



Human Relations Commission Agenda

The Human Relations Commission is a citizen commission appointed by the Fremont City Council. Human Relations Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business

- | | | |
|-------------------------------|---------------------------|--------------------------|
| 1. Secretary Check for Quorum | 6. Written Communications | 11. Commission Referrals |
| 2. Call to order – 7:15 p.m. | 7. Announcements | 12. Commission Reports |
| 3. Roll call | 8. Consent Items | 13. Staff Reports |
| 4. Approval of Minutes | 9. Old Business | 14. Referral to Staff |
| 5. Oral Communications | 10. New Business | 15. Adjournment |

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Human Relations Commissions questions, inquiries or discussion. The applicant, authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Commission and action taken.

Oral Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Oral Communications. The Human Relations Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Human Relations Commission may establish time limits of presentations.

Information

Regular scheduled meetings of the Human Relations Commission are conducted at 3300 Capitol Avenue in City Council Chambers. Meetings are held at 7:15 on the third Monday of the month. Meetings may be tape recorded at the discretion of the Chair.

Copies of the Agenda are available at the Human Services Department at 3300 Capitol Avenue three days preceding the regularly scheduled meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the American Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting Human Services Department at (510) 574-2050.



Information about the City or items scheduled on the Agenda may be referred to:

Suzanne Shenfil, Director
Human Services Department
3300 Capitol Ave
Fremont, CA 94538
(510) 574-2051

Arquimides Caldera, Deputy Director
Human Services Department
3300 Capitol Ave.
Fremont, CA 94538
(510) 574-2056

Your interest in the conduct of your City's business is appreciated.

Human Relations Commission	City Staff
Dharminder Dewan – Vice Chair	Suzanne Shenfil, Human Services Director
Tejinder Dhami	Arquimides Caldera, Deputy Human Services Director
Paddy Iyer	
Dr. Sonia Khan	MaryLou Johnson, Recording Secretary
Lance Kwan	
Patricia Montejano	
Julie Moore	
John Nguyen-Cleary - Chair	
John Smith	

Mission Statement

The City of Fremont's Human Relations Commission promotes and helps create a community environment in which all men, women and children, regardless of race, religion, national origin, gender, disability or sexual orientation, may live, learn, work and play in harmony.

AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, NOVEMBER 21, 2016
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:15 P.M.

1. **SECRETARY CALL FOR QUORUM**
2. **CALL TO ORDER**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES** of October 17, 2016
5. **ORAL COMMUNICATIONS**
6. **WRITTEN COMMUNICATIONS**
7. **ANNOUNCEMENTS**

7.1 Senior Center Crab Feed

8. **CONSENT ITEMS**
9. **OLD BUSINESS**

9.1 Make a Difference Day 2016

BACKGROUND: On October 22, 2016, the HRC once again sponsored the City’s annual Make a Difference Day (MADD), which brings together hundreds of Fremont residents on the fourth Saturday of October to volunteer on projects throughout the City.

This year, Christine Beitsch, MADD Project Manager, coordinated over 100 projects and 1,562 volunteers. These volunteers provided over 7,500 hours of service. Commissioners and staff obtained sponsorships totaling \$12,750 from Kaiser Permanente GSAA, Fremont Bank Foundation, Cargill, Dale Hardware, Elks 2121 and NAMI - Alameda County South. Total expenses equaled \$12,312, for a net of \$438. In addition to a beginning balance of \$2,329, the HRC will have approximately \$2,767 for Make a Difference Day 2017.

Make A Difference Day Revenues and Expenses - 2016

<u>Item</u>	<u>Amount</u>
Revenue	
Kaiser Permanente	5,000
Fremont Bank Foundation	2,500

Cargill	2,500
Fremont Elks 2121	500
NAMI- Alameda County South	250
Dale Hardware (Store Credit)	2,000
Total Revenue:	12,750

Expenses

Project Coordination	4,031
1,000 T-Shirts for Volunteers	5,504
Supplies (Materials and hardware)	2,000
Volunteer Recognition	483
Sponsor Recognition	158
Total Expenses:	12,312

Revenue minus Expenses: \$438

A recognition ceremony was held on November 1, 2016 and was well attended. Ms. Beitsch and her staff are also applying for an “All-Star Award Winner” which is a single \$10,000 award given to a past winner that has demonstrated excellence in volunteerism. If the application is successful, the Fremont Family Resource Center will be designated as the beneficiary of the award, with the intention of reinvesting the winnings back into future MADD events.

Enclosure: None

RECOMMENDATION: Receive feedback from Staff and Commissioners and

9.2 Compassionate Fremont – Finding Common Ground Speakers Series

BACKGROUND: The Fremont Library and Compassionate Fremont is planning on hosting a monthly or quarterly speaker series. On May 16, 2016, the HRC voted to endorse and co-sponsor the series. Commissioner Smith has created a survey to both evaluate the speaker series and measure participants’ interest in future discussion topics.

Enclosure: 9.2.1 – Finding Common Ground Series Evaluation

RECOMMENDATION: Receive commissioner update.

9.3 CAHRO Conference Report-out

BACKGROUND: On October 27th and 28th, 2016, Commissioners Khan, Dhami and Montejano attended a Human Rights Conference at San Jose State University hosted by the California Association of Human Relations

Organizations (CAHRO). The theme of the conference was The Dignity of Working People.

Enclosure: None

RECOMMENDATION: Receive feedback from commissioners that attended the Conference.

9.4 Emerging Leaders - Racial Equity Leadership Development Retreat

BACKGROUND: The HRC sponsored a Racial Equity Leadership Development retreat which was held on January 14 and 15, 2016. Mona Shah and Rosi Reyes facilitated a two-day retreat with 11 participants. As part of its strategic plan, the HRC has included ongoing support of the Racial Equity group as a priority.

A second dialogue session with the group has been tentatively scheduled for January 2017, which will include police and the community. Staff has confirmed that the previous participants are interested in continuing to be part of the group. Police staff is interested in an interactive Study Circles dialogue model, which was presented to the Human Relations commission in October. Staff has received a \$7,500 estimate for facilitation and has requested funding from the East Bay Community Foundation.

Enclosure: None

RECOMMENDATION: Receive staff updates.

10. NEW BUSINESS (Items on which the Commission has not yet had an agendaized discussion or taken action)

10.1 Local Public Response to 2016 Presidential Election

BACKGROUND: Fremont residents, including current and former Human Relations Commissioners (speaking on behalf of themselves, not as public officials) have publicly requested the City of Fremont provide an official response or statement regarding the Presidential Election. This request was included in public comments made at the November 15, 2016 City Council meeting.

Generally, these residents are asking the City to acknowledge the divisiveness of the election, and that members of our community are concerned about the discriminatory language and violence that have occurred during the campaign and now post-election. This includes reports, throughout the county, of increased hate rhetoric and acts, symbols and other expressions associated with the election results.

Some have also asked the City of Fremont to make a more assertive action, including, making an official statement against discrimination language and violence, and reasserting that Fremont is a place where we have honored diversity and worked hard to create a safe, welcoming, equitable and inclusive city for everyone, including immigrants, people of color, people from diverse religions, and members of the LGBTQ community. Other actions could include the City Fremont continuing or adopting policies or procedures which provide a safe and welcoming environment for undocumented residents.

The HRC's role in this request could include one or more of the following:

- a) Posting an ad or article in local media informing residents how to report hate.
- b) Supporting a Fremont contingent to a planned Women's March on Washington.
- c) Recommending the City Council officially respond to the election, via proclamation or open letter.
- d) Hold a Human Rights rally at Lake Elizabeth, against hate, violence, inequality and injustice.
- e) Recommending the City Council explore the feasibility and impacts of continuing or adopting policies or procedures that provide a safe and welcoming environment for all residents.

Enclosure: None

RECOMMENDATIONS: Hear public comment and provide a recommendation, if appropriate.

10.2 FY 2016-2017 Social Services Grant Mid-Year Evaluation Process

BACKGROUND: The City of Fremont funds an array of local non-profit agencies through Social Service grants funded by the general fund, Community Development Block Grant (CDBG) fund and Paratransit (Measure B) fund. Funding is provided on a three-year cycle, which ends June 30, 2019.

The Human Relations Commission (HRC) is responsible for reviewing and recommending funding of human services proposals to the City Council. In May 2016, based on the HRC recommendations, the City awarded \$619,717 in funding to fifteen human services programs that provide an array of services to low and moderate-income individuals and families.

Mid-Year Evaluation: The HRC is also responsible for reviewing agencies on a year to year basis through participation in the mid-year evaluation process. The evaluation will be conducted in January and February of 2017, and is comprised of three parts: a questionnaire completed by the agency a site visit and an evaluation form completed by the staff visiting the agency.

Commissioners generally attend at least one mid-year site visit as a way to become more familiar with individual agencies.

Mid-Year Questionnaire and Manager Evaluation Drafts: This will be the fourth year the City will be using ZoomGrants, an online grant submission / management program, for the Social Service grants mid-year evaluation process. The questionnaire will be completed by agencies via ZoomGrants. Staff is presenting Commissioners with a paper copy of the draft Mid-Year questionnaire along with a paper copy of the manager evaluation.

Enclosure: 10.2.1 – FY 16-17 Mid-year Agency Questionnaire – DRAFT
10.2.2 – FY 16-17 Mid-Year Manager Evaluation - DRAFT

RECOMMENDATIONS: Approve the mid-year questionnaire and manager evaluation and mid-year evaluation process/timeline as presented by staff. Provide staff with availability for visiting sites and chose a site to visit.

10.3 Appointment of Nominating Committee for 2017 HRC Chairperson and Vice-Chair

BACKGROUND: Chair Nguyen Cleary and Vice-Chair Dewan will soon be completing their second full terms (January 2016 – December 2016) in their current positions. Commission rules state that no Chairperson shall be eligible for election for more than two consecutive full terms; therefore the Commission must select a new Chair and Vice-Chair for Calendar Year 2017.

The rules also state that the Commission shall appoint three of its members as a Nominating Committee for new officers. The Nominating Committee shall obtain consent of nominees, and then notify staff of its recommendations prior to the following meeting, at which the entire Commission will vote on the nominations.

Enclosure: None

RECOMMENDATION: Appoint a Nominating Committee, or take other actions as appropriate.

11. COMMISSION REFERRALS (Referrals from the City Council to the Commission)

12. COMMITTEE REPORTS

12.1 Financial Resources Committee

COMMITTEE BACKGROUND: Commissioners Smith, and Moore, Vice Chair Dewan, and Chair Nguyen Cleary work to create and implement a sustainable fundraising strategy.

RECOMMENDATION: Receive committee report on any non-action items.

12.2 AdHoc Committee Reports

13. STAFF REPORTS

- 13.1 Attendance Summary (Attachment 13.1)**
- 13.2 Calendar (Attachment 13.2) of HRC regular/special meetings and events.**
- 13.3 Transgender Day of Remembrance Report-back**
- 13.4 Update on Winter Relief Program**

- 13.5 December HRC Dinner on December 19, 2016**

Staff will provide three restaurant suggestions and request confirmation of attendance for both current and former commissioners.

- 14. REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

15. ADJOURNMENT

MINUTES
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, OCTOBER 17, 2016
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:15 P.M.

1. SECRETARY CALL FOR QUORUM

2. CALL TO ORDER

3. ROLL CALL

All Commissioners were present and accounted for.

4. APPROVAL OF MINUTES of September 19, 2016

A motion was made by Commissioner Iyer and seconded by Commissioner Moore to approve the minutes from September 19, 2016. The motion was unanimously approved and so ordered.

Yes	No
Dharminder Dewan	
Tejinder Dhami	
Dr. Sonia Khan	
Lance Kwan	
Patricia Montejano	
Julie Moore	
John Nguyen-Cleary	
John Smith	

5. ORAL COMMUNICATIONS

John Weed voiced his concerns with the Citywide Design Guidelines Amendments for the Town Center – Pedestrian (TC-P), regarding the plan amendment that passed on a 3 to 2 vote by the City Council in September 2016.

6. WRITTEN COMMUNICATIONS

7. ANNOUNCEMENTS

8. CONSENT ITEMS

9. OLD BUSINESS

9.1 Make a Difference Day 2016

Christine Beitsch updated the commission on Make A Difference Day. Staff reminded the Commission to please attend the November 1, 2016 Volunteer Recognition Event.

9.2 Compassionate Fremont – Finding Common Ground Speakers Series

Commissioner Smith has created a survey to both evaluate the speaker series and measure participants’ interest in future discussion topics. He also reminded the Commission that on October 24, 2016, at 7:00PM, the Library would be hosting a Finding Common Ground event which will present the Welcome Home Project – Stories and photographs of 20 formerly incarcerated men and women who were able to turn their lives around.

9.3 CAHRO Conference Reminder

Reminder given to Commissioners Kahn, Montejano and Dewan

9.4 Emerging Leaders - Racial Equity Leadership Development Retreat

Arquimides Caldera updated the Commissioners. Staff is working on scheduling a second dialogue session with the group which will include the Police Chief. Staff is looking at the ongoing sustainability of the program.

A motion was made by Commissioner Khan and seconded by Commissioner Montejano to request the City of Fremont commit no more than \$10,000 to the Emerging Leader Program to be potentially offset by any future grants. The motion was unanimously approved and so ordered.

Yes	No
Dharminder Dewan	
Tejinder Dhami	
Dr. Sonia Khan	
Lance Kwan	
Patricia Montejano	
Julie Moore	
John Nguyen-Cleary	
John Smith	

10. **NEW BUSINESS** (Items on which the Commission has not yet had an agendaized discussion or taken action)

10.1 Compassion Games

Update given on Compassion Games.
 3,284 number of volunteers
 13,142.25 number of hours
 23,851 number of people assisted
 \$250,525.23 value donated

Commissioners requested this information be put on the city website.

10.2 Transgender Day of Remembrance

A motion was made by Commissioner Iyer and seconded by Commissioner Montejano to 1) recommend the City pass a resolution proclaiming November 20th as Transgender Day of Remembrance; 2) conduct an examination of city policies including police policies, as they relate to the Transgender community; 3) that we add the Transgender topic to the Finding Common Ground speaker series. The motion was unanimously approved and so ordered.

Yes	No
Dharminder Dewan	
Tejinder Dhami	
Dr. Sonia Khan	
Lance Kwan	
Patricia Montejano	
Julie Moore	
John Nguyen-Cleary	
John Smith	

The Commissioners request this topic be included in the Finding Common Ground Survey.

11. COMMISSION REFERRALS (Referrals from the City Council to the Commission)

12. COMMITTEE REPORTS

12.1 Financial Resources Committee

No update

12.2 AdHoc Committee Reports

HRC to send a representative to the FRC CAEB meetings. Commissioner Dhami said he would attend.

13. STAFF REPORTS

13.1 Attendance Summary (Attachment 13.1)

13.2 Calendar (Attachment 13.2) of HRC regular/special meetings and events.

13.3 Human Services Mid-year Budget Update

14. **REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

Commissioners directed Staff to help organize a dinner with current and former Commissioner to be scheduled on December 19, 2016.

Commissioners requested that the plan amendment concerns expressed by John Weed be agendized for the November 21, 2016 HRC Meeting.

15. **ADJOURNMENT**

A motion was made by Commissioner Kwan and seconded by Commissioner Montejano to adjourn the meeting. The meeting was unanimously approved and so ordered.

Yes	No
Dharminder Dewan	
Tejinder Dhami	
Dr. Sonia Khan	
Lance Kwan	
Patricia Montejano	
Julie Moore	
John Nguyen-Cleary	
John Smith	



**MID-YEAR AGENCY QUESTIONNAIRE
FY 2016-2017**

Please complete and submit this questionnaire by **Friday, February 24, 2017 via ZoomGrants.**

Name/Title of Person / Phone #

Completing Questionnaire: _____

Project Name and Location: _____

- 1. Summarize the specific service/benefit(s) provided by your project (please refer to grant agreement). Please specify your client target group, including how the services benefit low/moderate income clients/ households. Are project services/benefits different that those outlined on the Agreement Work Plan?**

- 2. If the project is not meeting its goals, provide an explanation or plan to meet these goals:**

- 3. Has your agency undertaken any new programs or projects? If yes, please describe.**

- 4. Were there any findings or recommendations in your most recent, and in the previous year's, audit? If yes, please explain and describe steps taken to correct them .**

Yes

No

- a. If yes, please explain these findings and recommendations and steps taken to correct any problems.**

5. What are your regulatory and/or accreditation agency(ies)? If applicable, when were you most recently accredited (or renewed), and for what term (length of time)? Were there any filings regarding your agency with these entities, or findings from agency reviews, in the past 18 months? If yes, please explain and describe steps taken to correct them.

6. Do the racial and ethnic origins of your staff reflect that of the area/clients served? Please describe the current status of the staff that work on this program. Include any difficulties you have had in maintaining staff levels or recruiting qualified personnel.

Yes

No

Please explain:

7. Please list any vacant staff and personnel you currently have at your agency. Include the position title, reason for vacancy and length of time vacant.

8. Provide examples of collaboration with other agencies/City programs by listing the agencies that you collaborate with and the specific benefits of that collaboration (i.e., linkages to agencies serving the same clients, joint grants, service integration, etc.).

9. Does your agency comply with the Americans with Disabilities Act (ADA)?

Yes

No

10. Does your agency provide program materials and services in different languages for your clients? If yes, please list your language capacity by verbal translation and types of written materials. Are there any populations that you currently do not provide services to due to lack of language capacity?

11. How are agency board or advisory members involved in the program? If the agency is a subsidiary or project of an umbrella organization, does it have a local governance group? What is the role and responsibility of policy directors, do they reflect the composition of the community and/or clients served? How often and where do they meet? How many are Fremont residents? Please provide an updated Board roster.

12. How does your agency assess client satisfaction? How do you collect and analyze this information and how do you incorporate it into your services? Do you have opportunities for your clients to provide input on services that they would like to see your agency offer? If so, please include surveys for review.

13. Does your agency have a strategic plan? Please provide us with a copy.

Yes

No

14. How do you leverage City funding? Using Appendix D Part I, please provide a breakdown of FY 2016-17 funding for THIS PROGRAM ONLY. Do you anticipate any changes in funding for next year? Using Part II, please provide a breakdown of FY 2017-18 *ESTIMATED* funding for THIS PROGRAM ONLY.

15. Please tell us how we're doing, and how we may better serve you. We appreciate your suggestions for improvement on any aspect of the grant's program. Please be as specific as possible. Your comments will assist us in making positive changes in the administration of grants and support of community agencies.

CDBG FUNDED AGENCIES ONLY

16. (CDBG FUNDED AGENCIES ONLY) Does your agency have a clearly defined set of procedures to ensure that costs are allocated between funding sources in a reasonable manner and are allowable under OMB Circular A-122? (Please elaborate or provide a copy of these procedures)

17. (CDBG FUNDED AGENCIES ONLY) Does your agency have an indirect cost allocation plan or proposal?

Yes

No

If "Yes," please provide a copy. If "No," please explain alternative method:

ALL AGENCIES

Agencies that receive City funds totaling \$25,000 or more must submit an audit to the City on a yearly basis. IRS rules also require any agency receiving more than \$300,000 in Federal funds from any combination of sources to submit to special audit requirements. Agencies that receive less than \$25,000 in funding from the City of Fremont are required to submit an Internal Control Questionnaire detailing agency financial accountability systems on a yearly basis. In cases where an agency receives less than \$25,000 in City funding, but must submit to audit requirements from another funding source, an audit will be accepted in place of the Internal Control Questionnaire. If you have not already done so, please provide a copy of your most recently completed Internal Control Questionnaire or audit.

Please complete the following Appendix items:

- **Appendix A: Accomplishments to Date**
- **Appendix B: Service Data**
- **Appendix C: Program Results and Outcomes**
- **Appendix D: FY 16/17 and FY 17/18 Budgets**
- **Please attach: Audit or ICQ (Only if one has not been submitted already).**
- **Please attach: Board Roster**
- **Please attach: Organizational Chart**
- **Please attach: Strategic Plan (If applicable)**



**MID-YEAR GRANT MANAGER EVALUATION
FY 2016-2017**

Date:	_____	CDBG: Y / N	
Contractor Name:	_____	Contract Amount:	_____
Commission:	_____		
Grant Manager:	_____	Grant Reviewer:	_____
Commissioner:	_____	Commissioner:	_____

Grant Reviewer's Summary:

Site Visit Findings and Recommendations for Unmet Evaluation Areas:

If your agency has received any findings/recommendations please acknowledge receipt of your evaluation within 7 days and provide a plan of action to address the findings and recommendations within 30 days.

Grant Reviewer's Signature **Date**

**Mid-Year Grant Manager Evaluation
FY 2016-2017**

Agency Name: _____

Evaluation Date: _____

A. DOCUMENT CHECKLIST: Contact Grant Manager for this information

Item	Status	Notes
Invoices		
Service Reports		
Board Minutes		
Audit or ICQ		

B. ON-SITE REVIEW: Grant Reviewers should complete this at the time of the on-site visit

1. Review records of clients served, for the following information. (*Check if found in client record files.*)

- a. Name, address, phone number of clients
- b. Date client applied for services
- c. Documentation on the type of service requested and received
- d. Low and moderate income self-certification on each client record or verification of income
- e. Ethnic data on clients
- f. Age data on clients
- g. Household composition data (female head of household, disabled)

2. Are services provided consistent with the project description in the Agreement?

Yes

No

If no, explain: _____

3. Has the agency contacted **Eden Information and Referral in the past 6 months to update them on any program changes?** (*Grant reviewer: Please ask the agency when they last had contact with Eden I &R*)

Yes

No

4. Has the agency placed the 2-1-1 logo and weblink on their agency website? (*Grant reviewer: refer to agency website to confirm*).

Yes

No

D. EVALUATION: Complete after the on-site visit

Evaluation Areas	Met	Not Met	Findings / Recommendations	Not Applicable
Service Goals: Project service goals are being met according to work plan and budget.				
Reporting Requirements: Agency has submitted invoices in a timely manner and financial records are accurate and complete.				
Agency has submitted service reports in a timely manner.				
Agency has submitted board minutes in a timely manner.				
Are client records/files organized and easy to review?				
Financial Records: Audit or ICQ has no findings.				
Leveraged Funding: Agency is fiscally sound and leverages City funds effectively.				
Community Collaborations: Collaboration with other community organizations in delivery of contracted services/project.				
Community Involvement: Use of volunteers to deliver contracted services/project.				
Board of Directors is actively involved in program.				
Client Satisfaction: Participants express satisfaction with services provided through interviews, case notes, vignettes or evaluations.				

CITY OF FREMONT

Boards, Commissions, and Committees Attendance Record

HUMAN RELATIONS COMMISSION

Suzanne Shenfil

Member	Meeting Dates						
	07/18/2016	08/15/2016	09/19/2016	10/17/2016	11/21/2016	12/19/2016	
MEETING TYPE	R	R	R	R	R	R	R
Paddy Iyer	P	C	P	p			
Dr. Sonia Khan	P	C	P	p			
Dharminder Dewan	A	C	P	p			
John Smith	P	C	P	p			
Lance Kwan	P	C	P	p			
Patricia Montejano	P	C	P	p			
Tejinder Dhami	A	C	P	p			
John Nguyen-Cleary	A	C	P	p			
Julie Moore	P	C	P	p			

Attendance Codes

P - Present A - Absent E - Excused Absence

Meeting Codes

R - Regular Meeting S - Special Meeting L - Lack of Quorum C - Cancelled Meeting for lack of business

* Due to lack of Quorum, absence does not affect eligibility.

Attachment 13.1

2016 HRC Scheduled Meetings

January 25, 2016	Regular Meeting	7:15 Training Room
February 5, 2016	Legends of the Bay	5:30 Delta Products Corp
February 19, 2016	Crab Feed	6:00 P.M Fremont Elks Lodge
February 22, 2016	Regular Meeting	7:15 Training Room
March 7, 2016	Special Meeting	6:15 Training Room
March 8, 2016	Special Meeting	6:15 Training Room
March 21, 2016	Regular Meeting	7:15 Training Room
April 18, 2016	Regular Meeting	7:15 Training Room
April 22, 2016	Retreat planning	8:30 a.m. Dominican Sisters
May 16, 2016	Regular Meeting	7:15 Training Room
June 3, 2016	Health Fair Expo	Senior Center
June 20, 2016	Regular Meeting	7:15 Training Room
June 26, 2016	Pride Parade	San Francisco
July 4, 2016	4 th of July Parade	Fremont
July 18, 2016	Regular Meeting	7:15 Training Room
August 15, 2016	No Meeting	
September 19, 2016	Regular Meeting	7:15 Training Room
September 30, 2016	Seniors Night Out	5:00-8:30 p.m. Doubletree
October 17, 2016	Regular Meeting	7:15 Training Room
October 22, 2016	Make A Difference Day	
November 21, 2016 (tentative)	Warming Center Open	Senior Center
November 21, 2016	Regular Meeting	7:15 Training Room
December 19, 2016	Regular Meeting	7:15 Training Room