



Cindy Chadwick, County Librarian  
Albany  
Castro Valley  
Centerville  
Dublin  
Extension Services  
Fremont Main  
Irvington  
Newark  
Niles  
San Lorenzo  
Union City

## Fremont Library Advisory Commission Agenda

Monday, May 21, 2018

**\*Please Note special start time of 6:00 pm for Automated Material Handling  
Grand Opening – All are welcome to attend\***

The Fremont Library Advisory Commission is a citizen commission appointed by the Fremont City Council. The Fremont Library Advisory Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

### General Order of Business:

1. Call to Order – 7:00 p.m.
2. Roll Call
3. Approval of Minutes
4. Public Communications
5. Scheduled Items
6. Staff Report
7. Commission and Staff Communications
8. Future Agenda Items
9. Adjournment

### Order of Discussion

Generally, the order of discussion after introduction of an item by the chair will include comments and information by staff followed by Fremont Library Advisory Commission questions, inquiries or discussion. The authorized representative or interested citizens may then speak on the item. At the close of public discussion, the Commission will consider the item and action will be taken. Items on the agenda may be moved from the order listed.

### Addressing the Fremont Library Advisory Commission

Any person may speak on any item under discussion by the Fremont Library Advisory Commission after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Commission, a card must be submitted to the Chair indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Fremont Library Advisory Commission, please state your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Administration  
2450 Stevenson Blvd.  
Fremont, CA 94538-2326  
510-745-1504  
FAX 510-793-2987  
www.aclibrary.org

## **Public Communications**

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under Public Communications. The Fremont Library Advisory Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Fremont Library Advisory Commission may establish time limits of presentations.

## **Assistance**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least two working days in advance of the meeting by calling Brian Edwards, Principal Librarian at (510)745-1413.

## **Information**

Regularly scheduled meetings of the Fremont Library Advisory Commission are held on a rotating basis at the Fremont Main Library and Fremont branch libraries. Please check the posted agenda for location. Meetings are conducted at 7.00 p.m. on the fourth Monday of January, and the third Monday of March, May, September, and November, and a special joint meeting the 1<sup>st</sup> Wednesday in June. Meetings may be tape recorded at the discretion of the Chair.

The agenda is available for download on the Fremont Main Library website at <http://www.aclibrary.org/content/fremont-library-advisory-commission> and on the City of Fremont website at <http://www.fremont.gov/1480/Library-Advisory-Commission>. Copies of the agenda are available at the City of Fremont City Clerk's Office three days preceding the regularly scheduled meeting.

Information about Fremont Libraries or items scheduled on the Agenda may be referred to:

### **Brian Edwards, Principal Librarian**

Fremont Libraries  
Alameda County Library  
2400 Stevenson Bld.  
Fremont, CA 94538  
(510)745-1413

### **Karena Shackelford, Deputy City Manager**

City of Fremont  
3300 Capitol Avenue, Building A  
Fremont, CA 94538  
Telephone: (510) 284-4000

### **Fremont Library Advisory Commission**

Erika Albury  
David Sheen  
Andrea Schacter  
Chitrleka Vivek  
Yan Liu  
Felix Lechner, Chair  
Deepak Chhabra  
Ayush Patel (Student Commissioner)  
Patricia Finch, Vice Chair and Friends of the Library Representative

**AGENDA**  
**FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING**  
**MONDAY, MAY 21, 2018**

**6:00 P.M.-9:00 P.M.**

**\*Please note special start time for Automated Material Handling System grand opening.**

**Regular Meeting will begin at 7:00 pm\***

**Fremont Main Library**  
**2400 Stevenson Blvd. Fremont, CA 94538**

1. **UNVEILING NEW AUTOMATED MATERIAL HANDLING SYSTEM 6:00PM**
2. **CALL TO ORDER – REGULAR MEETING 7:00pm**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES** of the meeting held on March 19, 2018
5. **PUBLIC COMMUNICATIONS (written/oral)**
6. **SCHEDULED ITEMS**
  - 6.1. **Subcommittee Status**

Discuss subcommittee activities since last meeting; Create or abandon subcommittees; Add or drop members

6.1.1.	Teen Subcommittee	(Patel & Schacter)
6.1.2.	Business Outreach Subcommittee	(Sheen & Lechner)
6.1.3.	Marketing Subcommittee	(Vivek & Lechner)
7. **STAFF REPORT**
  - 7.1. **Brian Edwards, Branch Manager**
  - 7.2. **Suzanne Wolf, City of Fremont**
8. **COMMISSION AND STAFF COMMUNICATIONS**
  - 8.1 Report on meeting of the Friends of the Fremont Library – Pat Finch (5 minutes)
  - 8.2 Feasibility of library café – Deepak Chhabra (10 minutes)
  - 8.3 Rotary Presentation on Library Services – Brian Edwards (15 minutes)
  - 8.4 Discussion of 2018-2019 Roles, Mission, and Goals for Commissioners - Andrea Schacter (45 minutes)
  - 8.5 Commission request for business cards – Andrea Schacter (10 minutes)
9. **FUTURE AGENDA ITEMS**
10. **ADJOURNMENT**



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**DRAFT MINUTES  
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING  
MONDAY – March 19, 2018  
7:00 P.M.-9:00 P.M.  
Fremont Main Library  
2400 Stevenson Blvd. Fremont, CA 94538**

**1. CALL TO ORDER**

Called to order 7:12pm

**2. ROLL CALL**

Ayush Patel  
Patricia Finch  
Andrea Schacter  
Erika Albury  
David Sheen  
Felix Lechner  
City of Fremont – Kim Beranek  
Fremont Libraries – Brian Edwards

Absent:

*Deepak Chhabra*  
*Chitraleka Vivek*  
*Yan Liu*

**3. APPROVAL OF MINUTES of the meeting held on January 22, 2018**

- 5.6.1 Change to “Postpone until later meeting”
- 5.6.2 Change to “Postpone until later meeting”
- 5.6.3 Remove the “Create a” from Marketing Subcommittee
- 6.1 Removed “Acting Branch Manager” from Brian Edwards job title

Patricia Finch motioned, Erika Albury seconded. Commissioners Ayush Patel, Andrea Schacter voted ayes. David Sheen abstained.

**4. PUBLIC COMMUNICATIONS (written/oral)**

Felix introduced local resident Ryan G. Appreciates the library in the community and proximity to the police station. Ryan spoke on being homeless and the library as a safe area. Discussed a

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request for food and space in the library. Chair Lechner asked the commissioners to introduce themselves.

Commissioner Lechner read from the Declaration of Independence as well as mentioned that other commissions pledged allegiance to the flag. Commissioner Lechner recommended that we continue to proceed as is.

## **5. SCHEDULED ITEMS**

### **5.1. Selection of Chair and Vice Chair**

Commissioners Finch and Sheen recommended that Chair Lechner continue, Commissioner Schacter recommend that the commission set goals & strategies. Commissioner Finch motioned that Lechner stay as Chair, and Schacter become Vice Chair; Commissioner Patel 2<sup>nd</sup>. Ayes: Lechner, Patel, Finch, Schacter, Albury, Sheen.

### **5.2. Subcommittee Status**

Discuss subcommittee activities since last meeting; Create or abandon subcommittees; Add or drop members

- 5.2.1. Teen Subcommittee (Patel & Schacter)  
No report
- 5.2.2. Business Outreach Subcommittee (Sheen & Lechner)  
Gertrude Rooshan retired; tabled for future meeting. Commissioner Sheen would like business and legal resources here at the Fremont Main Library.  
Commissioner Albury will join the subcommittee.
- 5.2.3. Marketing Subcommittee (Vivek & Lechner)  
Proposed to abandon subcommittee. Commissioner Finch motioned to disband, Commissioner Patel 2<sup>nd</sup>. Ayes: all

## **6. STAFF REPORT**

### **6.1. Brian Edwards, Branch Manager**

AMHS update 3/26 begins installation; emergency door installed, new truncated dome ramps being installed out front.  
Backpack lending EBRPD begins in April; 10 backpacks will contain digital camera, guides, binoculars, parking/entrance pass, water bottle, folding guides.  
2<sup>nd</sup> floor Fremont potential upgrades for creative space.  
Chinese New Year program in collaboration with CBC (Citizens for a Better Community); photos & videos on Facebook.  
Immigration program with Mayor Mei, Supervisors Haggerty & Valle provided a “Know Your Rights” training, as well as legal assistance for immigrants.  
FCAC (Fremont Cultural Arts Council) Photography 3/25 – 4/20 will be hosted on the 2<sup>nd</sup> floor of Fremont Main.  
Fremont Police Bike & Safety program 3/26

### **6.2. Kim Beranek, City of Fremont**

City of Fremont going to district based elections; Districts 1,2,3,4 are up at the November elections. Districts 5, 6 are up in November 2020. City Manager Fred Diaz retiring in July. Police Chief Lucero retiring in July. Community Development Director Jeff Schwab retiring in May.

## **7. COMMISSION AND STAFF COMMUNICATIONS**

7.1 Report on meeting of the Friends of the Fremont Library: Make more money at the lobby sales. City of Fremont staff visited the Friends & Teen space to repair roof. June 27<sup>th</sup> will be hosting the “Friendlies” meeting here at Fremont Main Library.

- 7.2 Feasibility of library café : Postpone until next meeting
- 7.3 Rotary Presentation on Library Services : Postpone until next meeting
- 7.4 Discussion of 2018 Roles for Commissioners : Commissioner Schacter would like to narrow the goals and mission for the group. Commissioner Sheen mentioned that their role is advisory, not setting policy.
- 7.5 Public engagement strategies for Commissioners to engage with library users and non-users : tabled until next meeting

Commissioner Schacter mentioned Happy birthday to Commissioner Finch

**8. FUTURE AGENDA ITEMS**

Items 7.2 – 7.5

No other items.

Brown Act training for Commissioners Sheen & Albury.

**9. ADJOURNMENT**

Meeting was adjourned at 9:05