



Human Relations Commission Agenda

The Human Relations Commission is a citizen commission appointed by the Fremont City Council. Human Relations Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business

- | | | |
|-------------------------------|---------------------------|--------------------------|
| 1. Secretary Check for Quorum | 6. Written Communications | 11. Commission Referrals |
| 2. Call to order – 7:00 p.m. | 7. Announcements | 12. Commission Reports |
| 3. Roll call | 8. Consent Items | 13. Staff Reports |
| 4. Approval of Minutes | 9. Old Business | 14. Referral to Staff |
| 5. Oral Communications | 10. New Business | 15. Adjournment |

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Human Relations Commissions questions, inquiries or discussion. The applicant, authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Commission and action taken.

Oral Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Oral Communications. The Human Relations Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Human Relations Commission may establish time limits of presentations.

Information

Regular scheduled meetings of the Human Relations Commission are conducted at 3300 Capitol Avenue in the Large HR Training Room. Meetings are held at 7:00 on the third Monday of the month. Meetings may be tape recorded at the discretion of the Chair.

Copies of the Agenda are available at the Human Services Department at 3300 Capitol Avenue and online, three days preceding the regularly scheduled meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the American Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting Human Services Department at (510) 574-2050.



Information about the City or items scheduled on the Agenda may be referred to:

Suzanne Shenfil, Director
Human Services Department
3300 Capitol Ave
Fremont, CA 94538
(510) 574-2051

Arquimides Caldera, Deputy Director
Human Services Department
3300 Capitol Ave.
Fremont, CA 94538
(510) 574-2056

Your interest in the conduct of your City's business is appreciated.

Human Relations Commission

Dharminder Dewan
Tejinder Dhami
Paddy Iyer
Dr. Sonia Khan
Lance Kwan
Patricia Montejano
Julie Moore – Vice Chair
John R. Smith – Chair
Cullen Tiernan

City Staff

Suzanne Shenfil, Human Services Director
Arquimides Caldera, Deputy Human Services Director
Laurie Flores, Recording Secretary

Mission Statement

The City of Fremont's Human Relations Commission (HRC) strives to prevent discrimination and ensure that the rights of all individuals and groups in Fremont are protected under the law. The HRC promotes, supports, and helps create a compassionate community environment where diversity is honored and respected, neighbors reach out and support each other, and the most vulnerable receive services; to allow all a high quality of life in a community where we live, learn, work, and play in peace and harmony.

AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, FEBRUARY 26, 2018
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:00 P.M.

1. **SECRETARY CALL FOR QUORUM**
2. **CALL TO ORDER**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES** of January 22, 2018
5. **ORAL COMMUNICATIONS**
6. **WRITTEN COMMUNICATIONS**
7. **ANNOUNCEMENTS**
8. **CONSENT ITEMS**
9. **OLD BUSINESS**

9.1 Annual Report

Background: Annually, the HRC produces a report to reflect and promote the prior years' accomplishments and actions. Staff recommended the following content for 2017's report: Common Ground series, Emerging Leaders-Community and Police Dialogue, the new Mission Statement, MADD, Pride and July 4th parades, MEI Score, and National Night Out.

Enclosure: None.

RECOMMENDATIONS: Review current Draft of Annual Report and provide feedback and additions to content.

10. **NEW BUSINESS** (Items on which the Commission has not yet had an agendized discussion or taken action)

10.1 Girl Scout Presentation

Background: Commissioner Khan was contacted by a local Girl Scout Troop who would like to give a 20-minute presentation on LGBTQ awareness that they have been presenting at the library and Family Resource Center.

Enclosure: None

RECOMMENDATIONS: Receive presentation

10.2 HRC Sponsored events for 2018

Background: Each year the HRC sponsors and participates in events such as Pride Parade and MADD. The Finance Committee is requesting Commissioners provide direction on potential events to sponsor in 2018. The Committee will then review the current financial status of the HRC and determine which options are feasible.

Enclosure: None.

RECOMMENDATION: Provide direction on potential sponsored events.

11. COMMISSION REFERRALS (Referrals from the City Council to the Commission)

None

12. COMMITTEE REPORTS AND ACTIONS

12.1 Financial Resources Committee

Enclosure: 12.1.1 2017/2018 Financial Report

12.2 AdHoc Committee Reports

12.2.1 Youth Sub Committee

Background: At the November 20, 2017 HRC meeting, a sub committee was formed to develop a relationship, and find ways to partner, with the Youth Advisory Committee (YAC). On January 8, 2018, Commissioner Khan and staff attended the YAC meeting to introduce the possibility of partnership with the HRC and to listen to their process on developing the Leadership Conference.

Enclosure: None.

RECOMMENDATIONS: Receive any updates

12.2.2 Racial Equity Emerging Leaders

Background: At the November 20, 2017 HRC meeting, a sub committee was formed to discuss next steps beyond the Community and Police Dialogue

sessions. On January 16, 2018, Commissioners Khan and Dhami, Chair Smith and staff met and decided to interview participants/emerging leaders of the dialogue sessions, as a first step in determining how to continue or develop a program. The interviews have been postponed to occur in Spring 2018

Enclosure: None.

RECOMMENDATIONS: Staff to provide updates

12.3 Liaison Reports

None

13. STAFF REPORTS

13.1 Attendance Summary (Attachment 13.1.1)

13.2 Calendar (Attachment 13.2.1) of HRC regular/special meetings and events.

13.3 Homeless Issues Update

Staff to provide update on the City's efforts to prevent and mitigate the impacts of homelessness

13.4 Update to Sanctuary Status

Staff to provide update to Fremont's Sanctuary Status since the issuance of DOJ letters.

14. REFERRALS TO STAFF (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

15. ADJOURNMENT

MINUTES
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, JANUARY 22, 2018
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:00 P.M.

1. **SECRETARY CALL FOR QUORUM**

2. **CALL TO ORDER**

3. **ROLL CALL**

Present: Chair Smith, Vice Chair Moore, Commissioners Dhami, Montejano, Khan, Iyer, Dewan, Kwan, and Tiernan

Absent:

4. **APPROVAL OF MINUTES** of November 20, 2017

A motion was made by Commissioner Khan and seconded by Commissioner Montejano to accept the minutes of November 20, 2017. The motion passed unanimously and the motion was approved and so ordered.

Yes	No
Smith	
Moore	
Dhami	
Montejano	
Khan	
Kwan	
Dewan	
Tiernan	
Iyer	

5. **ORAL COMMUNICATIONS**

6. **WRITTEN COMMUNICATIONS**

7. **ANNOUNCEMENTS**

8. **CONSENT ITEMS**

8.1 Chair and Vice Chair Nominations

8.2 HRC Mission Statement and Municipal Code Revisions

A motion was made by Commissioner Dhami to approve both consent items 8.1 and 8.2. Commissioner Kwan seconded the motion. The motion passed unanimously and was so ordered.

Yes	No
Smith	
Moore	
Dhami	
Montejano	
Khan	
Kwan	
Dewan	
Tiernan	
Iyer	

9. OLD BUSINESS

9.1 Compassionate Fremont Posters

The Commissioners heard public comments:

Marsha Squires: Ms. Squires shared her experience distributing posters throughout community. She shared her thoughts towards future distribution and activities around an anti-hate campaign.

Beth Hoffman: Appreciated funding towards printing for posters and agreed with the recommendations to Council. She shared the concept for Berkeley’s Hate Free Weekend and that there is a crowdsourcing campaign to raise more funds for posters.

Vice Chair Moore would like to see more logistics behind a full campaign and was concerned with ongoing funding. Vice Chair Moore wanted to see more preparation to explain the origin and purpose of the campaign, including perhaps, a white paper or bullet points to share with people who are not already part of the conversation. Commissioners Khan and Tiernan thanked the speakers and will support campaign.

Staff clarified the language behind the recommendation to Council.

Commissioner Khan made a motion to accept staff recommendations, Commissioners Montejano and Tiernan seconded the motion. Vice Chair Moore dissented, all others were in favor and the motion was so ordered.

Yes	No
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Smith	Moore
Iyer	
Dhami	
Montejano	
Khan	
Kwan	
Dewan	
Tiernan	

9.2 Social Services Grant Ad-hoc Committee Recommendations

A correction was made to 9.2 that the remaining funds available to HRC was \$2,000 and not \$4,000. Commissioners shared ideas to spend the money that ranged from parades, to donating to non-profits and the Family Resource Center, and Warming Center. Chair Smith mentioned the money should not be used on events where fundraising is done to raise money.

Ultimately the Commission decided to save the funds until a future opportunity arises.

10. NEW BUSINESS (Items on which the Commission has not yet had an agendaized discussion or taken action)

10.1 FRC Strategic Plan 2018-2023

The Commission was provided a copy of the Family Resource Center’s Strategic Plan for 2018-2023. Vice Chair Moore mentioned the FRC will be looking for help with implementation. Chair Smith noted this was an opportunity for the HRC to engage with the FRC.

10.2 Interfaith Harmony Day

This was a non-monetary sponsorship.

Commissioner Montejano motioned to co-sponsor Interfaith Harmony Day, Commissioner Tiernan seconded. The motion passed unanimously and was so ordered.

Yes	No
Smith	
Moore	
Dhami	
Montejano	
Khan	
Kwan	
Dewan	
Tiernan	

10.3 Annual Report

Staff requested that Commissioners share photos for the latest HRC annual report. They suggested topics for the annual report, including partnerships and work with FUSD and Compassion Network.

11. COMMISSION REFERRALS (Referrals from the City Council to the Commission)

None

12. COMMITTEE REPORTS

12.1 Financial Resources Committee

At the February meeting, Commissioners will plan which events in 2018 they will sponsor and how to allocate funds. They will review the existing HRC Strategic Plan.

12.2 AdHoc Committee Reports

12.2.1 Youth Sub Committee: Committee will wait for youth to approach HRC for a role in their Leadership Conference. Committee members have been revised to include Commissioners Khan, Dewan, and Tiernan.

12.2.2 Racial Equity Emerging Leaders: Committee will develop next steps over the next 4-6 months. One possibility is talking to Emerging Leaders regarding the Common Ground Series to address racial equity issues in community. Staff will develop interview questions and schedule interviews with Leaders and Commissioners. Chair Smith noted there will be more coordination required to continue the program and encouraged Commissioners to be more involved in Common Ground Series.

A Common Ground Series AdHoc committee was formed, made up of Chair Smith and Commissioners Khan, Iyer, and Dhami.

12.3 Liaison Reports

Commissioner Iyer will attend Union City HRC meeting in March and discuss a partnership for the Pride Parade.

13. STAFF REPORTS

13.1 Attendance Summary (Attachment 13.1)

13.2 Calendar (Attachment 13.2) of HRC regular/special meetings and events.

14. **REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

15. **ADJOURNMENT**

A motion was made by Commissioner Dhami and seconded by Commissioner Kwan to adjourn the meeting. The motion passed unanimously and was so ordered.

Yes	No
Smith	
Moore	
Dhami	
Montejano	
Khan	
Kwan	
Dewan	
Tiernan	
Iyer	

HRC Revenues and Expenses as of 1/22/2018

FY:		<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>	<u>17/18</u>	<u>Cumulative</u>
MADD	Revenue:	3,025	6,653	250	750	1,100	1,860	10,700	200	10,488	14,750	10,000	59,776
	Expense:	1,525	3,311	1,753	1,724	1,530	3,042	4,343	4,046	11,422	11,110	10,084	53,890
Revenues - Expenses:		1,500	3,342	(1,503)	(974)	(430)	(1,182)	6,357	(3,846)	(934)	3,640	(84)	
Fund Balance:		1,500	4,842	3,339	2,365	1,935	753	7,110	3,263	2,329	5,970	5,885	5,885
Pride/ 4th of July	Revenue:	0	0	0	0	0	0	1,054	840	4,585	2,735	500	9,714
	Expense:	0	0	0	0	0	0	953	998	3,569	2,143	304	7,968
Revenues - Expenses:		0	0	0	0	0	0	101	(158)	1,016	592	196	
Fund Balance:		0	0	0	0	0	0	101	(58)	958	1,550	1,746	1,746
Combined 146.53360	Revenue:	3,025	6,653	250	750	1,100	1,860	11,754	1,040	15,073	17,485	10,500	69,490
	Expense:	1,525	3,311	1,753	1,724	1,530	3,042	5,297	5,045	14,991	13,252	10,389	61,858
Revenues - Expenses:		1,500	3,342	(1,503)	(974)	(430)	(1,182)	6,457	(4,005)	82	4,233	111	
Fund Balance:		1,500	4,842	3,339	2,365	1,935	753	7,210	3,206	3,287	7,520	7,631	7,631

CITY OF FREMONT

Boards, Commissions, and Committees Attendance Record

HUMAN RELATIONS COMMISSION

Suzanne Shenfil

Member	Meeting Dates							
	01/22/2018	02/26/2018	03/19/2018	04/16/2018	05/21/2018	06/18/2018		
MEETING TYPE	R	R	R	R	R	R	R	R
Paddy Iyer	P							
Dr. Sonia Khan	P							
Dharminder Dewan	P							
John Smith	P							
Lance Kwan	P							
Patricia Montejano	P							
Tejinder "TJ" Dhami	P							
Julie Moore	P							
Cullen Tiernan	P							

Attendance Codes

P - Present A - Absent E - Excused Absence

Meeting Codes

R - Regular Meeting S - Special Meeting L - Lack of Quorum C - Cancelled Meeting for lack of business

*** Due to lack of Quorum, absence does not affect eligibility.**

Commissioners can not have two unexcused meetings in a row in a one year time frame AND

Commissioners can not have three unexcused meetings in a 6 month time period. Jan - June and July - December

Attachment 13.1

2018 HRC Scheduled Meetings

January 22, 2018	Regular Meeting	7:00 PM –HR Training Room
February 26, 2018	Regular Meeting	7:00 PM –HR Training Room
March 19, 2018	Regular Meeting	7:00 PM –HR Training Room
April 16, 2018	Regular Meeting	7:00 PM –HR Training Room
May 21, 2018	Regular Meeting	7:00 PM –HR Training Room
June 18, 2018	Regular Meeting	7:00 PM –HR Training Room
June 24, 2018	Pride Parade	
July 16, 2018	Regular Meeting	7:00 PM –HR Training Room
August 1, 2018	National Night Out	
August 20, 2018	Regular Meeting	7:00 PM –HR Training Room
September 17, 2018	Regular Meeting	7:00 PM –HR Training Room
October 15, 2018	Regular Meeting	7:00 PM –HR Training Room
October 27, 2018	Make A Difference Day	
November 19, 2018	Regular Meeting	7:00 PM –HR Training Room
December 17, 2018	Regular Meeting	7:00 PM –HR Training Room