includes a second payment from the Patterson Ranch development in the amount of \$4,294,860 as a contribution toward the development of the Pacific Commons Sports Park. This payment is the second installment of a total of \$9,000,000 required in the Patterson Ranch Development Agreement, which are above and beyond the standard required park development fees for the project. There is \$547,644 of the \$9,000,000 still owed by the Patterson Ranch Development Agreement.

Two park funds are proposed with non-traditional park fund sources. One project is the Central Park Senior Center Trash Enclosure project, with monies from the Integrated Waste Management Fund Balance in the amount of \$262,000. This project will provide a badly needed trash enclosure for the Senior Center. The second project is the Sabercat Historical Park Sign Project, with monies from the one-time Altamont Transfer Fee Open Space Fund in the amount of \$211,000. This project will implement the recently adopted Sabercat Historical Park Sign Program.

To summarize the funding information above:

1.	Five-year projections of funding available from park development funds: (this amount DOES NOT include monies attributed to previously programmed projects shown in Exhibit 2):	\$7,938,160
2.	Five-year projections of pre-1995 funds available:	\$131,460
3.	Dollar value of projects recommended for defunding, reduction, or closeout (Exhibit 1):	\$2,475,446
4.	Dollar value of one project removed from program list (Exhibit 2):	\$205,300
5.	Dollar value of contributions from Integrated Waste Fund Balance and Open Space Fund:	\$473,000
6.	Patterson Ranch Development contribution toward Municipal Parcel	\$4,294,860
	<i>Amount for allocation to new projects¹</i>	<i>\$15,518,226</i>

¹ This is the amount that the Recreation Commission can recommend be allocated to new projects, without making any other defunding recommendations beyond the projects already recommended in Exhibit 1.

EXHIBIT 3: Section A of Exhibit shows the total funding available.

Projects Proposed for Funding: In addition to the previously programmed projects shown in Exhibit 2 the Recreation Commission reviewed the list of proposed new projects at their November 2, 2016 meeting. Those projects are shown in Exhibit 3, section B.

Acquisition of park land: For the preparation of the Capital Improvement Program (CIP), the Recreation Commission is not required to make any specific recommendations concerning acquisition of park land. Acquisitions are made when opportunities arise. At the end of the next five-year plan, there will be an estimated \$20,394,000 in Fund 542 and \$9,691,000 in Fund 541, for a total of \$30,085,000 available for acquisition of new park land.

ENCLOSURES:

Exhibit 1: Existing Projects Scheduled for Close-Out and Proposed for De-Funding

Exhibit 2: Programmed Projects and Proposed Adjustments

Exhibit 3: New Park Revenues and Project Proposals for the FY 2017/18 - 2021/22 CIP

Exhibit 4: Projects with Unfunded Needs.

RECOMMENDATIONS:

1. Recommend the City Council defund a portion of the Centerville Community Park Project, PWC 8392 in the amount of \$23,887.47 from Fund 532 and approve transfer of the remaining fund balance in Fund 532 to Fund 182 for re-allocation in the FY 2017/18 - FY2021/22 CIP; and then close Fund 532.
2. Recommend the City Council defund a portion of the Measure WW Administrative Costs Project, PWC 8774 in the amount of \$500,000 from Fund 541 and return monies to the appropriate Fund Balance for re-allocation in the FY 2017/18 - FY2021/22 CIP.
3. Recommend the City Council defund a portion of the Central Park Fields 9&10 Turf Conversion Project, PWC 8800 in the amount of \$45,000 from Fund 533 and \$78,000 from Fund 540 and return monies to the appropriate Fund Balance for re-allocation in the FY 2017/18 - FY2021/22 CIP.
4. Recommend the City Council defund a portion of the Cricket/Baseball Batting Cages Project, PWC 8838 in the amount of \$29,000 from Fund 540 and return monies to the appropriate Fund Balance for re-allocation in the FY 2017/18 – FY 2021/22 CIP.
5. Recommend the City Council defund and close the Central Park Softball Fields 1&2 Project, PWC 8847 and return monies to the appropriate Fund Balance for re-allocation in the FY 2017/18 - FY2021/22 CIP.
6. Recommend the City Council defund and close the Central Park Turf Renovation at Soccer Fields 1-8 Project, PWC 8879 and return monies to the appropriate Fund Balance for re-allocation in the FY 2017/18 – FY2021/22 CIP.
7. Recommend the City Council defund and close the Sylvester Harvey Community Park Turf Renovation Project, PWC 8893 and return monies to the appropriate Fund Balance for re-allocation in the FY 2017/18 – FY 2021/22 CIP.
8. Recommend the City Council approve a new Measure WW application for the CA Nursery Presidents House Project in the amount of \$300,000 in advance of the adopted FY 2017/18 - FY2021/22 CIP to accommodate the application deadline of March 31, 2017.

9. Recommend the City Council approve a new Measure WW application for the CA Nursery Well Replacement Project in the amount of \$90,000 in advance of the adopted FY 2017/18 - FY2021/22 CIP to accommodate the application deadline of March 31, 2017.
10. Recommend the City Council move forward projects from last CIP under FY 2017/18 through 2019/20 to be included in the current CIP under the same years, as modified in Exhibit 2.
11. Recommend the City Council approve the Central Park Senior Center Trash Enclosure Project proposed for funding with Integrated Waste Fund Balance in the amount of \$262,000.
12. Recommend the City Council approve the Sabercat Historical Park Sign Implementation Project proposed for funding with Altamont Landfill Open Space Funds in the amount of 211,000.
13. Recommend the City Council fund projects in Exhibit 3, Section B, as shown, in the FY 2017/18 - FY2021/22 CIP.
14. Recommend staff maintain the "Unfunded Needs" List to document new and previous projects that are in need of future funding as shown in Exhibit 4.

7. COMMISSION REFERRALS

8. COMMISSION AND STAFF COMMUNICATIONS

9. ADJOURNMENT