



# George W. Patterson House Advisory Board Agenda and Report

## General Order of Business

1. Preliminary
  - A. Call to Order
  - B. Salute to the Flag
  - C. Roll Call
2. Consent Calendar
3. Approval of Minutes
4. Public Communications
5. Staff Presentations/Ceremonial Items
6. Action Items
7. Commission Referrals
8. Commission and Staff Communications
9. Adjournment

## Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by George W. Patterson House Advisory Board (Patterson House Advisory Board) questions or inquiries. The applicant, or their authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Patterson House Advisory Board and action taken.

## Consent Calendar

Items on the Consent Calendar (printed on separate sheet) are considered to be routine by the Patterson House Advisory Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

## Addressing the Patterson House Advisory Board

Any person may speak on any item under discussion by the Patterson House Advisory Board after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Board, a card must be submitted to Staff indicating name, address, and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Patterson House Advisory Board, please, state your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

## Public Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Oral Communications section. Please be aware provisions of California Government Code Section 54954.2(b) prohibit the Patterson House Advisory Board from taking any immediate action on an item which does not appear on the agenda, unless it meets stringent requirements. The Chair may limit the length of your presentation.

## Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the Community Services Department at (510) 791-4196.

## Information

For Information on current agenda items please contact the Community Services Department at (510) 791-4196.

Copies of the Agenda and Report are available at the Patterson House office or at the Community Services Department, 3300 Capitol Avenue, Building B, and are available at each Board meeting. In addition, complete agenda packets will be available for review at the Board meeting or at the Community Services Department office three days prior to Board meetings.

Information about the City or items scheduled on the Agenda and Report may be referred to:

**Rena Kiehn, Recreation Supervisor II**  
**Community Services Department**  
**3300 Capitol Avenue, Building B**  
**Fremont, California 94538**  
**Telephone: (510) 791-4196**

*Your interest in the conduct of your City's business is appreciated.*

### **Patterson House Advisory Board**

Laura Calvillo  
Christopher Williams  
Laura Winter  
Al Minard  
Karen Mueller  
Bill Reynolds, Jr.  
Patricia Lacy  
Citizen at Large – vacant  
East Bay Regional Park District  
Representative –  
Kathryn Daskal

### **Department Staff**

Suzanne Wolf, Community Services Director  
Kim Beranek, Community Services Deputy Director  
Irene Jordahl, Recreation Superintendent I  
Rena Kiehn, Supervisor II

**AGENDA**  
**GEORGE W. PATTERSON HOUSE ADVISORY BOARD**  
**REGULAR MEETING**  
**34600 ARDENWOOD BLVD., FREMONT**  
**ARDENWOOD HISTORIC FARM PATTERSON HOUSE, DOCENT ROOM**  
**SEPTEMBER 27, 2017**  
**7:00 P.M.**

1. **PRELIMINARY**
  - A. **Call to Order**
  - B. **Salute to the Flag**
  - C. **Roll Call**
2. **CONSENT CALENDAR**
3. **APPROVAL OF MINUTES**
4. **PUBLIC COMMUNICATIONS**
5. **STAFF PRESENTATIONS / CEREMONIAL ITEMS**

**5.1 East Bay Regional Park District Report**

**Background:** An East Bay Regional Park representative gives updates to the Board. Naturalist Daskal will report on recent and upcoming activities and events at the farm.

**RECOMMENDATION:** Receive information.

**Contact Person:**

Name:	Rena Kiehn	Kathryn Daskal
Title:	Recreation Supervisor II	Supervising Naturalist
Dept.:	Fremont Community Services	East Bay Regional Park District
Phone:	510-791-4196	510-544-3290
E-mail:	<a href="mailto:rkiehn@fremont.gov">rkiehn@fremont.gov</a>	<a href="mailto:kdaskal@ebparks.org">kdaskal@ebparks.org</a>

**5.2 Patterson House Manager Report**

**Background:** The Patterson House Manager updates the Patterson House Advisory Board with past and upcoming activities/events happening at the House.

- 5.2.1 Harvest Fair – October 7 & 8
- 5.2.2 Preview Night for Christmas & decorating schedule / Holiday tour Schedule
- 5.2.3 Summer Camp Overview- final attendance numbers
- 5.2.4 Foundation Tea overview
- 5.2.5 Next BAHHM (Bay Area Historic House Museum) group meeting – October 9
- 5.2.6 Roeding 100 event at California Nursery Historical Park – October 14
- 5.2.7 Other upcoming Recreation Division events: Trick or Treat on Downtown Safety Street, Candy Cane Hunt, etc.

**RECOMMENDATION:** Receive information.

**Contact Person:**

Name: Rena Kiehn Title: Recreation Supervisor II Dept.: Fremont Community Services  
Phone: 510-791-4196 E-mail: rkiehn@fremont.gov

**6. ACTION ITEMS**

**6.1 Volunteer Recruitment**

Discuss Volunteer Recruitment for docents and other job opportunities.

**RECOMMENDATION:** Receive information and give suggestions on the topic.

**Contact Person:**

Name: Rena Kiehn  
Title: Recreation Supervisor II  
Dept.: Fremont Community Services  
Phone: 510-791-4196  
E-mail: rkiehn@fremont.gov

**6.2 Citizen At Large Vacancy – Recruitment to fill position by year’s end**

**Background:** The George W. Patterson House Advisory Board has nine (9) members consisting of:

- 3 – Citizen At Large
- 1 – Recreation Commission Representative
- 1 –East Bay Regional Park District Representative
- 2 – Mission Peak Heritage Foundation Member Representative
- 2 – Washington Township Historical Society Representative

There is a current vacancy for a Citizen At Large board position. The Board meets on the fourth Wednesday of every other month (January, March, May, July, September, and November) at the George W. Patterson House. The Board provides advice, guidance and fundraising for the operation of the George W. Patterson House at Ardenwood Historic Farm.

**RECOMMENDATION:** Discussion of recruitment suggestions to fill the current vacancy. Staff will share input from the Patterson House Foundation. Staff requests direction from the Board.

**Contact Person:**

Name: Rena Kiehn Title: Recreation Supervisor II Dept.: Fremont Community Services  
Phone: 510-791-4196 E-mail: rkiehn@fremont.gov

**7. BOARD / COMMISSION REFERRALS**

**8. COMMISSION AND STAFF COMMUNICATIONS**

**9. ADJOURNMENT**