



Cindy Chadwick, County Librarian
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Fremont Library Advisory Commission Agenda May 20, 2019

The Fremont Library Advisory Commission is a citizen commission appointed by the Fremont City Council. The Fremont Library Advisory Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business:

1. Call to Order – 7:00 p.m.
2. Roll Call
3. Approval of Minutes
4. Public Communications
5. Scheduled Items
6. Staff Report
7. Commission and Staff Communications
8. Future Agenda Items
9. Adjournment

Order of Discussion

Generally, the order of discussion after introduction of an item by the chair will include comments and information by staff followed by Fremont Library Advisory Commission questions, inquiries or discussion. The authorized representative or interested citizens may then speak on the item. At the close of public discussion, the Commission will consider the item and action will be taken. Items on the agenda may be moved from the order listed.

Addressing the Fremont Library Advisory Commission

Any person may speak on any item under discussion by the Fremont Library Advisory Commission after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Commission, a card must be submitted to the Chair indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Fremont Library Advisory Commission, please state your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Administration
2450 Stevenson Blvd.
Fremont, CA 94538-2326
510-745-1504
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www.aclibrary.org

Public Communications

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under Public Communications. The Fremont Library Advisory Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Fremont Library Advisory Commission may establish time limits of presentations.

Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least two working days in advance of the meeting by calling Brian Edwards, Principal Librarian at (510)745-1413.

Information

Regularly scheduled meetings of the Fremont Library Advisory Commission are held on a rotating basis at the Fremont Main Library and Fremont branch libraries. Please check the posted agenda for location. Meetings are conducted at 7.00 p.m. on the fourth Monday of January, and the third Monday of March, May, September, and November, and a special joint meeting the 1st Wednesday in June. Meetings may be tape recorded at the discretion of the Chair.

The agenda is available for download on the Fremont Main Library website at <http://www.aclibrary.org/content/fremont-library-advisory-commission> and on the City of Fremont website at <http://www.fremont.gov/1480/Library-Advisory-Commission>. Copies of the agenda are available at the City of Fremont City Clerk's Office three days preceding the regularly scheduled meeting.

Information about Fremont Libraries or items scheduled on the Agenda may be referred to:

Brian Edwards, Principal Librarian

Fremont Libraries
Alameda County Library
2400 Stevenson Bld.
Fremont, CA 94538
(510)745-1413

Amanda Gallo, Management Analyst

City of Fremont
3300 Capitol Avenue, Building A
Fremont, CA 94538
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Fremont Library Advisory Commission

Erika Albury
Jennifer Choe
Patricia Finch, Friends of the Library Representative
Kathleen Lang
Felix Lechner, Chair
Yan Liu
David Sheen
Chitrleka Vivek
VACANT - (Student Commissioner)

AGENDA
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
MONDAY – May 20, 2019
7:00 P.M.-9:00 P.M.
Fremont Main Library
2400 Stevenson Blvd. Fremont, CA 94538

1. **CALL TO ORDER- REGULAR MEETING- 7:00pm**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES** of the meeting held on March 18, 2019
4. **PUBLIC COMMUNICATIONS (written/oral)**
5. **SCHEDULED ITEMS**
 - 5.1 Library Advisory Commission Outreach
 - 5.1.1 Calendar of City of Fremont Upcoming Events
 - 5.1.2 Library Advisory Commissioner Information and Talking Points
 - 5.2 Proposal to work with Art Review Board on existing monument on corner of Stevenson Blvd & Civic Center as a Library marquee
6. **STAFF REPORT**
 - 6.1. Brian Edwards, Division Director
 - 6.2. Amanda Gallo, City of Fremont
7. **COMMISSION AND STAFF COMMUNICATIONS**
 - 7.1 Friends of the Library Report (Pat Finch)
8. **FUTURE AGENDA ITEMS**
9. **ADJOURNMENT**



DRAFT MINUTES
Fremont Library Advisory Commission (FLAC) MEETING
Monday, March 18, 2018
7:00 P.M.-9:00 P.M.
Fremont Main Library
2400venson Blvd. Fremont, CA 94538

1. CALL TO ORDER

Called to order at 7:05pm.

2. ROLL CALL

Yan Liu
David Sheen
Jennifer Choe
Chitrlek Vivek
Felix Lechner
Pat Finch

Absent:

Erika Albury
Kathleen Lang

City Staff:

Suzanne Wolf

Alameda County Library Staff:

Brian Edwards

3. APPROVAL OF MINUTES of the meeting held on September 17, 2018.

Aye: Commissioner Chitra, Felix, Pat. Abstain: Commissioner Choe, Sheen, Liu. Not enough members present at September 2018 meeting for quorum.

4. PUBLIC COMMUNICATIONS (written/oral) : None

5. SCHEDULED ITEMS

5.1 Introduction of Newly appointed Commission members

Jennifer Choe. Fremont resident for 20 years. Worked in a library in college, volunteered in Adult Literacy programs in Oakland & Fremont.

5.2 Vote for 2019 Commission Chair and Vice Chair

Finch motioned that Vivek be Chair and Sheen as Vice Chair. Commissioner Choe, 2nd. Aye: Commissioners Finch, Vivek, Liu, Lechner, Choe, Sheen.

5.3 A discussion of Municipal Code and Charge for Fremont Library Advisory Commission

Edwards distributed municipal code 2.20.360, 2.20.370, 2.20.380 for discussion, along with codes for communities in Pleasanton, Milpitas, San Ramon. The City of Fremont Municipal Code has three main functions of the commission (section 2.20.380); library service for Fremont, development & construction of new facilities, and financing library services. The commission discussed operating hours and library facilities, which are separate functions. Tomorrow night is a City Council special work session on city facilities, and council will provide direction for city staff. The commission discussed the need for public outreach for the schools, community events, and the general public; Commissioner Lechner mentioned the “Speakers Bureau” presentation that a previous Fremont Library manager had distributed. Commissioners Vivek and Sheen would like to have a discussion at the next meeting, along with a list from Brian Edwards on talking points for the community.

5.4 Proposal to work with Art Review Board on existing monument on corner of Stevenson Blvd & Civic Center as a Library marquee

Edwards presented a request to transform the old marquee on the corner of Civic Center to a marquee for the Main Library. Edwards worked with prior City of Fremont Management Analyst Amanda Gallo to check with Community Development to make sure that it was not a historic piece. The monument was created for the old City Hall, which was demolished several years back. Commissioner Sheen & Commissioner Choe. Lechner motioned to create a sub-committee to modify the City owned monument, Sheen 2nd. Aye: Choe, Lechner, Liu, Finch, Vivek, Sheen.

6. STAFF REPORT

6.1. Brian Edwards, Principal Librarian

Brian presented a 2019 Library Facilities update document. Commissioner Vivek, Choe, and Sheen appreciated the upcoming facility changes.

6.2. Suzanne Wolf, City of Fremont

Suzanne talked about libraries & community centers and their importance as a 3rd space in the Community, along with the need for different models of education. Library Commissions can engage people about the use of space through their outreach and communication. Library, recreation, and other community spaces serve a purpose to intersect and to excite the community through age friendly programs and place design. Suzanne talked more about the Fremont & Library maker partnership, and the mindset to build, fail, and succeed together.

7. COMMISSION AND STAFF COMMUNICATIONS

7.1 Friends of the Library Report (Pat Finch)

Settling into new spaces at the Main Library. Had first sale in February, next sale in April. Hosting more lobby sales and 4 annual sales at the Main Library. Selling online now as well through the ‘Book Forest.’ Finch notes that it’s an advantage to be onsite. Volunteers are

working more days per week since the space is smaller. Market to the students/teens how you can contribute to environment.

8. FUTURE AGENDA ITEMS

- Outreach at City events – introduce calendar.
- Subcommittee for Art discussion
- Discussion of Maker area
- Discussion of Public Outreach efforts
- Ask ACLAC members to attend for feedback
- Request for Brown Act

9. ADJOURNMENT

Chair Vivek thanked Commissioner Lechner for his service as a Chair for FLAC.
Adjournment at 8:42pm

DRAFT