

***Submittal Documents:
Commercial Projects Including Multi-Family***

Important: As of January 1, 2024, new residential unit construction must be processed consistent with the requirements of AB2234, Post-Entitlement Phase Permits. The submittal list below is only for applicants of new residential permit requests who select to waive AB2234 processing. Submittal requirements for new residential permits processed consistent with AB2234 are more extensive and provide in the "Submittal List: New Residential Construction Projects (AB2234 Applicable)" document.

Project Type: Commercial	Plan Set	Structural Calculations	Title 24, Part 6 Energy Report (California Energy Code)	Soils Report	Specifications for Assemblies & Equipment	Special Inspection & Testing Agreement Form	Letter of Agreement for Structural Observation	Letter of Plan Review and Agreement for Soil and Foundation Field Observation	PG&E Notification of Disconnect of Services	Bay Area Air Quality Management District (BAAQMD) Permit/Letter	Union Sanitary District (USD) Letter	Alameda County Water District (ACWD) Well Letter	Electrical Load Calculation	Evaluation Service Report (ESR)
Addition	●	●	●	○		○	○	○					○	
Alteration	●	○	○			○							○	
Cell Tower	●	●			●								○	
Demolition of Structure	●								●	●	●	●		
Fence/Retaining Wall	●	○				○								
Heating and/or AC Change Out	●	○	●										○	
New Accessory Structure	●	●	○	○	●	○	○	○					○	
New Commercial Building	●	●	●	●	●	●	●	●					○	
New Multi-Family (Non-AB2234)	●	●	●	●	●	●	●	●					○	
New Tenant Space	●	●	●		●	○							○	
Patio Cover/Enclosure/Awning	●	●			●	○							○	
Pool/Spa	●	●			●								○	
Reroof	○													●
Signage	●	○	○										○	
Site Improvements and/or Parking Lot Changes	●	○	○		○								○	

"●" - Required Submittal Document

"○" - Document May be Required Based on the Specific Project, but Not Necessary for Initial Submittal