



Carmen Martinez, Interim County Librarian
Albany
Castro Valley
Centerville
Dublin
Extension Services
Fremont Main
Irvington
Newark
Niles
San Lorenzo
Union City

Fremont Library Advisory Commission Meeting Agenda March 20, 2017

The Fremont Library Advisory Commission is a citizen commission appointed by the Fremont City Council. The Fremont Library Advisory Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business:

1. Call to Order – 7:00 p.m.
2. Roll Call
3. Approval of Minutes
4. Public Communications
5. Scheduled Items
6. Staff Report
7. Commission and Staff Communications
8. Future Agenda Items
9. Adjournment

Order of Discussion

Generally, the order of discussion after introduction of an item by the chair will include comments and information by staff followed by Fremont Library Advisory Commission questions, inquiries or discussion. The authorized representative or interested citizens may then speak on the item. At the close of public discussion, the Commission will consider the item and action will be taken. Items on the agenda may be moved from the order listed.

Addressing the Fremont Library Advisory Commission

Any person may speak on any item under discussion by the Fremont Library Advisory Commission after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Commission, a card must be submitted to the Chair indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Fremont Library Advisory Commission, please state your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Administration
2450 Stevenson Blvd.
Fremont, CA 94538-2326
510-745-1504
FAX 510-793-2987
www.aclibrary.org

Public Communications

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under Public Communications. The Fremont Library Advisory Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Fremont Library Advisory Commission may establish time limits of presentations.

Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least two working days in advance of the meeting by calling Brian Edwards, Branch Manager at (510)745-1413.

Information

Regularly scheduled meetings of the Fremont Library Advisory Commission are held on a rotating basis at the Fremont Main Library and Fremont branch libraries. Please check the posted agenda for location. Meetings are conducted at 7.00 p.m. on the fourth Monday of January, and the third Monday of March, May, September, and November, and a special joint meeting the 1st Wednesday in June. Meetings may be tape recorded at the discretion of the Chair.

The agenda is available for download on the Fremont Main Library website at <http://www.aclibrary.org/content/fremont-library-advisory-commission> and on the City of Fremont website at <http://www.fremont.gov/1480/Library-Advisory-Commission>. Copies of the agenda are available at the City of Fremont City Clerk's Office three days preceding the regularly scheduled meeting.

Information about Fremont Libraries or items scheduled on the Agenda may be referred to:

Brian Edwards, Acting Branch Manager

Fremont Libraries
Alameda County Library
2400 Stevenson Bld.
Fremont, CA 94538
(510)745-1413

Jackson Hite, Management Analyst

City of Fremont
3300 Capitol Avenue, Building A
Fremont, CA 94538
Telephone: (510) 284-4016

Fremont Library Advisory Commission

Leslie Zane
Ayush Patel (Student Commissioner)
Andrea Schacter
Chitraleka Vivek
Yan Liu
Felix Lechner, Chair
Deepak Chhabra
Patricia Finch, Friends of the Library Representative
Vacant – Term expires 12/31/18

AGENDA
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
MONDAY – March 20, 2017
7:00 P.M.-9:00 P.M.
Fremont Main Library
2400 Stevenson Blvd. Fremont, CA 94538

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES of the regular meeting held on January 23, 2017

4. PUBLIC COMMUNICATIONS (written/oral)

5. SCHEDULED ITEMS

5.1. Introduction of New County Librarian, Cindy Chadwick

5.2. Brown Act Training

5.3. Discussion of items raised by commissioners:

- 5.3.1. Feasibility of cafe in library (Chhabra)
- 5.3.2. Creation of a marketing subcommittee (Vivek)

5.4. Update on Additional Library Hours

5.5. Election of Chair and Vice-Chair

5.6. Subcommittee Status

Discuss subcommittee activities since last meeting; Create or abandon subcommittees; Add or drop members

- 5.6.1. Teen Subcommittee (Patel & Schacter)
- 5.6.2. Creation of Multilingual Marketing Committee (tabled from last meeting)

5.7. Report on Meeting of the Friends of the Fremont Library

5.8. Venue of Next Meeting Location

Determine next meeting location.

6. STAFF REPORT

6.1. Brian Edwards, Acting Branch Manager

6.2. Jackson Hite, City of Fremont

7. COMMISSION AND STAFF COMMUNICATIONS

8. FUTURE AGENDA ITEMS

9. ADJOURNMENT

Minutes
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
Monday, January 23, 2017
7:00 P.M
Centerville Library
3801 Nicolet Fremont, CA 94536

These notes are draft in nature and will not be final until approved by the Library Advisory Commission on a future date.

1. CALL TO ORDER

The meeting was called to order at 7:09pm by Chair Lechner.

2. ROLL CALL

Members Present:

Felix Lechner
Yan Liu
Ayush Patel
Leslie Zane
Andrea Schacter
Patricia Finch – arrived at 7:24pm

Members Absent:

Deepak Chhabra
Chitrleka Vivek

Staff Present:

Jackson Hite, City of Fremont
Brian Edwards, Alameda County Library
Carmen Martinez, Alameda County Library

3. APPROVAL OF MINUTES

The minutes from the meeting held on November 21, 2016 were approved, having been so moved by Commissioner Schacter and seconded by Commissioner Zane. Ayes: Commissioners Lechner, Liu, Patel, Zane and Schacter. Nays: none. Abstentions: none.

4. PUBLIC COMMUNICATIONS (written/oral)

There was no written or oral public communications.

5. SCHEDULED ITEMS

5.1. Introduction of New Members & Reappointments

Ayush Patel (Youth Commissioner) & Andrea Schacter were introduced. Both were appointed on 1/3/17.

Commissioner Schacter – is a retired librarian from San Jose Public Library where she worked with children’s programs and currently volunteers at Fremont Main Library.

Commissioner Patel – is a Youth Commissioner that is currently in his junior year at Irvington High. Previous experience as Newark Library volunteer

Yan Liu was introduced following her reappointment on 1/3/17.

Interim County Librarian Carmen Martinez announced that Cindy Chadwick will be the new County Librarian, effective Monday, January 30th 2017.

Carmen Martinez announced that Elliot Warren, Principal Librarian from Learning Group, has resigned from Alameda County and accepted a position in Berkeley Library.

5.2. Discussion of items raised by commissioners:

5.2.1. Feasibility of cafe in library (Chhabra)

Jackson reported that the City performed a feasibility study/ financial analysis, based on hours of open and patron base found a café was not feasible. Alameda County performed RFP for cafes in two locations with no response. Issue was tabled due to Commissioner Chhabra's absence.

5.2.2. Report on teen activities & programs (Lechner)

Space plan is necessity as the Teen area is undersized.

Brian Edwards reported on volunteer activities and teen volunteer hours.

5.2.3. Kids learn Chinese (Liu)

Commissioner Liu presented on Book Knock – a program to increase Chinese book selection, including a core Chinese reading list based on research and National Chinese Language conference. Commissioner Liu believed that these were good based on content and quality. It's a non-profit organization that does library collection development.

Commissioner Liu will send information to Carmen, Cindy, and Brian

5.2.4. Chinese social media options (Liu)

Commissioner Liu presented on Webo & WeChat software, to interact with the Chinese population and requested the library use these products. Carmen believes that Alameda County Library Public Information Specialist Alicia Reyes should meet with Commissioner Liu regarding this. Chair Lechner suggested that Commissioner Liu create an unofficial group with her friends to promote the library. Jackson will bring the Webo and WeChat platforms to the attention of the PIO at City of Fremont.

5.2.5. Creation of a marketing subcommittee (Vivek)

Commissioner Vivek is in charge of marketing for Hitachi, and wants to create a marketing subcommittee. Issue was tabled due to Commissioner Vivek's absence.

5.3. Election of Chair and Vice-Chair

Election needs to take place during the first or second meeting of the New Year. Chair Lechner asked for another person to take a leadership role. Commissioner Zane has resigned as Vice-Chair, but intends to remain a FLAC commissioner. Fremont advertises commissioner openings through social media, newsletter, at City Council, and flyers. Commissioner Schacter moved to postpone the election, Commissioner Finch seconded. Election was tabled until next meeting.

5.4. Subcommittee Status

At next meeting: There will be a 10-15 minutes presentation by Bronwen Lacey (Deputy City Attorney) on Brown Act.

Commissioner Patel thought that subcommittee could be created on best practices for Webo, or other international social media channels. Creating a multilingual marketing committee suggested by Chair Lechner. Topic was tabled until next meeting when Commissioner Vivek is present.

Commissioners Patel and Schacter wanted to create a Subcommittee for how the library serves Teenagers, focusing on space and services. Commissioner Patel motioned to create a “Teen Library Subcommittee”, Commissioner Zane seconded. Approved 6-0.

5.5. Report on Meeting of the Friends of the Fremont Library

Book sale, March 3-5 at the Old Fremont Main Library. The Friends of the Library have a new member who may sell books online through eBay.

5.6. Venue of Next Meeting Location

The next meeting will be on Monday, March 20th in the Fukaya room at Fremont Main. Commissioner Zane moved and Commissioner Patel seconded to meet at Fremont Main Library ongoing.

6. STAFF REPORT

6.1. Brian Edwards, Acting Branch Manager

Brian presented proposal for Niles opening day change from Tuesday to Friday and survey. Centerville hours on Saturday beginning in July 2017. Information was shared on the Centerville Mi-Fi implementation and Fremont coding classes.

6.2. Jackson Hite, City of Fremont

Jackson reported that the City Council filled open seat with David Bonaccorsi. Budget season has kicked off; with more opportunities for public input through an online portal. Mayor Mei is providing recommendations to fill the various Board and Commission vacancies and fill Council committee assignments.

7. COMMISSION AND STAFF COMMUNICATIONS

Chair Lechner distributed article on the increase of hours at Milpitas Library.

8. FUTURE AGENDA ITEMS

Introduction of Cindy Chadwick – new County Librarian

9. ADJOURNMENT

Meeting adjourned at 9:31pm by Chair Lechner.