



Recreation Commission Agenda and Report

General Order of Business

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| 1. Call to Order and Salute to Flag | 7. Action Items |
| 2. Roll Call | 8. Written Communications |
| 3. Consent Calendar | 9. Commission Referrals |
| 4. Approval of Minutes | 10. Commission and Staff Communications |
| 5. Oral Communications | 11. Adjournment |
| 6. Staff Presentations/Ceremonial Items | |

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Recreation Commission questions or inquiries. The applicant, or their authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Recreation Commission and action taken.

Consent Calendar

Items on the Consent Calendar (printed on separate sheet) are considered to be routine by the Recreation Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

Addressing the Recreation Commission

Any person may speak on any item under discussion by the Recreation Commission after receiving recognition by the Chair. Speaker cards will be available at the speaker's podium prior to and during the meeting. To address the Commission, a card must be submitted to the Clerk indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Recreation Commission, please walk to the rostrum located directly in front of the Commission. State your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Oral Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Oral Communications section. Please be aware provisions of California Government Code Section 54954.2(b) prohibit the Recreation Commission from taking any immediate action on an item which does not appear on the agenda, unless it meets stringent requirements. The Chair may limit the length of your presentation.

Agenda and Report	•	Fremont Recreation Commission Meeting	•	January 14, 2015
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See Table of Contents for Meeting Location

See Reverse

Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the Parks & Recreation Department at (510) 494-4347.

Information

For Information on current agenda items please contact the Parks and Recreation Department at (510) 494-4347.

Copies of the Agenda and Report are available at the Parks and Recreation Department administrative office at 3300 Capitol Avenue, Building B and are available at each Commission meeting. In addition, complete agenda packets will be available for review at the Commission meeting or at the Parks and Recreation Department office three days prior to Commission meetings.

Information about the City or items scheduled on the Agenda and Report may be referred to:

**Tracey Leung, Executive Assistant
Community Services Department
3300 Capitol Avenue, Building B
Fremont, California 94538**

Telephone: (510) 494-4347

Your interest in the conduct of your City's business is appreciated.

Recreation Commission	Department Staff
Lila Bringhurst	Annabell Holland, Community Services Director
John Dutra	Kathy Cote, Environmental Services Manager
Brian Hughes	Kim Beranek, Recreation Superintendent II
Frank Pirrone	Esther deLory, Management Analyst II
Pavan Vedere	Matt Herzstein, Water Park Operations Manager
Laura Winter	Kyle Kramer, Parks Superintendent
	Monica Mathiesen, Urban Landscape Manager
	Ken Pianin, Solid Waste Administrator
	Roger Ravenstad, Senior Landscape Architect
	Laurie Rogers, Recreation Superintendent II
	Lance Scheetz, Sales and Revenue Manager

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FREMONT RECREATION COMMISSION SPECIAL MEETING
CITY COUNCIL CHAMBERS
3300 CAPITOL AVENUE, BUILDING "A"
FREMONT, CALIFORNIA 94538
JANUARY 14, 2015
7:00 P.M.

- 1. CALL TO ORDER AND SALUTE TO THE FLAG**
- 2. ROLL CALL**
- 3. CONSENT CALENDAR**
- 4. APPROVAL OF MINUTES – November 5, 2014 & December 3, 2014**
- 5. ORAL COMMUNICATIONS**
- 6. STAFF PRESENTATIONS/CEREMONIAL ITEMS**
- 7. ACTION ITEMS**
 - 7.1 ELECTION OF CHAIR AND VICE CHAIR**
Election of Chair and Vice Chair of the Recreation Commission for calendar year 2015

Contact Person:

Name: Annabell Holland
Title: Director
Dept.: Community Services
Phone: 510-494-4329
e-mail: aholland@fremont.gov

- 7.2 RECREATION COMMISSION MEETING CALENDAR**
Recreation Commission Meeting Calendar from January 2016 through December 2016

Contact Person:

Name: Annabell Holland
Title: Director
Dept.: Community Services
Phone: 510-494-4329
e-mail: aholland@fremont.gov

**7.3 2015/16-2019/20 CAPITAL IMPROVEMENT PROGRAM
Recommend the City Council Approve the Fiscal Year 2015/16-2019/20
Capital Improvement Program for Park Projects Eligible for Funding with
Park Facilities Development Impact Fees and Measure WW Bond Funds**

Contact Persons:

Name:	Roger Ravenstad	Annabell Holland
Title:	Senior Landscape Architect	Director
Dept.:	Community Services	Community Services
Phone:	510-494-4723	510-494-4329
e-mail:	rravenstad@fremont.gov	aholland@fremont.gov

8. WRITTEN COMMUNICATIONS

9. COMMISSION REFERRALS

10. COMMISSION AND STAFF COMMUNICATIONS

11. ADJOURNMENT

AGENDA
FREMONT RECREATION COMMISSION SPECIAL MEETING
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Election of Chair and Vice Chair of the Recreation Commission for calendar year 2015

Contact Person:

Name: Annabell Holland
Title: Director
Dept.: Community Services
Phone: 510-494-4329
e-mail: aholland@fremont.gov

BACKGROUND: The Fremont Municipal Code, Section 2-3102, REGULATIONS FOR SUBJECT BODIES, in Section 1, states: "Each subject body shall, at its first regular meeting held for the transaction of business during a calendar year, elect a chairman [sic] and vice chairman [sic] for such calendar year."

RECOMMENDATION: Hold Recreation Commission election of officers for calendar year 2015.

RECESS TO CHANGE SEATING CONFIGURATIONS.

**7.2 RECREATION COMMISSION MEETING CALENDAR
Recreation Commission Meeting Calendar from January 2016 through
December 2016**

Contact Person:

Name: Annabell Holland
Title: Director
Dept.: Community Services
Phone: 510-494-4329
e-mail: aholland@fremont.gov

BACKGROUND: At its February 19, 2014 meeting, the Recreation Commission approved a proposed calendar for its use of Council Chambers through December 2015

Discussion: Staff recommends the Recreation Commission approve its meeting calendar from January 2016, through December 2016. A proposed calendar for the use of Council Chambers is included in Commission agenda packets. After the Commission has approved its meeting calendar, staff will reserve Council Chambers for the Recreation Commission Meetings.

ENCLOSURES:

1. A copy of the previously approved Calendar for the Recreation Commission's Use of City Council Chambers from January 2015 through December 2015.
2. A copy of Proposed Calendar for the Recreation Commission's Use of City Council Chambers from January 2016 through December 2016.

RECOMMENDATION: Approve Proposed Calendar for the Recreation Commission's Use of City Council Chambers from January 2016 through December 2016.

**7.3 2015/16-2019/20 CAPITAL IMPROVEMENT PROGRAM
Recommend the City Council Approve the Fiscal Year 2015/16-2019/20
Capital Improvement Program for Park Projects Eligible for Funding with
Park Facilities Development Impact Fees and Measure WW Bond Funds**

Contact Persons:

Name:	Roger Ravenstad	Annabell Holland
Title:	Senior Landscape Architect	Director
Dept.:	Community Services	Community Services
Phone:	510-494-4723	510-494-4329
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Executive Summary: Staff will present for Recreation Commission recommendation to City Council the final list of proposed projects and funding for the FY 2015/16 - FY2019/20 City Capital Improvement Program (CIP). This proposal culminates the discussions held at two previous Recreation Commission Study Sessions on December 3, 2014 and December 17, 2014

BACKGROUND: The City is in the process of preparing the 2015/16-2019/20 Capital Improvement Program (CIP) Budget. The City engages in the capital planning process every two years as a means for the City Council to establish priorities and provide funding for the most important capital improvements throughout the city.

On December 3, 2014 and on December 17, 2014, the Recreation Commission held study sessions to begin discussing the parks component of the CIP.

This report provides a brief summary of proposed funding and projects, and concludes with staff's recommendations for Recreation Commission action. All of the Commission's recommendations will be provided to the City Council during their consideration of the 2015/16-2019/20 CIP, with the first City Council review currently planned for February 3, 2015.

The City Council may hold additional public hearings on the Capital Improvement Program before adoption of the final Capital Improvement Program in June, 2015.

Funding for park maintenance: The City's ability to build new park projects has been curtailed by the need for a new funding mechanism to pay for additional park maintenance staff. Since 2003 when the maintenance budget was reduced by nearly 20%, the city has put park projects on hold pending new maintenance funding. Staff is recommending projects that either improves the maintenance situation or projects that can cover the maintenance costs through new fee generation.

Meanwhile, the city continues to grow in population, resulting in intensified use of, and competition for, existing resources. Staff continues to work diligently to identify ways to meet the recreational demands of the growing population within the constraints of the park maintenance budget, and to achieve maintenance efficiencies in whatever ways possible.

Status of park development funds: The Finance Department has prepared estimates of the five-year (FY 2015/16 - FY2019/20) projected revenues and interest earning for park development funds, based on expected development activity in the residential sector. These estimates show projected revenue and interest earnings of \$16,425,000. Projects that were shown in the previous five year Plan (FY 20013/14 – FY 2017/18) as programmed and not allocated are discussed below under the heading "Exhibit 2."

EXHIBIT 1: A number of projects are being "closed out" that have remaining balances that will return to the Park Development Funds. These are shown in Exhibit 1, totaling \$358,000. During the work session on December 17, 2014, the Recreation Commission recommended defunding two projects to help fund additional projects in the coming Capital Improvement Program. Mission San Jose Community Park in the amount of \$1,660,776 and Vallejo Mills Historic Park

in the amount of \$990,307 are shown in Exhibit 1 for defunding. These two projects have been on hold for some time due to lack of maintenance funding available to allow the construction to move forward. Because the projects still need to be developed some time in the future, they will now be shown on the Unfunded Needs list in Exhibit 4. Also in Exhibit 1, The Central Park Turf and Poplars project is showing a defund of \$118,900 in Fund 182 monies, but this amount is replaced in Exhibit 3 with monies from Fund 541.

EXHIBIT 2: Projects that were shown in the previous five year Plan (FY 20013/14 – FY 2017/18) as programmed and not allocated total \$3,359,000 in Fund 540 (new and expanded) and \$963,350 in Fund 541(renovation) for a total amount of \$4,233,350. Programmed projects are in the last three years of the Plan. These projects will now show in the new five year Plan as year one through three, with year one and two as allocated years. This list of existing projects is shown in Exhibit 2.

This year staff is recommending the projected revenues of \$5,599,400 in Fund 541 be used toward renovation projects. Fund 541 is money that has historically been used only for acquisition of new park land. Fund 541 has estimated revenues and interest of \$18,065,000. After allocating \$5,599,400 to new projects in the 2015/16-2019/20 Capital Improvement Program there will be \$12,465,600 of new revenues remaining to contribute toward potential land acquisitions for parks.

This five-year plan will include projects that will be funded from the City of Fremont share of the voter approved Measure WW Park Bond Act. The remaining amount of the City share is \$300,000, which is proposed to fund the Sabercat Historic Park Asphalt pathway renovation in the five-year plan.

This five-year plan includes a fist payment from the Patterson Ranch development in the amount of \$4,157,496 as a contribution toward the development of the Municipal Parcel Sports Park. This payment is the first installment of a total of \$9,000,000 required in the Patterson Ranch Development Agreement, of which are above and beyond the standard required park development fees for the project.

To summarize the funding information above:

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|----|--|--------------|
| 1. | Five-year projections of funding available from park development funds:
(this amount DOES NOT include monies attributed to previously programed projects shown in Exhibit 2): | \$16,425,000 |
| 2. | Dollar value of projects recommended for defunding, reduction, or closeout
(Exhibit 1): | \$3,140,346 |
| 3. | Dollar value of remaining Measure WW Funds (renovation projects) | \$300,000 |
| 4. | Five-year projections of funding available from fund 541
to park renovation projects | \$5,499,400 |
| 5. | Patterson Ranch Development contribution toward Municipal Parcel | \$4,157,496 |

<i>Amount for allocation to new projects¹</i>	<i>\$29,522,242</i>
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¹ This is the amount that the Recreation Commission can recommend be allocated to new projects, without making any other defunding recommendations beyond the projects already recommended in Exhibit 1.

EXHIBIT 3: Section A of Exhibit shows the total funding available.

Projects Proposed for Funding: In addition to the previously programmed projects shown in Exhibit 2 the Recreation Commission reviewed the list of proposed new projects at their December 17, 2014 meeting. Those projects are shown in Exhibit 3, section B.

Acquisition of park land: For the preparation of the Capital Improvement Program (CIP), the Recreation Commission is not required to make any specific recommendations concerning acquisition of park land. Acquisitions are made when opportunities arise. At the end of the five-year plan, there will be approximately \$20 Million available in fund 541 for acquisition of new park land.

ENCLOSURES:

Exhibit 1: Existing Projects Proposed for De-Funding or Scheduled for Close-Out

Exhibit 2: Summary of Existing Projects Moved Forward in Plan

Exhibit 3: New Park Revenues and Project Proposals for the FY 2015/16 - 2019/20 CIP

Exhibit 4: Projects with Unfunded Needs.

RECOMMENDATIONS:

1. Recommend that City Council move forward projects from last CIP under FY 2015/16 through 2017/18 to be included in the current CIP under the same years, as shown in Exhibit 2.
2. Recommend the City Council defund the Mission San Jose Community Park Project, PWC 8447 in the amount of \$1,660,766 and return monies to the various Fund Balances for re-allocation in the FY 2015/16 - FY2019/20 CIP.
3. Recommend the City Council defund the Vallejo Mills Historic Park, PWC 8617 in the amount of \$990,307 and return monies to the appropriate Fund Balance for re-allocation in the FY 2015/16 - FY2019/20 CIP.
4. Recommend the City Council defund the Central Park Master Plan Project, PWC 8185 in the amount of \$12,363 and return monies to the appropriate Fund Balance for re-allocation in the FY 2015/16 - FY2019/20 CIP.
5. Recommend the City Council defund \$118,900 of Fund 182 monies from the Central Park Truf and Poplars project, PWC 7859 and return monies to the appropriate Fund Balance for re-allocation in the FY 2015/16 - FY2019/20 CIP.
6. Recommend the City Council fund projects in Exhibit 3, Section B, as shown, in the FY 2015/16 - FY2019/20 CIP.
7. Recommend the City Council approve a new Measure WW application for the Sabercat Historical Park Asphalt Renovation Project in the amount of \$300,000 in advance of the adopted FY 2015/16 - FY2019/20 CIP to accommodate the application deadline of March 31, 2015.

8. Recommend staff maintain an “Unfunded Needs” List to document new and previous projects that are in need of future funding as shown in Exhibit 4.

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