



George W. Patterson House Advisory Board Agenda and Report

General Order of Business

1. Preliminary
 - A. Call to Order
 - B. Salute to the Flag
 - C. Roll Call
2. Consent Calendar
3. Approval of Minutes
4. Public Communications
5. Staff Presentations/Ceremonial Items
6. Action Items
7. Commission Referrals
8. Commission and Staff Communications
9. Adjournment

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by George W. Patterson House Advisory Board (Patterson House Advisory Board) questions or inquiries. The applicant, or their authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Patterson House Advisory Board and action taken.

Consent Calendar

Items on the Consent Calendar (printed on separate sheet) are considered to be routine by the Patterson House Advisory Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

Addressing the Patterson House Advisory Board

Any person may speak on any item under discussion by the Patterson House Advisory Board after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Board, a card must be submitted to Staff indicating name, address, and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Patterson House Advisory Board, please, state your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Public Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Oral Communications section. Please be aware provisions of California Government Code Section 54954.2(b) prohibit the Patterson House Advisory Board from taking any immediate action on an item which does not appear on the agenda, unless it meets stringent requirements. The Chair may limit the length of your presentation.

Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the Community Services Department at (510) 791-4196.

Information

For Information on current agenda items please contact the Community Services Department at (510) 791-4196.

Copies of the Agenda and Report are available at the Patterson House office or at the Community Services Department, 3300 Capitol Avenue, Building B, and are available at each Board meeting. In addition, complete agenda packets will be available for review at the Board meeting or at the Community Services Department office three days prior to Board meetings.

Information about the City or items scheduled on the Agenda and Report may be referred to:

Rena Kiehn, Recreation Supervisor II
Community Services Department
3300 Capitol Avenue, Building B
Fremont, California 94538
Telephone: (510) 791-4196

Your interest in the conduct of your City's business is appreciated.

Patterson House Advisory Board

Laura Calvillo
Christopher Williams
Laura Winter
Al Minard
Karen Mueller
Bill Reynolds, Jr.
Patricia Lacy
Citizen at Large – vacant
East Bay Regional Park District
Representative – vacant

Department Staff

Suzanne Wolf, Community Services Director
Kim Beranek, Community Services Deputy Director
Irene Jordahl, Recreation Superintendent I
Rena Kiehn, Supervisor II

AGENDA
GEORGE W. PATTERSON HOUSE ADVISORY BOARD
REGULAR MEETING
34600 ARDENWOOD BLVD., FREMONT
ARDENWOOD HISTORIC FARM PATTERSON HOUSE, DOCENT ROOM
JULY 26, 2017 7:00 P.M.

1. **PRELIMINARY**
 - A. **Call to Order**
 - B. **Salute to the Flag**
 - C. **Roll Call**
2. **CONSENT CALENDAR**
3. **APPROVAL OF MINUTES**
4. **PUBLIC COMMUNICATIONS**
5. **STAFF PRESENTATIONS / CEREMONIAL ITEMS**

5.1. Introduction of East Bay Regional Park District Supervising Naturalist, Kathryn Daskal

Background: With the retirement of Nancy Krebs, Ardenwood Historic Farm’s Supervising Naturalist, the East Bay Regional Park District recruited to fill the position.

RECOMMENDATION: Receive information.

Contact Person:

Name:	Rena Kiehn	Kathryn Daskal
Title:	Recreation Supervisor II	Supervising Naturalist
Dept.:	Fremont Community Services	East Bay Regional Park District
Phone:	510-791-4196	510-544-3290
E-mail:	rkiehn@fremont.gov	kdaskal@ebparks.org

5.2. Patterson House Manager Report

Background: The Patterson House Manager updates the Patterson House Advisory Board with past and upcoming activities/events happening at the House.

- 5.2.2. **Sheep Shearing Day (March 18)**
- 5.2.3. **Tartan Day (April 1)**
- 5.2.4. **Memorial Day Attendance (May 29) (Free day)**
- 5.2.5. **Independence Day at the Farm (July 4) included a Suffragette Rally**
- 5.2.6. **Harvest Fair – October second weekend**
- 5.2.7. **Preview Night for Christmas**
- 5.2.8. **Summer Camp Overview**

RECOMMENDATION: Receive information.

Contact Person:

Name: Rena Kiehn
Title: Recreation Supervisor II
Dept.: Fremont Community Services
Phone: 510-791-4196
E-mail: rkiehn@fremont.gov

6. ACTION ITEMS

6.1. Acceptance of resignation from outgoing East Bay Regional Park District Supervising Naturalist Francis Mendoza

Background: Upon the retirement of Nancy Krebs, Francis Mendoza served as the Acting Supervising Naturalist during the recruitment process.

RECOMMENDATION: Staff recommends accepting the resignation.

Contact Person:

Name: Rena Kiehn
Title: Recreation Supervisor II
Dept.: Fremont Community Services
Phone: 510-791-4196
E-mail: rkiehn@fremont.gov

6.2. Request from East Bay Regional Park District Supervising Naturalist Kathryn Daskal for appointment to the George W. Patterson House Advisory Board

Background: East Bay Regional Park District began a recruitment process to fill the upcoming retirement of Supervising Naturalist, Nancy Krebs. Upon completion of the process, Kathryn Daskal is the new Supervising Naturalist at Ardenwood Historic Farm. The

RECOMMENDATION: Staff recommends accepting the request for appointment. Staff additionally recommends the Patterson Advisory Board submit letter of support for approval to Fremont Mayor, Lily Mei.

Contact Person:

Name: Rena Kiehn
Title: Recreation Supervisor II
Dept.: Fremont Community Services
Phone: 510-791-4196
E-mail: rkiehn@fremont.gov

6.3. Citizen At Large Vacancy

Background: The George W. Patterson House Advisory Board has nine (9) members consisting of:

- 3 – Citizen At Large
- 1 – Recreation Commission Representative
- 1 –East Bay Regional Park District Representative
- 2 – Mission Peak Heritage Foundation Member Representative

2 – Washington Township Historical Society Representative

There is a current vacancy for a Citizen At Large board position. The Board meets on the fourth Wednesday of every other month (January, March, May, July, September, and November) at the George W. Patterson House. The Board provides advice, guidance and fundraising for the operation of the George W. Patterson House at Ardenwood Historic Farm.

RECOMMENDATION: Discussion of recruitment suggestions to fill the current vacancy. Staff will share input from the Patterson House Foundation. Staff requests direction from the Board.

Contact Person:

Name: Rena Kiehn
Title: Recreation Supervisor II
Dept.: Fremont Community Services
Phone: 510-791-4196
E-mail: rkiehn@fremont.gov

6.4. Bees in the Patterson House Attic

Background: Approximately every 5 years, a colony of bees make their way to the upper regions of the house; mainly the attic. This situation is occurring now. Supervisor Kiehn is working with the City of Fremont Building Maintenance Division staff, Ardenwood Farm staff, and a Beekeeping consultant to monitor the situation and determine plan. The bees are docile honeybees and are important to our environment; therefore the bees and the honey they make needs to be extracted carefully. Following the extraction, some repairs will need to be made to the roof. At this time, the plans are to complete this project after the busiest weekend of the year – the Harvest Festival – which occurs the second weekend of October.

RECOMMENDATION: Approve recommended process of working with Fremont Building Maintenance, Ardenwood staff, and a beekeeping consultant to handle the situation after the busy season in October, 2017.

Contact Person:

Name: Rena Kiehn
Title: Recreation Supervisor II
Dept.: Fremont Community Services
Phone: 510-791-4196
E-mail: rkiehn@fremont.gov

7. COMMISSION REFERRALS

8. COMMISSION AND STAFF COMMUNICATIONS

8.1. Volunteer Standardization Procedures

8.2. Foundation Tea – Sunday, September 17

8.3. Christmas Holiday Plans

8.4. National Night Out – Tuesday, August 1

9. ADJOURNMENT