



**City Hall**  
3300 Capitol Ave, PO Box 5006, Fremont, CA 94537-5006  
www.fremont.gov

## **Human Relations Commission Agenda**

The Human Relations Commission (HRC) is a citizen commission appointed by the Fremont City Council. Human Relations Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

### **General Order of Business**

- |                               |                           |                          |
|-------------------------------|---------------------------|--------------------------|
| 1. Secretary Check for Quorum | 6. Written Communications | 11. Commission Referrals |
| 2. Call to order – 7:00 p.m.  | 7. Announcements          | 12. Commission Reports   |
| 3. Roll call                  | 8. Consent Items          | 13. Staff Reports        |
| 4. Approval of Minutes        | 9. Old Business           | 14. Referral to Staff    |
| 5. Oral Communications        | 10. New Business          | 15. Adjournment          |

### **Order of Discussion**

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Human Relations Commissions questions, inquiries or discussion. The applicant, authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Commission and action taken.

### **Oral Communications**

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Oral Communications. The Human Relations Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Human Relations Commission may establish time limits of presentations.

### **Information**

Regular scheduled meetings of the Human Relations Commission are conducted at 3300 Capitol Avenue in City Council Chambers. Meetings are held at 7:00pm on the third Monday of the month. Meetings may be tape recorded at the discretion of the Chair.

Copies of the Agenda are available at the Human Services Department at 3300 Capitol Avenue three days preceding the regularly scheduled meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the American Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting Human Services Department at (510) 574-2050.



Information about the City or items scheduled on the Agenda may be referred to:

Suzanne Shenfil, Director  
Human Services Department  
3300 Capitol Ave  
Fremont, CA 94538  
(510) 574-2051

Arquimides Caldera, Deputy Director  
Human Services Department  
3300 Capitol Ave.  
Fremont, CA 94538  
(510) 574-2056

*Your interest in the conduct of your City's business is appreciated.*

**Human Relations Commission**

Dharminder Dewan  
Tejinder Dhami  
Feda Almaliti  
Dr. Sonia Khan - Vice Chair  
Lance Kwan  
Patricia Montejano  
Julie Moore - Chair  
Cullen Tiernan  
Shobana Ramamurthi

**City Staff**

Suzanne Shenfil, Human Services Director  
Arquimides Caldera, Deputy Human Services  
Director  
Laurie Flores, Recording Secretary

**Mission Statement**

The City of Fremont's Human Relations Commission (HRC) strives to prevent discrimination and ensure that the rights of all individuals and groups in Fremont are protected under the law. The HRC promotes, supports, and helps create a compassionate community environment where diversity is honored and respected, neighbors reach out and support each other, and the most vulnerable receive services; to allow all a high quality of life in a community where we live, learn, work, and play in peace and harmony.

**AGENDA**  
HUMAN RELATIONS COMMISSION  
REGULAR MEETING  
MONDAY, NOVEMBER 18, 2019  
TRAINING ROOM  
3300 CAPITOL AVE., BUILDING B  
FREMONT, CALIFORNIA  
7:00 P.M.

1. **SECRETARY CALL FOR QUORUM**

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

Staff will provide October 21, 2019 Minutes at a future meeting

5. **ORAL COMMUNICATIONS**

6. **WRITTEN COMMUNICATIONS**

7. **ANNOUNCEMENTS**

8. **CONSENT ITEMS**

9 **OLD BUSINESS**

None

10 **NEW BUSINESS** (Items on which the Commission has not yet had an agendized discussion or taken action)

**10.1            FY 2019-2020 Social Services Grant Mid-Year Evaluation Process**

Leticia Leyva, Management Analyst II

**BACKGROUND:** The City of Fremont funds an array of local non-profit agencies through Social Service grants funded by the general fund, Community Development Block Grant (CDBG) fund and Paratransit (Measure B) fund. Funding is provided on a three-year cycle. Funding is provided on a three-year cycle; FY 2019-2020 is the first fiscal year of this cycle. The fiscal year ends on June 30, 2020.

One of the functions of the Human Relations Commission (HRC) is to review and recommend grant funding of human services proposals to the City Council. Based on the recommendation made by the HRC, in May 2019 the City

awarded \$682,781 in funding to fifteen Human Services programs that provide services to low and moderate-income residents.

**Mid-Year Evaluation:** Another function of the HRC is to review agencies on a year to year basis through participation in the mid-year evaluation process. The evaluation will be conducted in January and February of 2020, and is comprised of three parts: a questionnaire completed by the agency, a site visit and an evaluation form completed by the staff visiting the agency. Commissioners generally attend at least one mid-year site visit as a way to become more familiar with individual agencies.

**Mid-Year Questionnaire and Manager Evaluation Drafts:** The City will be using ZoomGrants, an online grant submission / management program, for the Social Service grants mid-year evaluation process. The questionnaire will be completed by agencies via ZoomGrants. Staff is presenting Commissioners with a paper copy of the draft Mid-Year questionnaire along with a paper copy of the manager evaluation.

**Enclosures:** FY 19-20 Mid-Year Agency Questionnaire – DRAFT  
FY 19-20 Mid-Year Manager Evaluation – DRAFT  
FY 19-20 SSG Evaluation Timeline – DRAFT

**RECOMMENDATIONS:** Approve the Mid-year questionnaire, manager evaluation and the mid-year evaluation process/timeline as presented by staff. Provide staff with availability for visiting sites and chose a site to visit.

## **10.2 Cancellation of December 2019 HRC Meeting**

**BACKGROUND:** The HRC traditionally cancels its December meetings unless urgent business requires convening the HRC.

**RECOMMENDATION:** Adopt a motion to cancel the December 2019 HRC meeting.

## **10.3 Appointment of Nominating Committee for 2018 HRC Chairperson and Vice-Chair**

**BACKGROUND:** Chair Moore and Vice-Chair Khan will soon be completing their first term (January 2019 – December 2019) in their current positions. Commission rules state that no Chairperson shall be eligible for election for more than two consecutive full terms. Both Chair Moore and Vice-Chair Khan are eligible for a second term. The Commission may maintain the current officers or select a new Chair and Vice-Chair for Calendar Year 2020.

The rules also state that the Commission shall appoint three of its members as a Nominating Committee for new officers. The Nominating Committee shall

obtain consent of nominees, and then notify staff of its recommendations prior to the following meeting, at which the entire Commission will vote on the nominations.

**Enclosure:** None

**RECOMMENDATION:** Appoint a Nominating Committee to nominate 2020 officers,

**11. COMMISSION REFERRALS** (Referrals from the City Council to the Commission)

**12. COMMITTEE REPORTS**

**12.1 Financial Resources Committee to fund HRC sponsored events**

**COMMITTEE BACKGROUND:** Chair Moore, and Commissioners Dewan, and Ramamurthi work to create and implement a sustainable fundraising strategy, for HRC sponsored events.

**RECOMMENDATION:** Receive update on event sponsorships.

**12.2 LGBTQ Committee**

**COMMITTEE BACKGROUND:** Vice-Chair Khan, and Commissioners Kwan, Montejano and Dhami sit on the LGBTQ Committee.

The Transgender Day of Remembrance Proclamation will be presented at the November 19, 2019 City Council meeting.

**RECOMMENDATION:** Receive any updates

**12.3 Ad Hoc Committee Reports**

**12.3.1 Community Engagement on the Topic of Homelessness**

**Background:** The ad hoc committee met on November 13 to discuss strategies to engage the community on the topic of homelessness

**Recommendation:** Receive update and adopt a motion that Commissioners will distribute information through various avenues.

**12.4 Liaison Reports**

**12.4.1 Union City HRC**

**RECOMMENDATION:** Receive update

**12.4.2 FRC CAEB**

**RECOMMENDATION:** Receive update

**12.4.3 FUSD**

**RECOMMENDATION:** Receive update

**13 STAFF REPORTS**

**13.1 Attendance Summary (Attachment 13.1)**

**13.2 Calendar (Attachment 13.2) of HRC regular/special meetings and events.**

**13.3 2020 Census**

**BACKGROUND:** The City has partnered with Alameda County to brainstorm outreach strategies to engage hard-to-count populations, offered ideas at Census Solutions Workshops, helped to provide meeting spaces like the Fremont Family Resource Center for outreach events, and has worked to spread the word about the importance of Census 2020 to local organizations in Fremont.

The City has started recruiting for a Census 2020 Volunteer Coordinator position and is promoting where other Census-related jobs are available. The job description is enclosed. The library has been hosting workshops where you can receive help and apply on site. Next workshops- Monday, November 25<sup>th</sup> 4pm-6pm and Wednesday, December 4<sup>th</sup> 3-5 pm.

The City was awarded a total of \$47, 500 in grant awards for the Census project from three different grants. This funding will be used for the Volunteer Coordinator position, to host events, outreach, and awareness materials.

The City will be hosting a kick-off meeting on December 10<sup>th</sup> for community leaders from faith-based organizations, community organizations, elected officials. A flyer is enclosed.

**RECOMMENDATION:** Receive update

**Enclosure:** 13.3.1 Volunteer Coordinator Flyer  
13.3.2 Kick Off Meeting Flyer

**13.4 MADD 2020**

**BACKGROUND:** Based on prior HRC discussions, Make a Difference Day will be scheduled in the Spring of 2020. Staff is recommending that the actual date of MADD not be selected yet, as the hope is to create a “very large” MADD project to paint murals and plant the landscaping for the Homeless Navigation Center, which would engage many participants.

**RECOMMENDATION:** No updates at this time, will return in January with more information

**Enclosure:** None.

14. **REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).
15. **ADJOURNMENT**



**MID-YEAR GRANT MANAGER EVALUATION  
FY 2019-2020**

<b>Date:</b>	_____	<b>CDBG: Y / N</b>
<b>Contractor Name:</b>	_____	<b>Contract Amount:</b> _____
<b>Commission:</b>	_____	
<b>Grant Manager:</b>	_____	<b>Grant Reviewer:</b> _____
<b>Commissioner:</b>	_____	<b>Commissioner:</b> _____

**Grant Reviewer's Summary:**

**Site Visit Findings and Recommendations for Unmet Evaluation Areas:**

If your agency has received any findings/recommendations please acknowledge receipt of your evaluation within 7 days and provide a plan of action to address the findings and recommendations within 30 days.

\_\_\_\_\_  
**Grant Reviewer's Signature**

\_\_\_\_\_  
**Date**



**Mid-Year Grant Manager Evaluation  
FY 2019-2020**

Agency Name: \_\_\_\_\_

Evaluation Date: \_\_\_\_\_

**A. DOCUMENT CHECKLIST: Contact Grant Manager for this information**

Item	Status	Notes
Invoices		
Service Reports		
Board Minutes		
Audit or ICQ		

**B. ON-SITE REVIEW: Grant Reviewers should complete this at the time of the on-site visit**

**1. Review records of clients served, for the following information.** (*Check if found in client record files.*)

- a. Name, address, phone number of clients
- b. Date client applied for services
- c. Documentation on the type of service requested and received
- d. Low and moderate income self-certification on each client record or verification of income
- e. Ethnic data on clients
- f. Age data on clients
- g. Household composition data (female head of household, disabled)

**2. Are services provided consistent with the project description in the Agreement?**

Yes                       No

If no, explain: \_\_\_\_\_

**3. Has the agency contacted **Eden Information and Referral** in the past 6 months to update them on any program changes?** (*Grant reviewer: Please ask the agency when they last had contact with Eden I &R*)

Yes                       No

**4. Has the agency placed the 2-1-1 logo and weblink on their agency website?** (*Grant reviewer: refer to agency website to confirm*).

Yes                       No

**C. CLIENT REFERENCES (2-3 for each Agency)** (This portion of the evaluation may be reviewed by members of the Human Relations Commission or Senior Citizens Commission. It will not be released to the grant-funded agency.) The City of Fremont does not require any information that would violate client confidentiality policies. If client interviews violate such policy, a mutually agreed upon party will be asked to solicit anonymous written case studies or vignettes from clients.

**Agency Name:** \_\_\_\_\_

**Type of reference:**

- Client interviews
- Case notes
- Vignettes
- Client Evaluations

- 1. What service(s) did you receive from the agency?**
  
  
  
  
  
- 2. Did you receive prompt service?**
  
  
  
  
  
- 3. Are you satisfied with the services you received?**
  
  
  
  
  
- 4. Were you referred to any other agencies or made aware of other services?**
  
  
  
  
  
- 5. What impact did the services you received have on your life?**
  
  
  
  
  
- 6. Would you recommend this agency to another person?**
  
  
  
  
  
- 7. In your opinion, in what areas can the agency improve its quality of service and performance?**

**EVALUATION: Complete after the on-site visit**

Evaluation Areas	Met	Not Met	Findings / Recommendations	Not Applicable
<b>SERVICE GOALS</b>				
Project service goals are being met according to work plan. <i>(See Appendix A and Q4)</i>				
<b>REPORTING REQUIREMENTS</b>				
Agency has submitted invoices in a timely manner and financial records are accurate and complete. <i>(See document checklist)</i>				
Agency has submitted service reports in a timely manner. <i>(See document checklist)</i>				
Agency has submitted board minutes in a timely manner. <i>(See document checklist)</i>				
Are client records/files organized and easy to review? <i>(Site visit)</i>				
<b>FINANCIAL RECORDS</b>				
Audit or ICQ has no findings. <i>(Document checklist and Q6)</i>				
<b>Leveraged Funding:</b> Agency is fiscally sound and leverages City funds effectively. <i>(Appendix D and Q16)</i>				
<b>COMMUNITY COLLABORATION</b>				
Collaboration with other community organizations in delivery of contracted services/project. <i>(Q10)</i>				
<b>COMMUNITY INVOLVEMENT</b>				
Use of volunteers to deliver contracted services/project. <i>(Q9)</i>				
Board of Directors is actively involved in program. <i>(Q13)</i>				
<b>CLIENT SATISFACTION</b>				
Participants express satisfaction with services provided through interviews, case notes, vignettes or evaluations. <i>(Client interviews and Q14)</i>				



**MID-YEAR AGENCY QUESTIONNAIRE  
FY 2019-2020**

Please complete and submit this questionnaire by **Monday, January 27, 2020.**

**1. Name/Title of Person /  
Phone # Completing  
Questionnaire:**

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**2. Project Name and  
Location:**

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**3. Summarize the specific service/benefit(s) provided by your project (please refer to grant agreement). Please specify your client target group, including how the services benefit low/moderate income clients/ households. Are project services/benefits different than those outlined on the Agreement Work Plan?**

**4. Is the project on target to meet the mid-year goals? If not, please explain why and the plan to meet the goals.**

**5. Has your agency undertaken any new programs or projects? If yes, please describe.**

**6. Were there any findings or recommendations in your most recent, and in the previous year's, audit?**

Yes

No

**a. If yes, please list the findings and recommendations and the steps taken to correct the findings.**

- 7. What are your regulatory and/or accreditation agency(ies)? If applicable, when were you most recently accredited (or renewed), and for what term (length of time)? Were there any filings regarding your agency with these entities, or findings from agency reviews, in the past 18 months? If yes, please explain and describe steps taken to correct them.**

- 8. Do the racial and ethnic origins of your staff reflect that of the area/clients served? Please describe the current status of the staff that work on this program. Include any difficulties you have had in maintaining staff levels or recruiting qualified personnel.**

Yes

No

Please explain:

- 9. Please list any vacant staff and personnel you currently have at your agency. Include the position title, reason for vacancy and length of time vacant. Do you use volunteers for any aspect of your program services?**

- 10. Provide examples of collaboration with other agencies/City programs by listing the agencies that you collaborate with and the specific benefits of that collaboration (i.e., linkages to agencies serving the same clients, joint grants, service integration, etc.).**

- 11. Does your agency comply with the Americans with Disabilities Act (ADA)?**

Yes

No

- 12. Does your agency provide program materials and services in different languages for your clients? If yes, please list your language capacity by verbal translation and types of written materials. Are there any populations that you currently do not provide services to due to lack of language capacity?**

**13. How are agency board or advisory members involved in the program? If the agency is a subsidiary or project of an umbrella organization, does it have a local governance group? What is the role and responsibility of policy directors, do they reflect the composition of the community and/or clients served? How often and where do they meet? How many are Fremont residents? Please provide an updated Board roster.**

**14. How does your agency assess client satisfaction? How do you collect and analyze this information and how do you incorporate it into your services? Do you have opportunities for your clients to provide input on services that they would like to see your agency offer? If so, please include surveys for review.**

**15. Does your agency have a strategic plan? Please provide us with a copy.**

Yes

No

**16. How do you leverage City funding? Using Appendix D Part I, please provide a breakdown of FY 2019-20 funding for THIS PROGRAM ONLY. Do you anticipate any changes in funding for next year? Using Part II, please provide a breakdown of FY 2020-21E *STIMATED* funding for THIS PROGRAM ONLY.**

**17. Please tell us how we're doing, and how we may better serve you. We appreciate your suggestions for improvement on any aspect of the grant's program. Please be as specific as possible. Your comments will assist us in making positive changes in the administration of grants and support of community agencies.**

**CDBG FUNDED AGENCIES ONLY**

**18. (CDBG FUNDED AGENCIES ONLY) Does your agency have a clearly defined set of procedures to ensure that costs are allocated between funding sources in a reasonable manner and are allowable under OMB Circular A-122? (Please elaborate or provide a copy of these procedures)**

**19. (CDBG FUNDED AGENCIES ONLY) Does your agency have an indirect cost allocation plan or proposal?**

Yes

No

**If "Yes," please provide a copy. If "No," please explain alternative method:**

**ALL AGENCIES**

**Agencies that receive City funds totaling \$25,000 or more must submit an audit to the City on a yearly basis. IRS rules also require any agency receiving more than \$300,000 in Federal funds from any combination of sources to submit to special audit requirements. Agencies that receive less than \$25,000 in funding from the City of Fremont are required to submit an Internal Control Questionnaire detailing agency financial accountability systems on a yearly basis. In cases where an agency receives less than \$25,000 in City funding, but must submit to audit requirements from another funding source, an audit will be accepted in place of the Internal Control Questionnaire. If you have not already done so, please provide a copy of your most recently completed Internal Control Questionnaire or audit.**

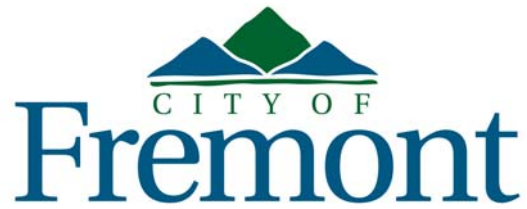
**20. Please complete the following Appendix items:**

- **Appendix A: Accomplishments to Date**
- **Appendix B: Service Data**
- **Appendix C: Program Results and Outcomes (If applicable)**
- **Appendix D: FY 19/20 and FY 20/21 Budgets**
- **Please attach: Board Roster**
- **Please attach: Organizational Chart**
- **Please attach: Strategic Plan (If applicable)**
- **Please attach: Audit or ICQ (Only if one has not been submitted already).**

## **FY 19/20 Social Service Grant Mid-Year Agency Evaluation Timeline**

Dec. 13	Mid-Year Evaluation Questionnaire available to Agencies via ZoomGrants
Jan. 27	Mid-Year Questionnaires Due from Agencies
Feb. 3	Grant Reviewers and Commissioners Receive Copy of Agency Questionnaire
Feb. 6 - Mar. 12	Mid-Year Agency Evaluation Site Visits
Mar. 13	Grant Reviewer Staff Meeting <ul style="list-style-type: none"><li>• Discuss site visits and preliminary evaluation results</li><li>• Draft Evaluation Report Due from Grant Reviewers</li></ul>
Mar. 20	Grant Reviewers Submit Draft Evaluation Report to Letty
Mar. 24	Draft Mid-Year Evaluations to HRC and SCC for Review and Comments
Apr. 3	Last Day for HRC and SCC to Respond
Apr. 10	Final Mid-Year Evaluations are sent to Agencies
Apr. 17	Final Mid-Year Evaluations Presented to SCC
Apr. 20	Final Mid-Year Evaluations Presented to HRC





**TEMPORARY  
RECRUITMENT**

**CENSUS 2020 FREMONT VOLUNTEER COORDINATOR  
(SPECIAL ASSISTANT)**

*Part-time, temporary assignment through June 2020  
20 - 30 hours per week  
\$25 per hour*



**Applications will be considered as they are received.  
Interested candidates are encouraged to apply immediately.**

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**BACKGROUND:** In service to the City of Fremont and the Tri-City community for over 35 years, the City of Fremont’s Human Services Department (HSD) provides services to youth, families, and seniors. During its tenure, HSD’s ability to build strong partnerships throughout Fremont’s diverse community has allowed it to become a trusted ally to residents who are most in need. As such, HSD is well suited to engage with hard to count populations to help educate them on the importance of the 2020 Census. Under the direction of the City Manager’s Office, the Human Services Department, through its Aging and Family Services and Family Resource Center Divisions, will provide the platform for a targeted outreach and education effort that will ensure a complete count of the Hard to Count (HTC) residents living in southern Alameda County.

**THE POSITION:** The Census 2020 Volunteer Coordinator will work under the direction of a Management Analyst in the Fremont City Manager’s Office to oversee a coordinated effort to recruit and train Census 2020 volunteers who can educate and assist individuals to complete their census questionnaire.

**EXAMPLES OF DUTIES:**

- Work with targeted community leaders to recruit volunteers within diverse community organizations.
- Develop a recruitment strategy using social media, Volunteer Match, current connections and email groups.
- Recruit volunteers with strategies used to attract volunteers for the FRC’s Volunteer Income Tax Assistance (VITA) program.
- Develop a training curriculum using tools provided by Complete Count Alameda County and State and Federal Complete Count resources as well.
- Embed Census volunteers in the FRC VITA program screening room, and at the FRC Welcome Center.
- Develop a staffing calendar for volunteers to be placed at VITA sites and the FRC Welcome Center to serve as our Question Assistance Center (QAC) at the Fremont Family Resource Center.
- Develop a strategy for conducting a complete count of the unhoused population, working in partnership with homeless service providers and the Winter Shelter. Develop a quasi-mobile Question Assistant Center, training homeless individuals to volunteer. By engaging volunteers who are experiencing homelessness in this activity, we feel other homeless individuals will be more likely to trust the information and complete the Census.
- Train volunteers to use technology required for Census completion use.
- Train partner agency volunteers on the use of technology required by this project.
- Develop a volunteer outreach schedule as well to ensure that HTC residents are educated about the Census
- Other related duties as assigned.

**SKILLS AND EXPERIENCE:** Strong interpersonal skills and experience in a program coordination and/or management role. Experience managing diverse volunteers and working with a diverse community. The Census 2020 Volunteer Coordinator must be dependable and self-directed, a quick-learner, detail oriented, organized, efficient, and able to multi-task in a fast-paced environment. Advanced computer skills are highly desirable.



**COMPENSATION:** The hourly rate for this position is \$25. This temporary assignment does not include benefits.

**APPLICATION INSTRUCTIONS:** To be considered for this position, submit a completed City application and resume through our online application system at [www.fremont.gov/tempjobs](http://www.fremont.gov/tempjobs). Applications submitted without a resume will not be considered.

Applications will be considered for the selection process as they are received. Interested candidates are encouraged to apply immediately.

**SELECTION PROCESS:** The process will include individual and/or panel interviews, a fingerprint check for criminal history, reference checks, or other related components. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue be selected. Meeting the minimum qualifications does not guarantee an invitation to participate in the process.

The City of Fremont is an Equal Opportunity Employer.

Reasonable Accommodation: We will make reasonable efforts in the selection process to accommodate persons with disabilities. Please advise Human Resources of any special needs in advance by calling

(510) 494-4660.

*The information contained herein is subject to change and does not constitute either an expressed or implied contract.*

MAYOR LILY MEI AND THE CITY OF FREMONT  
INVITE YOU TO THE

# FREMONT CENSUS 2020 KICK-OFF SUMMIT

TUESDAY, DECEMBER 10, 2019

8:30 - 10:30 AM

LARGE FIRE TRAINING ROOM, 3300 CAPITOL AVE., BUILDING A  
A LIGHT BREAKFAST WILL BE PROVIDED

RSVP at

<https://www.eventbrite.com/e/fremont-census-2020-kick-off-summit-tickets-81628060727>

Direct questions to Amanda Gallo

[agallo@fremont.gov](mailto:agallo@fremont.gov) | (510) 284-4016



# CITY OF FREMONT

## Boards, Commissions, and Committees Attendance Record

### HUMAN RELATIONS COMMISSION

Suzanne Shenfil

Member	Meeting Dates					
	7/15/2019	8/15/2019	9/16/2019	10/21/2019	11/18/2019	12/16/2019
<b>MEETING TYPE</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>
Feda Almaliti	P	C	P	P		
Dr. Sonia Khan	P	C	P	P		
Dharminder Dewan	P	C	A	P		
Shobana Ramamurthi	P	C	P	P		
Lance Kwan	P	C	P	A		
Patricia Montejano	P	C	P	P		
Tejinder "TJ" Dhami	P	C	P	P		
Julie Moore	P	C	P	P		
Cullen Tiernan	P	C	P	A		

**Attendance Codes**

P - Present    A - Absent    E - Excused Absence

**Meeting Codes**

R - Regular Meeting    S - Special Meeting    L - Lack of Quorum    C - Cancelled Meeting for lack of business

**\* Due to lack of Quorum, absence does not affect eligibility.**

Commissioners can not have two unexcused meetings in a row in a one year time frame AND

Commissioners can not have three unexcused meetings in a 6 month time period. Jan - June and July - December

Attachment 13.1

## 2019 HRC Calendar

January 28, 2019	Regular Meeting	7:00 PM – HR Training Room
February 25, 2019	Regular Meeting	7:00 PM – HR Training Room
March 11, 2019	Special Meeting	6:30 PM – HR Training Room
March 13, 2019	Special Meeting	6:30 PM – HR Training Room
March 18, 2019	Regular Meeting	7:00 PM – HR Training Room
April 15, 2019	Regular Meeting	7:00 PM – City Council Chambers
April 29, 2019	Special Meeting	7:00 PM – HR Training Room
May 7, 2019	City Council Public Hearing: SSG	7:00 PM – City Council Chambers
May 20, 2019	Regular Meeting	7:00 PM – HR Training Room
May 21, 2019	City Council Public Hearing: Tobacco Item Referral	7:00 PM – City Council Chambers
June 17, 2019	Regular Meeting	7:00 PM – HR Training Room
June 29, 2019	Float Decoration	
June 30, 2019	SF Pride Parade	
July 4, 2019	Fourth of July Parade	
July 15, 2019	Regular Meeting	7:00 PM – HR Training Room
July 16, 2019	City Council Meeting: TRL Ordinance First Reading	7:00 PM – City Council Chambers
August 19, 2019	Cancelled	
September 16, 2019	Regular Meeting	7:00 PM – HR Training Room
September 17, 2019	City Council Meeting: TRL Ordinance Readings	7:00 PM – City Council Chambers
October 21, 2019	Regular Meeting	7:00 PM – HR Training Room
November 18, 2019	Regular Meeting	7:00 PM – HR Training Room
December 16, 2019	Regular Meeting	7:00 PM – HR Training Room