



Cindy Chadwick, County Librarian  
Albany  
Castro Valley  
Centerville  
Dublin  
Extension Services  
Fremont Main  
Irvington  
Newark  
Niles  
San Lorenzo  
Union City

## **Fremont Library Advisory Commission Meeting Agenda September 16, 2019**

**The Fremont Library Advisory Commission is a citizen commission appointed by the Fremont City Council. The Fremont Library Advisory Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).**

### **General Order of Business:**

1. Call to Order – 7:00 p.m.
2. Roll Call
3. Approval of Minutes
4. Public Communications
5. Scheduled Items
6. Staff Report
7. Commission and Staff Communications
8. Future Agenda Items
9. Adjournment

### **Order of Discussion**

Generally, the order of discussion after introduction of an item by the chair will include comments and information by staff followed by Fremont Library Advisory Commission questions, inquiries or discussion. The authorized representative or interested citizens may then speak on the item. At the close of public discussion, the Commission will consider the item and action will be taken. Items on the agenda may be moved from the order listed.

### **Addressing the Fremont Library Advisory Commission**

Any person may speak on any item under discussion by the Fremont Library Advisory Commission after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Commission, a card must be submitted to the Chair indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Fremont Library Advisory Commission, please state your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Administration  
2450 Stevenson Blvd.  
Fremont, CA 94538-2326  
510-745-1504  
FAX 510-793-2987  
[www.aclibrary.org](http://www.aclibrary.org)

## **Public Communications**

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under Public Communications. The Fremont Library Advisory Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Fremont Library Advisory Commission may establish time limits of presentations.

## **Assistance**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least two working days in advance of the meeting by calling Brian Edwards, Principal Librarian at (510)745-1413.

## **Information**

Regularly scheduled meetings of the Fremont Library Advisory Commission are held on a rotating basis at the Fremont Main Library and Fremont branch libraries. Please check the posted agenda for location. Meetings are conducted at 7.00 p.m. on the fourth Monday of January, and the third Monday of March, May, September, and November, and a special joint meeting the 1<sup>st</sup> Wednesday in June. Meetings may be tape recorded at the discretion of the Chair.

The agenda is available for download on the Fremont Main Library website at <http://www.aclibrary.org/content/fremont-library-advisory-commission> and on the City of Fremont website at <http://www.fremont.gov/1480/Library-Advisory-Commission>. Copies of the agenda are available at the City of Fremont City Clerk's Office three days preceding the regularly scheduled meeting.

Information about Fremont Libraries or items scheduled on the Agenda may be referred to:

### **Brian Edwards, Division Director**

Fremont Libraries  
Alameda County Library  
2400 Stevenson Bld.  
Fremont, CA 94538  
(510)745-1413

### **Amanda Gallo, Management Analyst**

City of Fremont  
3300 Capitol Avenue, Building A  
Fremont, CA 94538  
Telephone: (510) 284-4063

### **Fremont Library Advisory Commission**

Erika Albury  
Jennifer Choe  
Patricia Finch, Friends of the Library Representative  
Kathleen Lang  
Felix Lechner, Chair  
Yan Liu  
David Sheen  
Chitrleka Vivek  
VACANT - (Student Commissioner)

**AGENDA**  
**FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING**  
**MONDAY – September 16, 2019**  
**7:00 P.M.-9:00 P.M.**  
**Fremont Main Library**  
**2400 Stevenson Blvd. Fremont, CA 94538**

1. **CALL TO ORDER- REGULAR MEETING- 7:00pm**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES** of the meeting held on May 20, 2019
4. **PUBLIC COMMUNICATIONS (written/oral)**
5. **SCHEDULED ITEMS**
  - 5.1 **Library Advisory Commission Outreach Updates**
    - 5.1.1 **Calendar of City of Fremont Upcoming Events**
  - 5.2 **Proposal to work with Art Review Board on existing monument on corner of Stevenson Blvd & Civic Center as a Library marquee update**
6. **STAFF REPORT**
  - 6.1. **Brian Edwards, Division Director**
  - 6.2. **Amanda Gallo, City of Fremont**
7. **COMMISSION AND STAFF COMMUNICATIONS**
  - 7.1 **Friends of the Library Report (Pat Finch)**
  - 7.2 **Discussion of increasing hours at Fremont neighborhood library sites**
8. **FUTURE AGENDA ITEMS**
9. **ADJOURNMENT**



**DRAFT MINUTES**  
**Fremont Library Advisory Commission MEETING**  
**Monday, May 20, 2019**  
**7:00-9:00 P.M.**  
**Fremont Main Library**  
**2400 Stevenson Blvd., Fremont, CA 94538**

**1. CALL TO ORDER**

Called to order at 7:12pm.

**2. ROLL CALL**

Jennifer Choe  
Patricia Finch  
Kathleen Lang  
Felix Lechner  
Yan Liu  
David Sheen

**Absent:**

Chitrleka Vivek  
Erika Albury

**City Staff:**

Amanda Gallo

**Alameda County Library Staff:**

Brian Edwards

- 3. APPROVAL OF MINUTES** of the meeting held on March 18, 2019. Commissioner Finch motioned for approval, Commissioner Choe 2<sup>nd</sup>. Aye votes: Commissioners Choe, Finch, Lang, Lechner, Liu, Sheen.
- 4. PUBLIC COMMUNICATIONS (written/oral)** None

## **5. SCHEDULED ITEMS**

### **5.1 Library Advisory Commission Outreach**

**5.1.1 Calendar of City of Fremont Upcoming Events -** Amanda Gallo distributed a calendar of City of Fremont events that Commissioners could attend and talk to community members.

**5.1.2 Library Advisory Commissioner Information and Talking Points –** Brian Edwards distributed a document to Library Commissioners connected to their roles and responsibilities. Commissioners would like to see additional information on the language collections, Summer Camp programs, and Storytimes. Commissioner Lang wanted to know if expanding service locations would be a County or City responsibility, and Brian Edwards stated that the Library facilities and land in Centerville, Irvington, and Fremont Main are owned by the City, with a contract to operate with the County. Commissioner Choe wanted to know the feasibility or capacity to support expansion of library services in Fremont; Edwards stated this is unknown at this time. Commissioner Lechner noted that the libraries in Fremont are very busy and that Warm Springs and Ardenwood could use increased services. Commissioner Sheen noted the high use of families and Children that use the libraries in Fremont.

**5.2 Proposal to work with Art Review Board on existing monument on corner of Stevenson Blvd & Civic Center as a Library marquee** Postponed to a future meeting

## **6. STAFF REPORT**

### **6.1. Brian Edwards, Division Director -**

Edwards discussed the Library going Fine Free as of July 1<sup>st</sup>, 2019; all overdue fines would be removed and no future overdue charges will be assessed to records. The annual Summer Reading Game was starting soon with the theme “A Universe of Stories.” The Archimedes MakerSpace at Fremont Main Library will be hosting programs during the summer with Kristin Berbawy from Irvington High School; the programs will be a series of challenges for Teens & Tweens. Edwards discussed his experience attending the Library Journal Design Institute in Columbia, South Carolina.

### **6.2. Amanda Gallo, City of Fremont –**

Gallo discussed the new minimum wage ordinance that is going into effect on July 1<sup>st</sup>; this change will affect employers in the City of Fremont. Gallo is the point person for the first digital census for the United States Census in 2020, there will be a City of Fremont resolution in June. Gallo discussed the status of a proposed Homeless Navigation Center in Niles, with discussions at the City Council in the next several months.

## **7. COMMISSION AND STAFF COMMUNICATIONS**

### **7.1 Friends of the Library Report (Pat Finch)**

Commissioner Finch reported that the Fremont Friends of the Library (FFOL) had given \$23,000 recently to the Fremont Libraries and Bookmobile from their recent sales. The FFOL are currently operating in two rooms inside of Fremont Main, as well as the loading dock and two storage containers. FFOL were able to recruit volunteers from Kennedy High School to assist with the large book sales. The FFOL have expanded the everyday book sale, and have increased their lobby sales to twice per month.

Commissioner Liu announced that she was moving out of Fremont during the Summer, and this would be her last meeting. The Commissioners thanked her for her service.

**8. FUTURE AGENDA ITEMS**

Brown Act Training for new commissioners

Census 2020

Report from Commissioners attending community events

**9. ADJOURNMENT**

The meeting was adjourned at 8:31pm.

The next meeting will be September 16<sup>th</sup>, 2019 at the Fremont Main Library.

DRAFT